

Hitchcock ISD
The Board of Trustees
Public Meeting and Regular Meeting
Minutes
November 13, 2018

A Public Meeting and Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, November 13, 2018, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member, Tony Combs, Member; Shirley Price, Member; and Michelle Cantrell, Member. No Trustees were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Chris Armacost, Director of Facilities & Operations; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Alex Thompson, ABM Supervisor; and Chief Filidei.

Announcement by the president as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law.

II. Hitchcock I.S.D. Mission Statement

The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. United States Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag – Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Hearing to present Hitchcock ISD's FIRST State Financial Accountability Rating for 2016-2017

- A. Overview of School FIRST (Financial Integrity Rating System) - Ms. Donovan gave an overview of the FIRST Report for Hitchcock ISD for the 2016-2017 school year.
- B. Presentation and discussion on Hitchcock ISD's 2016-2017 FIRST Rating
- C. Public comments pertaining to the District's State Financial Accountability Rating for 2016-2017 – Jessica Smith inquired as to why the ratings drop and why the drop in ADA. Ms. Donovan responded to the issues sited in the report and that she felt part of the ADA drop was due to Hurricane Harvey.

V. Public Participation – Ms. Jessica Smith spoke regarding bullying at SES, CMS, and HHS. Megan Martinez spoke regarding what she called the School to Prison Pipeline.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
 - B. Monthly Financial Report, Check Register and Investment Report
 - C. Monthly Tax Collection Report
 - D. Monthly KFHS Financial Report and Check Register
 - E. Monthly GGCC/SHARS Financial Report and Check Register
- VII. Reports/Information from the Superintendent for October 2018
- A. Kids First Head Start Board Liaison Report – verbal report given by President Wilson.
 - B. Superintendent's Goals Report
 - C. Board Goals Report by Campus
 - D. Grant Report
 - E. Chartwells' Report
 - F. School Health Services Report
 - G. Counselors' Report
 - H. Athletic Report
 - I. Maintenance Report
 - J. Transportation Report
 - K. Technology Report
 - L. ADA Report
 - M. Discipline Reports by Campus
 - N. Police Department Report
 - O. GT Report
 - P. Presentation regarding Local Policy EIC (Dual Credit/Valedictorian/Salutatorian) – Ms. Gilcrease presented and requested changes to Policy EIC. The Board agreed to change the GPA rating scale and the Valedictorian/Salutatorian policy as per Ms. Gilcrease’s suggestions. Ms. Leuschen and Ms. Gilcrease will send the suggested changes to TASB to get approved wording for new policy. Policy EIC will be brought to the Board at a future meeting for approval.

VIII. Action

- A. Set date of annual training between Hitchcock ISD Board of Trustees and the Kids First Head Start Policy Council - A motion was made by Tom Ivey and seconded by Shirley Price to approve January 8, 2019, at 6:30 PM as the date of the annual training between HISD BOT and KFHS Policy Council. Motion carried with all in favor.
- B. Consider approval of the 2019 Legislative Priorities Draft proposed by Galveston County Schools Consortium - A motion was made by Tom Ivey and seconded by Shirley Price to approve the 2019 Legislative Priorities proposed by Galveston County Schools Consortium as presented and as recommended by the administration. Motion carried with all in favor.
- C. Review Investment policy CDA (Local) and approve Resolution to confirm or amend policy - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the attached Resolution reflecting no change in Policy CDA Local as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of changes to Board policy DEAB (Local) - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve changes to Local Policy DEAB as presented and as recommended by the administration. Motion carried with all in favor.
- E. Consider approval of out-of-state travel to Orlando, Florida for Kids First Head Start Conference December 16-20, 2018 - A motion was made by Tom Ivey and seconded by Tony

Combs to approve the out-of-state travel to Orlando, FL for the National Head Start Conference from December 16-December 20, 2018, as presented and as recommended by the administration. Motion carried with all in favor.

- F. Consider approval of out-of-state travel to Philadelphia, PA for the National School Board Association Annual Conference March 29 - April 1, 2019 - A motion was made by Tom Ivey and seconded by Tony Combs to approve the out-of-state travel to Philadelphia, PA for the NSBA Conference from March 29 – April 1, 2019, as presented and as recommended by the administration. Motion carried with all in favor.
- G. Consider approval of Proposal to pay coaches to drive school buses to athletic events - A motion was made by Tom Ivey and seconded by Chad Allen that the Board of Trustees authorized the District to allow coaches to drive school buses to events away from the District with the changes as discussed. The changes discussed were that coaches could drive trips that were 1-49 miles and trips that were 50-75 miles. Trips over 75 miles were not to be driven by coaches that spent their day in the classroom. Tournaments buses could be driven by coaches if they did not teach all day. Tournaments of any distance could be driven by coaches on days that school was not in session. Motion carried 4-3. Trustees Ivey, Allen, Robinson, and Cantrell approved and Trustees Wilson, Price, and Combs opposed.
- IX. Closed Session - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:45 PM for the purposes permitted as authorized by the Texas Open Meetings Act
 - A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 1. Discuss the employment of new professional employee(s) for the remainder of the 2018-2019 school year
 2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at will employees
- X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 9:21 PM.

A motion was made by Tom Ivey and seconded by Michelle Cantrell to employ Misty Bartolomei-Guzman under a Probationary One-Year Contract + Addendum – Teacher for the remainder of the 2018-2019 school year as presented and as discussed in executive session. Motion carried with all in favor.

- XI. Suggested Future Agenda Items – None
- XII. Announcement(s) – First playoff football game is the Saturday at 6:00 PM in El Campo.
- XIII. Adjourn – A motion was made by Shirley Price and seconded by Michelle Cantrell to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 9:21 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary