

**Hitchcock ISD
Board of Trustees
Regular Meeting & Public Hearing for District of Innovation
Minutes
December 19, 2017**

A Regular Meeting & Public Hearing for District of Innovation of the Board of Trustees of Hitchcock ISD was held Tuesday, December 19, 2017, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Tom Ivey, Secretary; Michelle Cantrell, Member; Shirley Price, Member; and Ted Robinson, Jr., Member. Tony Combs, Member, arrived at 6:35 PM. Vice-President, Chad Allen, was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Sharanda Harrison-Anderson, HR Coordinator; Patrick Faour, Testing Coordinator; and Chris Armacost, Director of Facilities and Operations.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Ted Robinson, Jr. led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions – postponed until later in meeting

V. Public Participation - None

VI. Public Hearing for District of Innovation – Ms. Vickroy presented a power point presentation to explain to the Board of Trustees what the benefits were of becoming a District of Innovation.

IX. A – District of Innovation Resolution – A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the District of Innovation Resolution as presented and as recommended by the administration. Motion carried with all in favor.

The Public Hearing was then opened to the audience for questions or comments. Public Hearing Adjourned at 6:48 PM.

IV. Recognitions – Student Virgil Smith was presented the December 2017 ABC Award by Mr. Edward Wilson.

VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register
- F. Notice of Deadline to File Applications for Place on the Ballot

VIII. Reports/Information from the Superintendent for November 2017

- A. Kids First Head Start Board Liaison Report – verbal report given by Edward Wilson
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Report
- F. Maintenance Report
- G. Counselors' Report
- H. Athletic Report
 - I. Transportation Report
 - J. Technology Report
- K. ADA Report
- L. Discipline Reports by Campus
- M. Announcement of Board Member Continuing Education Hours and Framework for School Board Development – Announced by President Wilson and Ms. Leuschen.
- N. Board Attendance Report
- O. Data Report – Mr. Faour reviewed the report and answered questions from Trustees.

IX. Action

- A. Consider adoption of Resolution to become a District of Innovation – voted on earlier in meeting.
- B. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 6, 2017, Election - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Election Agreement with Galveston County as presented and as recommended by the administration. Motion carried with all in favor.
- C. Consider approval of Policy Update 109 affecting Local Policies BBE: Board Members; CDA: Other Revenues; CKC: Safety Program/Risk Management; CNA: Transportation Management; CO: Food Service Management; DF: Termination of Employment; DH: Employee Standards of Conduct; EHBA: Special Education; EJ: Academic Guidance Program; FEA: Attendance; FFAA: Wellness and Health Services; FFF: Student Welfare (Student Safety); FFI: Student Welfare (Freedom from Bullying); GBAA: Information Access; GKA: Community Relations (Conduct on School Premises); GKC Community Relation (Visitors); and GKE Community Relations (Business, Civic and Youth Groups) - A motion was made by Tom Ivey and seconded by Ted Robinson to approve TASB Update 109 as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of contract with Sharvon Pipkins for Grant Related Services - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the contract with Sharvon Pipkins as presented and as recommended by the administration. Motion carried with all in

favor.

- E. Consider approval of contract between HISD and City Life Center to provide an After School Meal Program - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the contract with City Life Center pending approval of HISD Attorney, Stephen Dubner as presented and as recommended by the administration. Motion carried with all in favor.
- F. Consider approval of overnight travel for Hitchcock High School band students - A motion was made by Tom Ivey and seconded by Tony Combs to approve the overnight travel for HHS band students as presented and as recommended by the administration. Motion carried with all in favor.
- G. Consider approval of Budget Amendment #1 for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve Budget Amendment #1 as presented and as recommended by the administration. Motion carried with all in favor.
- X. Closed Session - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:50 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section: for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:
 - A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the remainder of the 2017-2018 school year
 - 2. Discuss the contracts, duties, re-assignment, discipline, and evaluation of principals, assistant principals, directors, coordinators, teachers, counselors, librarians, and at will employees
- XI. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 8:53 PM. No action taken.
- XII. Suggested Future Agenda Items – None
- XIII. Announcement(s) – The Band Christmas program will be tomorrow, December 20, at 6:30 PM
- XIV. Adjourn - A motion was made by Shirley Price and seconded by Tony Combs to adjourn the meeting. The meeting adjourned at 8:55 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary