

**Hitchcock ISD
Board of Trustees
Regular Meeting
Minutes
July 17, 2018**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, July 17, 2018, beginning at 6:30 PM in the Hitchcock ISD Boardroom/Conference Facility located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the Vice President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. Vice-President, Chad Allen, called the meeting to order at 6:31 PM.

Trustees present at the meeting were Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member, Tony Combs, Member; and Michelle Cantrell, Member. President Wilson was absent. Shirley Price, Member, arrived at 6:46 PM.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Director of Facilities and Maintenance; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; and Sharanda Harrison, HR Coordinator.

- II. Hitchcock I.S.D. Mission Statement – Vice-President Allen read the HISD Mission Statement.

III. Pledge of Allegiance

- A. Ted Robinson led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge to the Texas Flag.

IV. Public Participation – There was no public participation.

- V. Budget Workshop - Mrs. Donovan discussed revenues, payroll, contracted services, supplies, travel, insurance, and miscellaneous items for the 2018-2019 budget.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Check Register
- E. Monthly GGCC/SHARS Check Register
- F. Consider approval of the Board Planning Calendar for the 2018-2019 school year

VII. Reports/Information from the Superintendent for June 2018

- A. Kids First Head Start Board Liaison Report – no verbal report given in Mr. Wilson's absence
- B. Grant Report
- C. Technology Report
- D. Maintenance Report

E. Transportation Report

F. District/Campus Improvement Plans (Summative Reviews)

VIII. Action

- A. Discuss and possibly take action to change the regular BOT meeting date in August - A motion was made by Tom Ivey and seconded by Shirley Price to move the regular August Board meeting from August 21 to August 28 as presented and as recommended by the administration. Motion carried with all in favor.
- B. Set date of Public Hearing on Budget and Proposed Tax Rate and Vote on the Proposed Tax Rate - A motion was made by Tom Ivey and seconded by Tony Combs to approve Tuesday, August 28, 2018, at 6:30 PM as the date of the public meeting to adopt the 2018-2019 budget and to adopt the 2018 tax rate. Motion carried with all in favor. A second motion was made by Tom Ivey and seconded by Shirley Price that the proposed tax rate will be published and the notice of the Public Meeting shall not exceed the following rate: M & O \$1.04 and I & S .48 for a total rate of \$1.52. Motion carried with all in favor.
- C. Review and approve changes to Local Board Policies CKE (Safety Program/Risk Management Security Personnel) and DH (Employee Standards of Conduct) – A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve changes to local policies CKE and DA, as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of Texas Teacher Evaluation & Support System (T-TESS) Calendar and Official T-TESS Appraisers for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Shirley Price the 2018-2019 Texas Teacher Evaluation & Support System (T-TESS) calendar for teachers and the Official Appraiser List for the 2018-2019 school year, as presented and as recommended by the administration. Motion carried with all in favor.
- E. Consider approval of Galveston County Juvenile Justice Alternative Education Program (JJAEP) for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Tony Combs to approve Inter-local Cooperation Agreement and MOU with the Galveston County Juvenile Justice Board to provide JJAEP programming and facilities for the 2018-2019 school year. Motion carried with all in favor.
- F. Consider approval of Transforming Lives (TLC) Cooperative Day Program for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Inter-local Transforming Lives Cooperative Agreement and MOU with the Galveston County Juvenile Probation Board for the 2018-2019 school year. Motion carried with all in favor.
- G. Consider approval of the Coastal Alternative Program (CAP) for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Coastal Alternative Program (CAP) for the 2018-2019 school year as presented and as recommended by the administration. Motion carried with all in favor.
- H. Consider approval of Policy Update 111 affecting Local Policies BBD: Board Members- Training and Orientation; CAA: Fiscal Management Goals and Objectives-Financial Ethics; CJA: Contracted Services- Criminal History; DEA: Compensation and Benefits-Compensation Plan; DHE: Employee Standards of Conduct-Searches and Alcohol/Drug Testing; DI: Employee Welfare; FEA: Attendance-Compulsory Attendance; and FO: Student Discipline - A motion was made by Tom Ivey and seconded by Shirley Price to approve TASB Localized Update 111, as presented and as recommended by the administration. Motion carried with all in favor.
- I. Consider approval of Team Agreement between Hitchcock ISD and Adidas - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Team agreement between HISD and Adidas for the 2018-2019 school year. Motion carried with all in favor.

IX. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section - Mr.Allen, Board Vice-President, called the members of the Board of Trustees back into Closed session at 7:14 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2018-2019 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, teachers, counselors, librarians, nurse, and at-will employees.

X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 8:05 PM.

XI. Suggested Future Agenda Items – None

XII. Announcement(s) – Hitchcock Hooks Tournament is this Saturday.

Adjournment - A motion was made by Tom Ivey and seconded by Ted Robinson to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 8:07 PM.

Linda Leuschen
Recording Secretary

Chad Allen
HISD Board Vice-President

Tom Ivey
HISD Board Secretary