

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
September 19, 2017**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, September 19, 2017, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:31 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Michelle Cantrell, Member; Shirley Price, Member; Tony Combs, Member; and Ted Robinson, Jr., Member. Secretary Tom Ivey was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Sharanda Harrison-Anderson, HR Coordinator; Patrick Faour, Testing Coordinator and Chris Armacost, Director of Facilities and Operations.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. President Wilson led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Participation – There was no public participation.

VIII. Discussion/Possible Action (moved to this portion of the agenda)

- A. Presentation from Ed Malone – Consider approval of Facilities Usage Request – A motion was made by Chad Allen and seconded by Tony Combs to approve Mr. Malone's request to film the movie Thunder Rush pending approval from the District's attorney, Stephen Dubner. Motion carried with all in favor.

V. Consent Agenda - A motion was made by Chad Allen and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register, and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VI. Reports/Information from the Superintendent for August 2017

- A. Kids First Head Start Board Liaison Report – no report given at this meeting
- B. Maintenance Report
- C. Technology Report
- D. Grant Report
- E. STAAR Report – Patrick Faour presented a power point and answered questions from the Board of Trustees

VII. Action

- A. Consider approval of 2017-2018 membership in Walsh Gallegos' Retainer Program - A motion was made by Chad Allen and seconded by Ted Robinson to approve the Walsh, Gallegos, Trevino, Russo & Kyle, P.C. Legal Services Retainer Agreement for the 2017-2018 school year as presented and as recommended by the administration. Motion carried with all in favor.
- B. Consider approval of the City of Hitchcock Police Department Agreement for the 2017-2018 school year - A motion was made by Chad Allen and seconded by Michelle Cantrell to approve the one-year contract with the City of Hitchcock for two (2) uniformed police officers for the 2017-2018 school year as presented and as recommended by the administration. Motion carried with all in favor.
- C. Set date of District Holiday Reception - A motion was made by Chad Allen and seconded by Tony Combs to approve a District Holiday Reception for December 19, 2017, as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of the PSP Turnaround Implementation Plan for Crosby Middle School - A motion was made by Chad Allen and seconded by Ted Robinson to approve the PSP Turnaround Implementation Plan for Crosby Middle School as presented and as recommended by the administration. Motion carried with all in favor.
- E. Reschedule Board of Trustees Walk-Through of District Facilities Meeting (September 23) – moved to after closed session.

VIII. Discussion/Possible Action

- A. Presentation from Ed Malone - Consider approval of Facilities Usage Request – action taken earlier in the meeting.

IX. Closed Session – Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:21 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 1. Discuss the employment of new professional employee(s) for the 2017-2018 school year
 2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of principals,

assistant principals, directors, coordinators, teachers, counselors, librarians, and at will employees

X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 9:12 PM.

VII. E. Reschedule BOT Walk-Through of District Facilities Meeting scheduled for Saturday, September 23, 2017 – A motion was made by Chad Allen and seconded by Shirley Price to postpone this meeting to a date to be determined at a later time. Motion carried with all in favor.

XI. Suggested Future Agenda Items – There were no future agenda items.

XII. Announcement(s) – There were no announcements.

XIII. Adjourn – A motion was made by Shirley Price and seconded by Tony Combs to adjourn the meeting. The meeting adjourned at 9:14 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary