

**Hitchcock ISD
The Board of Trustees
Regular Meeting
Minutes
January 15, 2019**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, January 15, 2019, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:31 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member; Tony Combs, Member; and Michelle Cantrell, Member. Trustee Shirley Price was absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Chris Armacost, Director of Facilities & Operations; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; and Chief Filidei.

- II. Hitchcock I.S.D. Mission Statement - The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. United States Flag – Ted Robinson, Jr. led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

Texas Flag – Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Recognitions

- A. School Board Appreciation –Ms. Vickroy and all campuses recognized the Board of Trustees for their service to the Hitchcock School District.

B. HHS Top 5 Awards – Ms. Gilcrease presented the Top 5 Awards to High School freshman, sophomore, and juniors.

- V. Public Participation – There was no public participation at this meeting.

- VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

- B. Consider approval of the establishment of the 10th calendar day prior to the last day of instruction
- C. Consider approval of the date for administrators' and teachers' contract review – March for administrators and April for teachers.
- D. Rule which determines local areas of acute teacher shortage in Hitchcock ISD in accordance with board policy DC (LEGAL)
- E. Proclamation declaring January 2019 as School Board Recognition Month

VII. Reports/Information from the Superintendent for December 2018

- A. Kids First Head Start Board Liaison Report – verbal given by Mr. Wilson.
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Reports
- F. Maintenance Report
- G. Transportation Report
- H. Technology Report
 - I. ADA Reports
 - J. Police Department Report
- K. GT Report
- L. Discipline Reports by Campus
- M. Counselors' Report
- N. Athletic Report
- O. Summer Nutrition Program - 2019
- P. Exit Interview Report – Presented by Sharanda Harrison-Anderson

VIII. Action

- A. Consider approval of the Budget Calendar for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the Budget Calendar for the 2019-2020 school year as presented and as recommended by the administration. Motion carried with all in favor.
- B. Consider approval of the Resolution Calling for General Trustee Election and the Order of Election - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Resolution Calling for General Trustee Election and the Order of Election as presented and as recommended by the administration. Motion carried with all in favor.
- C. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 4, 2019, Election - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the Joint Election Agreement with Galveston County as presented and as recommended by the administration. Motion carried with all in favor.
- D. Joint Election Agreement with the City of Hitchcock - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Joint Election Agreement with the City of Hitchcock as presented and as recommended by the administration. Motion carried with all in favor.

- E. Consider approval of the Tax Assessment and Collection Services Resolution - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Tax Assessment and Collection Services Resolution as presented and as recommended by the administration. Motion carried with all in favor.
- F. Consider approval of Policy Update 112 affecting Local Policies BJA: Superintendent; CCG: Local Revenue Sources; CCGA: Ad Valorem Taxes; CH: Purchasing and Acquisition; CQ: Technology Resources; CV: Facilities Construction; DCB: Employment Practices; DH: Employee Standards of Conduct; DIA: Employee Welfare; FMA: Student Activities; FNG: Student Rights and Responsibilities; GF: Public Complaints; GKA: Community Relations; and GKB: Community Relations-Fundraising - A motion was made by Tom Ivey and seconded by Chad Allen to add, revise, or delete policies as recommended by TASB Policy Service and according to the instruction sheet for TASB Localized Policy Manual Update 112. Motion carried with all in favor.

IX. Discussion/Possible Action

- A. Recruitment/Retention Plan – Presented by Sharanda Harrison-Anderson. No action taken.

X. Closed Session - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 8:03 PM for the purposes permitted as authorized by the Texas Open Meetings Act

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2018-2019 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.
3. Discuss the Superintendent's Summative Evaluation

XI. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 9:34 PM. No action taken.

XII. Suggested Future Agenda Items – None

XIII. Announcement(s) – None

XIV. Adjourn - A motion was made by Tom Ivey and seconded by Chad Allen to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 9:55 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary