

**Hitchcock ISD  
Board of Trustees  
Regular Meeting  
Minutes  
January 23, 2018**

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A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, January 16, 2018, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:31 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Michelle Cantrell, Member; Tony Combs, Member; and Ted Robinson, Jr., Member. Shirley Price, Member was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Sharanda Harrison-Anderson, HR Coordinator; and Chris Armacost, Director of Facilities and Operations.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions

- A. Above and Beyond Citizenship Award was presented to Trula Capehart by Edward Wilson.
- B. School Board Appreciation – School Board was recognized by Ms. Vickroy and all campuses as well as the HISD Education Foundation.

V. Public Participation – None

- VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register
- F. Consider approval of the establishment of the 10th calendar day prior to the last day of instruction
- G. Consider approval of the date for administrators' and teachers' contract review
- H. Rule which determines local areas of acute teacher shortage in Hitchcock ISD in accordance with board policy DC (LEGAL)
- I. Proclamation declaring January 2018 as School Board Recognition Month

VII. Reports/Information from the Superintendent for December 2017

- A. Kids First Head Start Board Liaison Report – verbal given by Mr. Wilson
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Reports
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
  - I. Transportation Report
  - J. Technology Report
- K. ADA Reports
- L. Discipline Reports by Campus
- M. Summer Nutrition Program - 2018
- N. District of Innovation Committee Members

VIII. Action

- A. Consider approval of the Budget Calendar for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Budget Calendar for the 2018-2019 school year as presented and as recommended by the administration. Motion carried with all in favor.
- B. Consider approval of the Resolution Calling for General Trustee Election and the Order of Election - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Resolution Calling for General Trustee Election and the Order of Election as presented and as recommended by the administration. Motion carried with all in favor.
- C. Joint Election Agreement with the City of Hitchcock - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Joint Election Agreement with the City of Hitchcock as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of the Galveston-Brazoria Cooperative for the Deaf and Hard of Hearing Shared Services Agreement - A motion was made by Tom Ivey and seconded by Tony Combs

to approve the GBCDHH Shared Services Agreement as presented and as recommended by the administration. Motion carried with all in favor.

IX. Closed Session - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 6:59 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section: for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2017-2018 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of principals, assistant principals, directors, coordinators, teachers, counselors, librarians, and at-will employees
3. Discuss the Superintendent's Summative Evaluation and Contract

X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 10:16 PM

A motion was made by Tom Ivey and seconded by Chad Allen to hire Christina Williams, under a Probationary One-Year Contract – Teacher for the remainder of the 2017-2018 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Michelle Cantrell to add the position of Permanent Substitute, para pay grade 2. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson to extend the Superintendent's contract by one (1) year and to increase the annual salary by two (2) percent. 5 Trustees in favor. Trustee Michelle Cantrell abstained from the vote.

XI. Suggested Future Agenda Items – None

XII. Announcement(s) – None

XIII. Adjourn - A motion was made by Chad Allen and seconded by Shirley Price to adjourn the meeting. The meeting adjourned at 10:19 PM.

Linda Leuschen  
Recording Secretary

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Edward Wilson  
HISD Board President

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Tom Ivey  
HISD Board Secretary