

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
April 17, 2018**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, April 17, 2018, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member, Shirley Price, Member; and Michelle Cantrell, Member. Tony Combs, Member was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Kellie Edmundson, Crosby Middle School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Sharanda Harrison-Anderson, HR Coordinator; and Doug Hoffman, Chartwells.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Participation – Ms. Jennifer Leras spoke regarding her wishes to have the District consider having uniforms for students.

- V. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VI. Reports/Information from the Superintendent for March 2018

- A. Kids First Head Start Board Liaison Report – verbal report given by President Wilson.
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Reports
- F. Counselors' Report

G. Athletic Report

H. Maintenance Report

I. Transportation Report

J. Technology Report

K. ADA Reports

L. Discipline Reports by Campus

M. Officer Mull - DPS Training Presentation – DPS Officer Mull spoke with the Board regarding free Active Shooter DPS training for staff, students and community.

VII. Action

A. Response to TEA regarding the Application and Statement of Impact for KIPP: Austin - A motion was made by Tom Ivey and seconded by Shirley Price to express the opinion that the proposed expansion by Kipp: Austin poses a potential for financial difficulty because of loss of enrollment as presented and as recommended by the administration. Motion carried with all in favor.

B. Consider approval of overnight travel to New Braunfels for band students April 27-29, 2018 to attend the Soundwaves music competition - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the overnight travel to New Braunfels for band students on April 27-29, 2018, as presented and as recommended by the administration. Motion carried with all in favor.

C. Consider approval of Food Service Management Contract Amendment - A motion was made by Tom Ivey and seconded by Ted Robinson to approve a one-year extension of the Food Service Management Agreement with Chartwells for the 2018-2019 school year, which is the fourth year under a five-year contract, as presented and as recommended by the administration. Motion carried with all in favor.

D. Consider approval of Budget Amendment #3 for the 2017-2018 school year - A motion was made by Tom Ivey and seconded by Chad Allen to approve Budget Amendment #3 for the 2018-2019 school year as presented and as recommended by the administration. Motion carried with all in favor.

E. Approve Teacher Appreciation Week Resolution - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Teacher Appreciation Week Resolution, declaring the week of May 7 – May 11, 2018, as Teacher Appreciation Week and to express appreciation for the dedication and service to the District, as presented and as recommended by the administration. Motion carried with all in favor.

F. Approve Paraprofessional and Auxiliary Support Personnel Appreciation Week Resolution - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the Paraprofessional Appreciation Week Resolution, declaring the week of May 7 – May 11, 2018, as Paraprofessional and Auxiliary Support Personnel Appreciation Week and to express appreciation for the dedication and service to the District, as presented and as recommended by the administration. Motion carried with all in favor.

G. Consider approval of the 2018-2019 school calendar - A motion was made by Tom Ivey and seconded by Chad Allen to approve the attached calendar for the 2018-2019 school year pending approval of the District of Innovation Plan in May 2018, as presented and as recommended by the administration. Motion carried with all in favor.

H. Consider approval of Legal Services Agreement in regards to Hurricane Harvey Damage - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Legal Services Agreement as presented and as recommended by the administration. Motion carried with all in favor.

I. Consider approval of Letter of Commitment to TASB Energy Cooperative Fixed-Rate Transportation Fuel Pool - A motion was made by Tom Ivey and seconded by Ted Robinson to

approve the Letter of Commitment to TASB Energy Cooperative Fixed-Rate Transportation Fuel Pool, as presented and as recommended by the administration. Motion carried with all in favor.

VIII. Discussion/Possible Action

- A. Discuss and possibly make changes to the HISD Facilities Usage Form - A motion was made by Tom Ivey and seconded by Shirley Price to approve the requested changes to the Facilities Usage Form as presented and as recommended by the administration. Motion carried with all in favor.
- B. Review Local Policy FO (corporal punishment) and possibly make changes to current policy – A motion was made by Tom Ivey and seconded by Shirley Price to send to TASB the recommended changes by Superintendent Vickroy to Local Policy FO (Corporal Punishment), as presented and as recommended by the administration. The Board acknowledged that once TASB approves the changes the new policy will be brought to the board for approval. Motion carried with all in favor.

IX. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:30 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

- 1. Discuss proposed Chapter 21 contracts for teachers for the 2018-2019 school year
 - a. One-Year Term Contracts
 - b. One-Year Probationary Contracts
 - c. One-Year Probationary Contracts + Certification Addendum
- 2. Discuss the employment of new professional employee(s) for the remainder of the 2017-2018 school year and for the 2018-2019 school year
- 3. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, teachers, counselors, librarians, nurse, and at-will employees.

X. Trustees reconvened from Closed Session at 9:01 PM - A motion was made by Tom Ivey and seconded by Ted Robinson to accept the recommendations of the Superintendent as presented, discussed, and amended in executive session on all One-year Term Contracts for Teachers (each name was read individually), all Probationary One-Year Contracts for Teachers, and all Probationary One-Year Contracts for Teachers plus Certification Addendum. Motion carried with all in favor.

XI. Suggested Future Agenda Items - None

XII. Announcement(s) - None

XIII. Adjourn – A motion was made Shirley Price and seconded by Ted Robinson, Jr. to adjourn the meeting. The meeting adjourned at 9:06 PM.

Linda Leuschen
Recording Secretary

Edward Wilson, President

Tom Ivey, Secretary