

**Hitchcock ISD
The Board of Trustees
Regular Meeting
Minutes
September 18, 2018**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, September 18, 2018, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Ted Robinson, Jr., Member, and Michelle Cantrell, Member. Trustee Tony Combs arrived at 6:37 PM. Tom Ivey, Secretary, and Shirley Price, Member, were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Chris Armacost, Director of Facilities & Operations; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator, and Chief Filidei.

- II. Hitchcock I.S.D. Mission Statement - The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.
- III. Pledge of Allegiance
- A. United States Flag – Chad Allen led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag – Ted Robinson, Jr. led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.
- IV. Recognitions – Ms. Gilcrease recognized and presented a diploma to Katerin Zavala, an HHS summer graduate.
- V. Public Participation – Mr. Sam Collins spoke regarding a Texas A & M University Bus Trip on October 5, 2018.

Item VII P was moved to this portion of the agenda

Iron Horsemen Motor Cycle Club Presentation to KFHS – The Iron Horsemen Motorcycle Club Presented a donation in the amount of \$500 to Ms. Gaines for the Kids' First Head Start program.

- VI. Consent Agenda - A motion was made by Chad Allen and seconded by Ted Robinson, Jr. to approve the Consent Agenda as presented. Motion carried with all in favor.
- A. Minutes
- B. Monthly Financial Report, Check Register, and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register

E. Monthly GGCC/SHARS Financial Report and Check Register

VII. Reports/Information from the Superintendent for August 2018

A. Kids First Head Start Board Liaison Report – no verbal report given.

B. Superintendent's Goals Report

C. Board Goals Report by Campus

D. Grant Report

E. Chartwells' Report

F. School Health Services Reports

G. Maintenance Report

H. Transportation Report

I. Technology Report

J. ADA Reports

K. Discipline Reports by Campus

L. Counselors' Report

M. Athletic Report

N. Police Department Report

O. Accountability Update – Power Point presentation by Mr. Faour.

P. Iron Horsemen Motor Cycle Club Presentation to KFHS – Presented earlier in meeting.

VIII. Action

A. Consider approval of 2018-2019 membership in Walsh Gallegos' Retainer Program - A motion was made by Chad Allen and seconded by Ted Robinson, Jr. to approve the Walsh, Gallegos, Trevino, Russo & Kyle, PC Legal Services Retainer Agreement for the 2018-2019 school year as presented and recommended by the Administration. Motion carried with all in favor.

B. Consider approval of delegate and alternate to the 2019 Houston-Galveston Area Council (HGAC) - A motion was made by Chad Allen and seconded by Ted Robinson, Jr. to appoint Michelle Cantrell as delegate and Tom Ivey as alternate to the HGAC 2019 General Assembly. Motion carried with all in favor.

C. Set date of District Holiday Reception - A motion was made by Chad Allen and seconded by Michelle Cantrell to approve a District Holiday Reception on December 18, 2018. Motion carried with all in favor.

D. Reschedule the November Board of Trustees Meeting due to the Thanksgiving Holidays - A motion was made by Chad Allen and seconded by Ted Robinson, Jr. to approve move the November meeting to November 13, 2018. Motion carried with all in favor.

E. Set date for budget workshop in October - A motion was made by Chad Allen and seconded by Tony Combs to approve October 8, 2018, for a budget workshop meeting. Motion carried with all in favor.

IX. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:15 PM for the purposes permitted as authorized by the Texas Open Meetings Act: Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code.

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2018-2019 school year

2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.
- X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 8:24 PM. A motion was made by Chad Allen and seconded by Tony Combs to increase the Superintendent's salary to \$152,110. Motion carried with all in favor.
- XI. Suggested Future Agenda Items - None
- XII. Announcement(s) – Board walk-through of District Facilities is next Tuesday, September 25th. Board members present decided they would like to meet at and start their walk-through at Hitchcock High School.
- XIII. Adjourn - A motion was made by Chad Allen and seconded by Tony Combs to adjourn the meeting. Meeting adjourned at 8:27 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary