

**Hitchcock ISD  
Board of Trustees  
Board Training & Special Called Meeting  
Minutes  
August 5, 2017**

---

A Board Training & Special Called Meeting of the Board of Trustees of Hitchcock ISD was held Saturday, August 5, 2017, beginning at 9:00 AM in the Hitchcock ISD Boardroom inside the Administration Building located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 9:03 PM.

Trustees present at the meeting were Edward Wilson, President; Tom Ivey, Secretary; Michelle Cantrell, Member; and Tony Combs, Member. Trustee Chad Allen arrived at 9:09 AM and Trustees Shirley Price arrived at 10:00 AM. Trustee Ted Robinson was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent and Jennifer Donovan, Finance Director. School District attorney and TEAM of 8 trainer Stephen Dubner was also present.

II. Action

- A. Consider and approve the Adoption of Inter-local Agreement to Purchase Insurance Coverage with Trident Insurance Services – A motion was made by Tom Ivey and seconded by Michele Cantrell to approve the Inter-Local Agreement between Hitchcock ISD and Trident Insurance Services for the purchase of insurance as presented and as recommended by the administration. Motion carried with all in favor.
- B. Consider and approve the cost of Liability Insurances, Commercial Automobile Physical Damage Insurance, and Commercial Crime Insurance - A motion was made by Tom Ivey and seconded by Tony Combs to approve the purchase of liability insurances, commercial automobile physical damage insurance and commercial crime insurance as quoted on the attached sheet and as presented and recommended by the administration. Motion carried with all in favor.

III. Board Training Session - Attorney Stephen Dubner conducted Team of 8 Training with Superintendent and Trustees.

- A. TEAM of Eight Training with Attorney Stephen Dubner
- B. Code of Conduct for Board of Trustees
- C. District Goals
- D. Standard Operating Procedures

IV. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2017-2018 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of principals, assistant principals, directors, coordinators, teachers, counselors, librarians, and at-will employees

V. Adjournment – The meeting was adjourned by President Wilson at 12:07.

Linda Leuschen  
Recording Secretary

---

Edward Wilson  
HISD Board President

---

Tom Ivey  
HISD Board Secretary