

**Hitchcock ISD
Board of Trustees
Regular Meeting/Budget Workshop
Minutes
July 18, 2017**

A Regular Meeting & Budget Workshop of the Board of Trustees of Hitchcock ISD was held Tuesday, July 18, 2017, beginning at 6:32 PM in the Hitchcock ISD Boardroom/Administration Building located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:32 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; and Ted Robinson, Jr., Member. Trustee Tony Combs arrived at 6:36 PM. Trustees Shirley Price and Michelle Cantrell were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Laura Gilcrease, Hitchcock High School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Sharanda Harrison-Anderson, HR Coordinator; Patrick Faour, Testing Coordinator and Bridget Ford, Durham Transportation General Manager.

- II. Hitchcock I.S.D. Mission Statement read by President Wilson

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Participation – There was no public participation.

- V. Budget Workshop - Mrs. Donovan discussed stipends/extra duty pay, transportation and presented proposed budget #2 for the 2017-2018 school year.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Check Register
- E. Monthly GGCC/SHARS Check Register
- F. Consider approval of the Board Planning Calendar for the 2017-2018 school year

VII. Reports/Information from the Superintendent for June 2017

- A. Kids First Head Start Board Liaison Report – verbal report given by Mr. Wilson
- B. Grant Report
- C. Technology Report
- D. Maintenance Report
- E. EAP Report

VIII. Action

- A. Consider approval of the Termination Agreement for the Transportation of Pupils between Durham School Services, L.P. and Hitchcock Independent School District. A motion was made by Tom Ivey and seconded by Chad Allen to approve the Termination of Agreement for the Transportation of Pupils between Durham School Services, LP and HISD effective July 1, 2017, and to approve for the Board President, Mr. Wilson, to sign said agreement as presented and as recommended by the Administration. Motion carried with all in favor.
- B. Set date of Public Hearing on Budget and Proposed Tax Rate and Vote on the Proposed Tax Rate - A motion was made by Tom Ivey and seconded by Ted Robinson to approve Tuesday, August 29, 2017, at 6:30 PM as the date of the public meeting to adopt the 2017-2018 budget and to adopt the 2017 tax rate. Motion carried with all in favor. A second motion was made by Tom Ivey and seconded by Tony Combs that the proposed tax rate will be published and the notice of the Public Meeting shall not exceed the following rate: M & O \$1.04 and I & S .50 for a total rate of \$1.54. Motion carried with all in favor.
- C. Set date of Board walk-through of District facilities - A motion was made by Tom Ivey and seconded by Chad Allen to set September 23, 2017, as the date of the board walk-through of District facilities. Motion carried with all in favor.
- D. Consider approval of Budget Amendment #3 for the 2016-17 school year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve Budget Amendment #3 for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- E. Consider approval of Texas Teacher Evaluation & Support System (T-TESS) Calendar and Official T-TESS Appraisers for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Tony Combs to approve the 2017-2018 Texas Teacher Evaluation & Support System (T-TESS) Calendar for teachers and the Official Appraiser List for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- F. Consider approval of College of the Mainland Collegiate High School Partnership Agreement for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Collegiate High School Partnership Agreement between HISD and College of the Mainland for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- G. Consider approval of Galveston County Juvenile Justice Alternative Education Program (JJAEP) for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Inter-Local Cooperation Agreement and Memorandum of Understanding with the Galveston County Juvenile Justice Board to provide JJAEP programming and facilities for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- H. Consider approval of Transforming Lives (TLC) Cooperative Day Program for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Inter-local Transforming Lives Cooperative Agreement and Memorandum of Understanding with the Galveston County Juvenile Probation Board for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- I. Consider approval of the Coastal Alternative Program (CAP) for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Coastal Alternative Program (CAP) for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- J. Consider approval of Santa Fe ISD Career and Technical Education MOU - A motion was made by Tom Ivey and seconded by Chad Allen to approve for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
- K. Consider approval of Adjunct Faculty Agreement and Resolution (4-H) - A motion was made by

Tom Ivey and seconded by Ted Robinson to approve the attached 4-H Adjunct Faculty Agreement and Resolution for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.

L. Consider approval of Administrator/Professional Pay Scales, Stipends, and Extra Duty Pay Scale for 2017-2018 school year

1. Administrator/Professional Pay Scales - A motion was made by Tom Ivey and seconded by Chad Allen to approve the administrator/professional pay scales for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
2. Transportation Pay Scales - A motion was made by Tom Ivey and seconded by Chad Allen to approve the transportation pay scales for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.
3. Athletic Stipends and Extra Duty Pay Rates - A motion was made by Tom Ivey and seconded by Chad Allen to approve the athletic stipends and extra duty pay rates for the 2017-2018 school year as presented and as recommended by the Administration. Motion carried with all in favor.

IX. Discussion/Possible Action

- A. Discuss and possibly take action to endorse a TASB Board Candidates - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Region 4, Position B, D, E, G, and H candidates for the TASB Board of Directors. Motion carried with all in favor.
- B. Discuss and possibly take action to change the regular BOT meeting date in August - A motion was made by Tom Ivey and seconded by Ted Robinson to approve changing the regularly scheduled Board of Trustee meeting for August 2017 from August 15 to August 29, 2017, as presented and as recommended by the Administration. Motion carried with all in favor.
- C. Review and discuss Grading Guidelines and Board Policy EIC (Local) and possibly take action to make changes to policy EIC (Local) – No action taken.

X. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:36 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2017-2018 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of principals, assistant principals, directors, coordinators, teachers, counselors, librarians, and at-will employees

XI. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 8:22 PM.

XII. Suggested Future Agenda Items – Grading Guidelines and Policy EIC for September

XIII. Announcement(s) – Education Foundation Fishing Tournament is this weekend

XIV. Adjournment - A motion was made by Tony Combs and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 8:25 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary