

**Hitchcock ISD
Board of Trustees
Special Meeting/Budget Workshop
Minutes
October 8, 2018**

A Budget Workshop of the Board of Trustees of Hitchcock ISD was held Monday, October 8, 2018, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President Wilson called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; and Ted Robinson, Jr., Member. Tony Combs, Member; Michelle Cantrell, Member; and Shirley Price, Member, were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; and Chris Armacost, Director of Facilities and Maintenance

Closed Session was moved to this portion of the meeting and Trustees went in to closed session at 6:31 PM. Trustees reconvened from closed session at 7:20 PM.

A motion was made by Tom Ivey and seconded by Ted Robinson to employ Caterna Hlozek under a Probationary One-Year Contract – Teacher for the 2018-2019 school year as presented and as discussed in executive session.

A motion was made by Tom Ivey and seconded by Ted Robinson to employ DeMarr Simmons under a Probationary One-Year Contract + Addendum – Teacher for the 2018-2019 school year as presented and as discussed in executive session.

- II. Budget Workshop – Ms. Donovan present and discussed the Budget Manual and the Board asked questions regarding the budget process. Ms. Donovan also presented the 2017-2018 figures as of 10/8/2018.
- III. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section – moved to earlier in meeting.
- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
1. Discuss the employment of new professional employee(s) for the 2018-2019 school year
 2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, teachers, counselors, librarians, nurse, and at-will employees.
- IV. Adjournment - A motion was made by Tom Ivey and seconded by Ted Robinson to adjourn the meeting. Motion carried with all in favor. The meeting was adjourned at 9:14 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary