

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
November 14, 2017**

A Public Meeting and Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, November 14, 2017, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:31 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President ;Tom Ivey, Secretary; Michelle Cantrell, Member; Shirley Price, Member; and Ted Robinson, Jr., Member. Tony Combs, Member was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Sharanda Harrison-Anderson, HR Coordinator; Patrick Faour, Testing Coordinator; and Chris Armacost, Director of Facilities and Operations.

- II. Hitchcock I.S.D. Mission Statement - The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Hearing to present Hitchcock ISD's FIRST State Financial Accountability Rating for 2015-2016

- A. Overview of School FIRST (Financial Integrity Rating System) - Ms. Donovan gave an overview of the FIRST Report for Hitchcock ISD for the 2015-2016 school year.
- B. Presentation and discussion on Hitchcock ISD's 2015-2016 FIRST Rating - Ms. Donovan announced HISD's rating for the 2015-2016 school year.
- C. Public comments pertaining to the District's State Financial Accountability Rating for 2015-2016 – Ms. Cruse, Texas First Bank, asked Ms. Donovan to repeat what the Hitchcock ISD Grade was and Ms. Donovan responded that Hitchcock ISD had a Superior rating.

V. Public Participation – There was no public participation.

- VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VII. Reports/Information from the Superintendent for October 2017

- A. Kids First Head Start Board Liaison Report – Verbal given by Mr. Wilson.
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
 - I. Transportation Report
 - J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. SHAC Report – Report presented by Ms. Potts, HISD District Nurse.

VIII. Action

- A. Set date of annual training between Hitchcock ISD Board of Trustees and the Kids First Head Start Policy Council - A motion was made by Tom Ivey and seconded by Price to approve January 9, 2018, at 6:30 PM as the date of the annual training between HISD Board of Trustees and KFHS Policy Council. Motion carried with all in favor.
- B. Consider ballot selection of Galveston Central Appraisal District Directors and approve Resolution regarding said ballot - A motion was made by Tom Ivey and seconded by Michelle Cantrell to cast all of HISD's 71 votes for the Board of Directors for the Galveston Appraisal District to Mary Trish Hanks. Motion carried with all in favor.
- C. Consider approval of changes to Board policy DEC (Local) - A motion was made by Tom Ivey and seconded by Shirley Price to approve changes to policy DEC Local as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of Legal Services Agreement - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Legal Services Agreement with Hodge La Firm as presented and as recommended by the administration. Motion carried with all in favor.

IX. Closed Session - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:36 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section: for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 1. Discuss the employment of new professional employee(s) for the 2017-2018 school year
 2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of principals, assistant principals, directors, coordinators, teachers, counselors, librarians, and at will employees

- X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 8:46 PM. No action taken.
- XI. Suggested Future Agenda Items – None.
- XII. Announcement(s) – High School Football playoff game is this Friday in Waller. High School Prom Committee is having a fundraiser spaghetti dinner tomorrow from 4:00-7:00 PM at the Bulldog Bistro
- XIII. Adjourn - A motion was made by Chad Allen and seconded by Shirley Price to adjourn the meeting. The meeting adjourned at 8:48 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary