

**Hitchcock ISD  
The Board of Trustees  
Regular Meeting & Public Hearing  
Minutes  
March 19, 2019**

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A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, March 19, 2019, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:31 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; and Ted Robinson, Jr., Member. Tony Combs, Member; Michelle Cantrell, Member; and Shirley Price, Member were absent.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Kevin Lankford, Crosby Middle School Assistant Principal; Donette Line, Stewart Elementary School Principal; Ethel Gaines, Kids' First Head Start Director; Kelly Brunson, Band Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; Evangelina Guerra, Coordinator of Curriculum & Instruction; Shirlean Law, CMS Teacher; and Chief Filidei.

- II. Hitchcock I.S.D. Mission Statement was read by Mr. Wilson.

III. Pledge of Allegiance

A. United States Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

B. Texas Flag – Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Participation - There was no public participation at this meeting.

- V. Recognitions – Ms. Gilcrease and Mr. Brunson recognized student Erick Benavides for place 1<sup>st</sup> in the State 3A Percussionist competition.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

B. Monthly Financial Report, Check Register and Investment Report

C. Monthly Tax Collection Report

D. Monthly KFHS Financial Report and Check Register

E. Monthly GGCC/SHARS Financial Report and Check Register

VII. Reports/Information from the Superintendent for February 2019

A. Kids First Head Start Board Liaison Report – Verbal report given by Mr. Wilson.

B. Superintendent's Report

C. Superintendent's Monthly Goals Report by Campus – Ms. Line, Mr. Lankford, and Ms. Gilcrease all shared what their respective campuses are doing for enrichment and tutoring.

D. Grant Report

E. Chartwells' Report

F. School Health Services Reports

G. Counselors' Report

H. Athletic Report

I. Maintenance Report

J. Transportation Report

K. Technology Report

L. ADA Reports

M. Discipline Reports by Campus

N. Police Department Report

### VIII. Action

A. Consider approval of Certificate of Unopposed Candidates and Adoption of Order of Cancellation for Board of Trustees Single Member Districts 1 and 2 - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to declare Tony Combs, unopposed candidate for Single Member District 1; and Shirley Price, unopposed candidate for Single Member District 2, elected to office, and to adopt the Cancellation Order to cancel the May 4, 2019, election for Hitchcock ISD. Motion carried with all in favor.

B. Approve IMA and TEKS Certification - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Instructional Materials Allotment and TEKS Certification for the 2019-2020 school year as presented and as recommended by the Administration. Motion carried with all in favor.

C. Consider approval of the 2019-2020 school calendar - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the attached Calendar B for the 2019-2020 school year as presented and as recommended by the Administration. Motion carried with all in favor.

D. Consider approval of changes to Board policy EIC (Local) - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the changes to local policy EIC as presented and as recommended by TASB Policy Services and the Administration. Motion carried with all in favor.

E. Consider approval of Galveston County Health District Ambulances Services Agreement between the Galveston Area Ambulance Authority and Hitchcock Independent School District - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Galveston County Health District Ambulance Services Agreement between the Galveston Area Ambulance Authority and Hitchcock ISD as presented and recommended by the Administration. Motion carried with all in favor.

F. Consider approval of overnight travel for Hitchcock High School student - A motion was made by Tom Ivey and seconded by Chad Allen to approve overnight travel for two students and one teacher to attend the FCCLA State competition in Dallas April 4 – 6, 2019. Motion carried with all in favor.

IX. Closed Session - Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 7:59 PM for the purposes permitted as authorized by the Texas Open Meetings Act

A. Pursuant to Section 551.071 of the Texas Government Code

1. Consultation with the School District's attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically including the legal issues related to the Superintendent's recommendation to propose the nonrenewal of Calvin Brewer's term contract.

B. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss proposed Chapter 21 and Non-Chapter 21 contracts for administrators, professionals,

directors, coordinators, counselors, librarians, and nurses

- a. One-Year Term Contracts
- b. Non-Chapter 21 Contracts

- 2. Discuss the employment of new professional employee(s) for the remainder of the 2018-2019 school year and for the 2019-2020 school year
- 3. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.
- 4. Discuss the Superintendent's recommendation to propose the nonrenewal of Calvin Brewer's term contract.

X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 8:45 PM.

A. Consideration of and possible action on the Superintendent's recommendation that the term contract of Calvin Brewer be proposed for nonrenewal - A motion was made by Tom Ivey and seconded by Chad Allen to accept the Superintendent's recommendation and propose the non-renewal of Calvin Brewer's term contract and direct the Superintendent to issue notice to Mr. Brewer. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Chad Allen to accept the recommendation of the Superintendent as presented, discussed, and amended in executive session on the following One Year Chapter 21 Contracts for administrators and professionals:

One-year term contract and One-year term + certification addendum for Laura Gilcrease, Morris Tuck, Kevin Lankford, Donette Line, Constance White, Crystal Sweeney, Craig Smith, Kelly Brunson, Susan Bowles, Evangelina Guerra, Sara Roach, and Patrick Faour.

One-year term contract – counselor for Keri Dabney, Tommetria Womack, Vickie Rabino, Rona Smith, and Christina Cowey.

One-year term contract – nurse for Kathy Potts.

One-year term contract – diagnostician for Stephanie Cantu and Charles Lawrence.

AND (motion continued), one-year non-chapter 21 contracts– professional for Chris Armacost, Sharanda Harrison-Anderson, Carol Colbert, Myron Dianiska, Teresa McLaughlin, Zachery Sample, Ethel Gaines, Jolie Suire, Lisa Moody, Edith Schneider, Jennifer Donovan, Elaine Conely, Vannysa Vega, Katrina Harris, and Nancy Spates.

XI. Suggested Future Agenda Items - None

XII. Announcement(s) – special called meeting on Saturday at 9:00 AM.

XIII. Adjourn - A motion was made by Chad Allen and seconded by Ted Robinson to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 8:52 PM.

Linda Leuschen  
Recording Secretary

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HISD Board President  
Edward Wilson

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HISD Board Secretary  
Tom Ivey