

Hitchcock ISD
The Board of Trustees
Minutes of Regular Meeting and Public Meeting to Discuss the Budget and
Proposed Tax Rate
Minutes
August 28, 2018

A Regular Meeting and Public Meeting to Discuss the Budget and Proposed Tax Rate of the Board of Trustees of Hitchcock ISD was held Tuesday, August 28, 2018, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:34 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member, Shirley Price, Member; Tony Combs, Member; and Michelle Cantrell, Member. No Trustees were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Chris Armacost, Director of Facilities & Operations; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Sharanda Harrison-Anderson, HR Coordinator; Bridget Ford, Transportation Supervisor; and Chief Filidei.

- II. Conduct a Public Hearing on the Proposed 2018-2019 Budget
- A. The purpose of this meeting is to discuss the school district's budget and proposed tax rate. Public participation is encouraged - Ms. Donovan presented the school district's proposed budget and tax rate for the 2018-2019 school year. There were no comments or questions from the public.
- III. Hitchcock I.S.D. Mission Statement was read by the President.
- IV. Pledge of Allegiance
- A. Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.
- V. Recognitions – Mr. Wilson presented the August ABC Award to Evangelina Guerra, HISD Curriculum Coordinator.
- VI. Public Participation – Reverend Jimmy Anderson spoke regarding the old building on the administration complex that has been torn down and not removed. He also stated how he would like to see a “Hitchcock Strong” slogan started.

Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 6:52 PM for the purposes permitted as authorized by the Texas Open Meetings Act: Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code.

1. Discuss the employment of new professional employee(s) for the 2018-2019 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, teachers,

counselors, librarians, nurse, and at-will employees.

Trustees reconvened from Closed Session at 8:46 PM.

- VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.
- A. Minutes
 - B. Monthly Financial Report, Check Register, and Investment Report
 - C. Monthly Tax Collection Report
 - D. Monthly KFHS Financial Report and Check Register
 - E. Monthly GGCC/SHARS Financial Report and Check Register
- VIII. Reports/Information from the Superintendent for July 2018
- A. Kids First Head Start Board Liaison Report – verbal given by Mr. Wilson.
 - B. Grant Report
 - C. Maintenance Report
 - D. Technology Report
 - E. Ironman Horseman Motor Cycle Club Presentation to KFHS – Postponed.
- IX. Action
- A. Consider approval of the District's 2018-2019 Budget - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the pay scale and stipend changes as discussed in closed session as it pertains to the 2018-2019 budget. Motion carried with all in favor. A motion was made by Tom Ivey and seconded by Tony Combs to approve the District's 2018-2019 Budget as presented and as recommended by the administration. Motion carried with all in favor.
 - B. Consider adoption of the Districts 2018-2019 Tax Rate by Written Ordinance - A motion was made by Tom Ivey and seconded by Shirley Price that the property taxes will remain the same by the adoption of the tax rate of \$1.04 for Maintenance and Operation by written ordinance. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson that property taxes be decreased by the adoption of a tax rate of .48 for Interest and Sinking by written ordinance. Motion carried with all in favor.
 - C. Consider approval of the Final Budget Amendment for 2017-18 school year - A motion was made by Tom Ivey and seconded by Chad Allen to approve the final budget amendment for the 2017-2018 school year as presented and as recommended by the administration. Motion carried with all in favor.
 - D. Consider approval of Student Code of Conduct for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Shirley Price to approve the 2018-2019 Student Code of Conduct to include any TEA recommended change to the grievance policy regarding the ejection or refusal of entry to a campus visitor as presented and as recommended by the administration. Motion carried with all in favor.
 - E. Consider approval of Memorandum of Understanding between HISD and HISD Education Foundation - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the MOU between HISD and HISD Education Foundation for the 2018-2019 school year. Motion

carried with all in favor.

- F. Consider approval of TASB Unemployment Compensation renewal proposal - A motion was made by Tom Ivey and seconded by Shirley Price to approve the TASB Risk Management Fund's renewal for unemployment compensation coverage for the 2018-2019 school year. Motion carried with all in favor.
- G. Consider and approve carriers for Legal Liability, Property/Casualty, Boiler, General Liability, Auto, Law Enforcement Liability, and Active Shooter/Malicious Attack Insurances - A motion was made by Tom Ivey and seconded by Chad Allen to approve the purchase of liability insurances, commercial auto physical damage insurance, and commercial crime insurance as quoted on the attached sheet for the 2018-2019 school year as present and recommended by the administration. Motion carried with all in favor.
- H. Consider and approve changes to Local Policy DEC (Compensation and Benefits/Leaves and Absences) - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve changes to local policy DEC as presented and as recommended by TASB Policy Services and the administration. Motion carried with all in favor.
- I. Consider approval of DePelchin Children's Center MOU for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Shirley Price to approve the MOU between HISD and the DePelchin Children's Center for the 2018-2019 school year as presented and recommended by the administration. Motion carried with all in favor.
- J. Consider approval of College of the Mainland Collegiate High School Partnership Agreement for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Collegiate High School Partnership Agreement between HISD and COM for for the 2018-2019 school year as presented and recommended by the administration. Motion carried with all in favor.
- K. Consider approval of RFP: KFHS Parking Lot - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Tri-Coast as the vendor for the KFHS parking lot project as presented and recommended by the administration. Motion carried with all in favor.
- L. Consider approval of RFP: Security Cameras for HPS, SES and CMS - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve Phoenix Technologies as the vendor for the camera project as presented and as recommended by the administration. Motion carried with all in favor.
- M. Consider appointment of Board members to the Audit/Finance Committee for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Shirley Price to appoint Mr. Robinson and Ms. Cantrell to serve as committee members on the Audit Finance Committee for the 2018-2019 school year. Motion carried with all in favor.
- N. Consider appointment of community members to the Audit/Finance Committee for the 2018-2019 school year - A motion was made by Tom Ivey and seconded by Michelle Cantrell to appoint Kathy Marullo and Sherry Hopson to serve as community members on the Audit Finance Committee for the 2018-2019 school year. Motion carried with all in favor.
- O. Consider nomination of delegate and alternate to the 2018-2019 TASB Delegate Assembly - A motion was made by Tom Ivey and seconded by Shirley Price to appoint Chad Allen as TASB Delegate and Tony Combs as TASB Alternate for the 2018-2019 TASB Delegate Assembly. Motion carried with all in favor.

X. Discussion/Possible Action

- A. District Goals - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the District Goals 2018-2019 school year. Motion carried with all in favor.
- B. Code of Conduct - A motion was made by Tom Ivey and seconded by Michelle Cantrell to

approve the Board of Trustees Code of Conduct for the 2018-2019 school year. Motion carried with all in favor.

C. Standard Operating Procedures - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Board of Trustees Standard Operating Procedures for the 2018-2019 school year. Motion carried with all in favor.

D. Discuss options for an employee attendance incentive program – postponed.

XI. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section: Closed session occurred earlier in the meeting.

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2018-2019 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, teachers, counselors, librarians, nurse, and at-will employees.

XII. Reconvene from Closed Session for action, if any, from Closed Session

XIII. Suggested Future Agenda Items – Attendance Incentives/accountability and please schedule a budget workshop for October.

XIV. Announcement(s) – This Friday is the first home football game of the season.

XV. Adjourn – A motion was made by Tom Ivey and seconded by Tony Combs to adjourn the meeting. Meeting adjourned at 9:53 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary