

**Hitchcock ISD
The Board of Trustees
Regular Meeting
Minutes
April 16, 2019**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, April 16, 2019, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member; Tony Combs, Member; and Michelle Cantrell, Member; Shirley Price, Member, arrived at 6:38 PM.

HISD employees present at meeting were Carla Vickroy, Superintendent; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Kellie Edmundson, Crosby Middle School Principal; Donette Line, Stewart Elementary School Principal; Ethel Gaines, Kids' First Head Start Director; Doug Hoffman, Chartwells Directors; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; Evangelina Guerra, Coordinator of Curriculum & Instruction; Kathy Potts, District Nurse; and Chief Filidei, Police Chief.

- II. Hitchcock I.S.D. Mission Statement - The mission of the Hitchcock Independent School District is to produce contributing citizens prepared for lifelong learning, believing in our country, themselves, and their fellow man in our ever-changing world by providing a personalized, yet diversified, quality education through varied learning experiences with pride, participation, and performance in partnership with our community.

III. Pledge of Allegiance

A. United States Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

B. Texas Flag – Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Participation – There was no public participation at this meeting.

- IX. Closed session moved to this portion of meeting. Mr. Wilson, Board President, called the members of the Board of Trustees into Closed session at 6:35 PM for the purposes permitted as authorized by the Texas Open Meetings Act. Please see all items included in this closed session as listed below.

- X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 8:26 PM.

A motion was made by Tom Ivey and seconded by Ted Robinson to accept the recommendation of the Superintendent as presented, discussed and amended in executive session on the following contracts for teachers: one-year term contracts, probationary one-year contracts, and probationary one-year contract + certification addendum. Each name was read as listed on the closed session agenda with the name Deric Griffin added to the term contract list. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Chad Allen to accept the recommendation of the Superintendent as presented, discussed and amended in executive session on a one-year term contract for Corie Brooks, Librarian, and a non-certified professional contract for Chris Filidei, Chief of Police. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson to non-renew Calvin Brewer's term contract. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Shirley Price to employ Samantha Reid under a non-certified professional contract for the 2019-2020 school year as presented and as discussed in executive session. Motion carried with all in favor.

V. Consent Agenda - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Financial Report, Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Financial Report and Check Register
- E. Monthly GGCC/SHARS Financial Report and Check Register

VI. Reports/Information from the Superintendent for March 2019

- A. Kids First Head Start Board Liaison Report – verbal report given by Ms. Gaines
- B. Superintendent's Monthly Goals Report by Campus
- C. Grant Report
- D. Chartwells' Report
- E. School Health Services Reports
- F. Counselors' Report
- G. Athletic Report
- H. Maintenance Report
- I. Transportation Report
- J. Technology Report
- K. ADA Reports
- L. Discipline Reports by Campus
- M. Police Department Report
- N. Hitchcock ISD related social media accounts

VII. Action

- A. Consider approval of Food Service Management Contract – A motion was made by Tom Ivey and seconded by Shirley Price to award the food service management contract for the 2019-2020 school year with a possible extension of four additional years to Chartwells. Motion carried with all in favor.
- B. Approve Teacher Appreciation Week Resolution - A motion was made by Tom Ivey and seconded by Chad Allen to approve the Teacher Appreciation Week Resolution declaring the week of May 6 – May 10, 2019, as Teacher Appreciation Week and to express appreciation for their dedication and service to the District as presented and recommended by the administration. Motion carried with all in favor.

- C. Approve Paraprofessional and Auxiliary Support Personnel Appreciation Week Resolution - A motion was made by Tom Ivey and seconded by Tony Combs to approve the Paraprofessional Appreciation Week Resolution declaring the week of May 6 – May 10, 2019, as Paraprofessional and Auxiliary Support Personnel Appreciation Week and to express appreciation for their dedication and service to the District as presented and recommended by the administration. Motion carried with all in favor.
- D. Response to TEA regarding the Application and Statement of Impact for Beta Academy - A motion was made by Tom Ivey and seconded by Shirley Price to communicate with The TEA to express the opinion that the proposed changes requested by Beta Academy poses a potential for financial difficulty because of loss of enrollment as recommended by the administration. Motion carried with all in favor.
- E. Consider approval of Food Service Management Contract – A motion was made by Tom Ivey and seconded by Shirley Price to approve the 2019 Summer School Plan as presented and as recommended by the administration. Motion carried with all in favor.

VIII. Discussion/Possible Action

- A. Consider approval of Food Service Management Contract – A motion was made by Tom Ivey and seconded by Tony Combs to approve the requested changes to the student dress code for Hitchcock High School as presented and as recommended by the administration. Motion carried with all in favor.

IX. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section: Closed Session occurred earlier in the meeting.

A. Pursuant to Section 551.071 of the Texas Government Code

1. Consultation with the School District's attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act specifically including the legal issues related to the Superintendent's Search, the proposed non-renewal of Calvin Brewer's term contract, and the sale and/or lease of real property.

B. Pursuant to Section 551.072 of the Texas Education Code

1. Deliberate the purchase, exchange, lease, or value of real property as the deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person

C. Pursuant to Section 551.074 of the Texas Government Code

1. Discuss proposed Chapter 21 contracts for teachers for the 2019-2020 school year
 - a. One-Year Term Contracts
 - b. One-Year Probationary Contracts
 - c. One-Year Probationary Contracts + Certification Addendum
2. Discuss proposed Non-Chapter 21 contracts for Librarian and Police Chief for the 2019-2020 school year
3. Discuss the employment of new professional employee(s) for the remainder of the 2018-2019 school year and for the 2019-2020 school year
4. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, candidates for superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

5. Proposed non-renewal of Calvin Brewer's term contract

- X. Reconvene from Closed Session for action, if any, from Closed Session
 - A. Consider and take action on proposed non-renewal of Calvin Brewer's term contract - all action taken due to closed session occurred earlier in the meeting.
- XI. Suggested Future Agenda Items - none
- XII. Announcement(s) - none
- XIII. Adjournment - A motion was made by Shirley Price and seconded by Chad Allen to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 9:22 PM.

Linda Leuschen
Recording Secretary

HISD Board President
Edward Wilson

HISD Board Secretary
Tom Ivey