

Hitchcock ISD
The Board of Trustees
Regular Meeting & Public Hearing
Minutes
February 21, 2019

A Regular Meeting & Public Hearing of the Board of Trustees of Hitchcock ISD was held Tuesday, February 19, 2019, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member; Tony Combs, Member; and Michelle Cantrell, Member. Trustee Shirley Price arrived at 6:33 PM.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Angela Mancini, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; Doug Hoffman, Chartwells Director; and Chief Filidei.

- II. Hitchcock I.S.D. Mission Statement - The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

- A. United States Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag - Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Participation – There was no public participation at this meeting.

V. Public Hearing to Discuss the District's 2017-2018 Annual Performance Report (TAPR) and TEA Accreditation Status

- A. Presentation and discussion of the District's 2017-2018 Annual Performance Report and TEA Accreditation Status - Mr. Faour discussed the District's 2017-2018 Annual Performance Report and the TEA Accreditation Status. Ms. Donovan discussed the PEIMS portion.
- B. Discussion with patrons pertaining to the District's 2017-2018 Annual Performance Report and TEA Accreditation Status - There were no questions from the patrons.
- C. Adjourn Public Hearing to discuss the District's 2017-2018 Annual Performance Report and TEA Accreditation Status - The public hearing was adjourned at 7:07 PM.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report

- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VII. Reports/Information from the Superintendent for January 2019

- A. Kids First Head Start Board Liaison Report – verbal by Mr. Wilson
- B. Superintendent's Report
- C. Superintendent's Monthly Goals Report by Campus
- D. Grant Report
- E. Chartwells' Report
- F. School Health Services Reports
- G. Counselors' Report
- H. Athletic Report
 - I. Maintenance Report
 - J. Transportation Report
- K. Technology Report
- L. ADA Reports
- M. Discipline Reports by Campus
- N. Police Department Report
- O. GT Report
- P. PBMAS Report

VIII. Action

- A. Consider Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2019 – A motion was made by Tom Ivey and seconded by Shirley Price to retain Belt Harris Pechacek to audit the district for the school year ending August 31, 2019. Motion carried with all in favor.
- B. Consider approval of Kids' First Head Start COLA Grant – A motion was made by Tom Ivey and seconded by Chad Allen to approve the Kids First Head Start COLA Grant as presented and as recommended by the administration. Motion carried with all in favor.
- C. Response to TEA regarding the Application and Statement of Impact for Harmony School of Science - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to communicate with TEA to express the opinion that the proposed changes requested by Harmony School of Science poses a potential for financial difficulty because of loss of enrollment as recommended by the administration. Motion carried with all in favor.
- D. Consider and approve student Collegiate High School Application Qualifications for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Collegiate High School Application Qualifications letter for students for the 2019-2020 school year with one suggested change (remove employee name and replace with position) Motion carried with all in favor.
- E. Consider and approve student Dual Credit Agreement for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Dual Credit letter for students for the 2019-2020 school year as presented and as recommended by the administration. Motion carried with all in favor.
- F. Consider approval of cancellation of ABM Energy Services Agreement - A motion was made by Tom Ivey and seconded by Chad Allen to approve the cancellation of the ABM Energy Services Agreement as presented and as recommended by the administration. Motion carried with all in favor.

- G. Consider approval of Omnia Partners Master Intergovernmental Cooperative Purchasing Agreement - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Omnia Partners Master Intergovernmental Cooperative Purchasing Agreement as presented and as recommended by the administration. Motion carried with all in favor.
- H. Consider approval of Letter of Commitment to TASB Energy Cooperative Transportation Fuel Pool - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Letter of Commitment to TASB Energy Cooperative Fixed-Rate Transportation Fuel Pool as presented and as recommended by the administration. Motion carried with all in favor.
- I. Consider approval of overnight travel for Hitchcock High School students - A motion was made by Tom Ivey and seconded by Shirley Price to approve the overnight student travel listed above for High School students in basketball and powerlifting. Motion carried with all in favor.
- J. Consider approval of new MT6 (Manual Trades 6) Pay Scale - A motion was made by Tom Ivey and seconded by Shirley Price to approve to rescind the MT6 pay scale approved on May 15, 2019, and approve the new MT6 pay scale as presented and as recommended by the administration. Motion carried with all in favor.

IX. Discussion/Possible Action

- A. Discuss the Budget Determination Approach the District will use for the 2019-2020 school budget process – no action taken
- B. Discuss Superintendent Job Posting – no action taken

X. Closed Session - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:59 PM for the purposes permitted as authorized by the Texas Open Meetings Act

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 - 1. Discuss the employment of new professional employee(s) for the remainder of the 2018-2019 school year
 - 2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.
 - 3. Discuss the Superintendent's recommendation to propose the termination of Matasha Lewings' probationary contract

XI. Reconvene from Closed Session for action, if any, from Closed Session

- A. Consideration of and possible action on the Superintendent's recommendation that the probationary contract of Matasha Lewings be proposed for termination – A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to accept the Superintendent's recommendation and propose the termination of Matasha Lewings probationary contract and direct the Superintendent to issue notice to Ms. Lewings. Motion carried with all in favor.

XII. Suggested Future Agenda Items – none

XIII. Announcement(s) – none

XIV. Adjourn - A motion was made by Shirley Price and seconded by Tony Combs to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 10:20 PM.

Linda Leuschen
Recording Secretary

Edward Wilson
HISD Board President

Tom Ivey
HISD Board Secretary