

**Hitchcock ISD  
The Board of Trustees  
Special Called Meeting  
Minutes  
January 22, 2019**

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A Special Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, January 22, 2019, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Ted Robinson, Jr., Member; Tony Combs, Member; and Shirley Price, Member. Tom Ivey, Secretary, and Michelle Cantrell, Member, were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Chris Armacost, Director of Facilities & Operations; and Jennifer Donovan, Finance Director.

- II. Consent Agenda - A motion was made by Chad Allen and seconded by Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Monthly Financial Report, Check Register and Investment Report
- B. Monthly Tax Collection Report
- C. Monthly KFHS Financial Report and Check Register
- D. Monthly GGCC/SHARS Financial Report and Check Register

III. Action

- A. Consider approval of the Annual Financial Audit for period ending August 31, 2018, presented by Belt Harris Pechacek - A motion was made by Chad Allen and seconded by Ted Robinson, Jr. to approve the Annual Financial Audit for period ending August 31, 2018, as presented and as recommended by the administration. Motion carried with all in favor.
- B. Consider Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2019 – no action taken.
- C. Consider approval of Budget Amendment #1 for the 2018-2019 school year - A motion was made by Chad Allen and seconded by Shirley Price to approve Budget Amendment #1 for the 2018-2019 school year as presented and as recommended by the administration. Motion carried with all in favor.
- D. Consider approval of overnight travel to San Antonio for Hitchcock High School Band student, Band Director and Assistant Band Director February 13 - 16, 2019 - A motion was made by Chad Allen and seconded by Tony Combs to approve overnight travel to San Antonio for Hitchcock High School Band student, Band Director, and Assistant Band Director February 13 – 16, 2019. Motion carried with all in favor.

- IV. Closed Session - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 6:51 PM for the purposes permitted as authorized by the Texas Open Meetings Act

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the remainder of the 2018-2019 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees

V. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 7:23 PM.

A motion was made by Chad Allen and seconded by Shirley Price to employ Christina Dubois under a Probationary One-Year Contract – Teacher for the remainder of the 2018-2019 school year as presented and as discussed in executive session.

VI. Adjourn - A motion was made by Tony Combs and seconded by Ted Robinson to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 7:24 PM.

Linda Leuschen  
Recording Secretary

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Edward Wilson  
HISD Board President

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Tom Ivey  
HISD Board Secretary