

**Hitchcock ISD  
The Board of Trustees  
Regular Meeting  
Minutes  
May 28, 2019**

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A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, May 28, 2019, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Edward Wilson, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Edward Wilson, President; Chad Allen, Vice-President; Tom Ivey, Secretary; Ted Robinson, Jr., Member; and Michelle Cantrell, Member. Member Tony Combs arrived at 6:34 PM and Member Shirley Price arrived at 6:47 PM.

HISD employees present at meeting were Carla Vickroy, Superintendent; Donette Line, Stewart Elementary School Principal; Crystal Sweeney, Hitchcock Primary Assistant Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; Evangelina Guerra, Coordinator of Curriculum & Instruction; Sara Roach, Special Programs Coordinator; Kathy Potts, District Nurse; Jolie Suire, GGCC Assistant Coordinator; and Chief Filidei, Police Chief.

- II. Hitchcock I.S.D. Mission Statement
- III. Pledge of Allegiance
- A. United States Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag - Chad Allen led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.
- IV. Public Participation – Ms. Potts and Max Garcia spoke to the Board regarding the Community Health Network.
- V. Governance
- A. Trustee Election
1. Presentation of Certificate of Election for SMD 1 and SMD 2 - Ms. Leuschen, Notary Public, presented the Certificate of Election to Tony Combs SMD on behalf of President Wilson.
  2. Statement of Elected Officers for SMD 1 and SMD 2 - Ms. Leuschen, Notary Public, administered the Statement of Elected Officers to Tony Combs SMD 1.
  3. Administer the Oath of Office for SMD 1 and SMD 2 - Ms. Leuschen, Notary Public, administered the Oath of Office to Tony Combs SMD 1.
- B. Reorganization of the Board of Trustees

Edward Wilson made a motion to nominate Chad Allen for President and it was seconded by Tony Combs. Nomination was accepted by Chad Allen. Motion carried with all in favor.

Chad Allen made a motion to nominate Michelle Cantrell as Vice President and it was seconded by Tom Ivey. Nomination was accepted by Michelle Cantrell.

Edward Wilson made a motion to nominate Ted Robinson, Jr. as Vice President and it was seconded by Tony Combs. Nomination was accepted by Ted Robinson, Jr.

A vote was taken and Allen, Ivey, and Cantrell were in favor of Cantrell for Vice President, and Wilson, Combs, and Robinson were in favor of Robinson for Vice President. It was a tie and the Board knew Dr. Price was on her way to the meeting so they stated they would re-vote after Dr. Price arrived.

Chad Allen made a motion to nominate Tom Ivey as Secretary and it was seconded by Ted Robinson. Nomination was accepted by Mr. Ivey. Motion carried with all in favor.

X. Closed session was moved to this portion of the meeting - Mr. Allen, Board President, called the members of the Board of Trustees into Closed session at 6:46 PM for the purposes permitted as authorized by the Texas Open Meetings Act. Please see all items included in this closed session as listed below. Dr. Price arrived at 6:47 PM.

XI. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 7:43 PM.

Ms. Leuschen, Notary Public, presented the Certificate of Election to Shirley Price SMD 2 on behalf of President Wilson.

Ms. Leuschen, Notary Public, administered the Statement of Elected Officers to Shirley Price SMD 2.

Ms. Leuschen, Notary Public, administered the Oath of Office to Shirley Price SMD 2.

The Board revisited the earlier nominations for Board Vice President. The motions were the same as above and Dr. Price stated her vote was for Mr. Robinson. 4 votes were in favor of Mr. Robinson (Wilson, Combs, Price, and Robinson), and 3 votes were in favor of Michelle Cantrell (Allen, Ivey, and Cantrell). Ted Robinson, Jr. was named Board Vice President

A motion was made by Tom Ivey and seconded by Ted Robinson to accept Carla Vickroy's retirement letter that was submitted on January 9, 2019. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Ted Robinson employ Carla Vickroy as Superintendent's Transition Consultant effective June 17, 2019 until September 30, 2019. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson that the Board hire Travis Edwards as Superintendent of the HISD and authorize the Board President to sign the Superintendent's contract.

A motion was made by Tom Ivey and seconded by Ted Robinson that the Board enter the contract to sell the property described as ABST 71 PAGE 3 & 7 PT OF LOT 1 (9-3) WITTJEN SUB and authorize the Board President and Superintendent to sign all necessary documents to sell the property. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Shirley Price to employ Ebone Lazara under a Probationary One-Year Contract + Certification Addendum - Teacher for the 2019-2020 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Edward Wilson to employ Ricardo Morado under a Probationary One-Year Contract + Certification Addendum - Teacher for the 2019-2020 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Ted Robinson to employ Robert Reader under a Probationary One-Year Contract + Certification Addendum - Teacher for the 2019-2020 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Edward Wilson to employ Stacey Wheeland under a Probationary One-Year Contract - Teacher for the 2019-2020 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Shirley Price to employ Cheryl Gregory under a Non-Certified Professional Contract for the 2019-2020 school year as presented and as discussed in executive session. Motion carried with all in favor.

A motion was made by Tom Ivey and Seconded by Tony Combs to employ Sara Sharp under a Probationary One-Year Contract – Diagnostician for the 2019-2020 school year as presented and as discussed in executive session. Motion carried with all in favor.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded Ted Robinson to approve the Consent Agenda as presented. Motion carried with all in favor.

A. Minutes

B. Monthly Financial Report, Check Register and Investment Report

C. Monthly Tax Collection Report

D. Monthly KFHS Financial Report and Check Register

E. Monthly GGCC/SHARS Financial Report and Check Register

VII. Reports/Information from the Superintendent for March 2019

A. Kids First Head Start Board Liaison Report – verbal by Ms. Gaines

B. Superintendent's Monthly Goals Report by Campus

C. Grant Report

D. Chartwells' Report

E. School Health Services Reports

F. Counselors' Report

G. Athletic Report

H. Maintenance Report

I. Transportation Report

J. Technology Report

K. ADA Reports

L. Discipline Reports by Campus

M. Police Department Report

N. GT Report

O. Character Traits – Power Point presentation by Sara Roach

#### VIII. Action

A. Consider approval of Budget Amendment #2 for the 2018-2019 school year – A motion was made by Tom Ivey and seconded by Edward Wilson to approve budget amendment #2 for the 2018-2019 school year as presented and as recommended by the administration. Motion carried with all in favor.

B. Consider approval of Board Resolution regarding Storm Day May 10, 2019 - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Resolution to pay employees for the one day missed as a result of possible flooding and for additional work performed, that such payments are necessary in the conduct of the public schools, in accordance with Texas Education Code Section 45.105c and further, to approve that the school calendar will not be revised for employees and that the instructional day missed be made up on May 24, 2019, as presented and as recommended by the administration. Motion carried with all in favor.

C. Consider approval of Textbook Adoption for the 2019-2020 School Year - A motion was made by Tom Ivey and seconded by Shirley Price to approve textbook adoption for the school year 2019-2020 in ELA and reading from kindergarten to eighth grade as presented and as recommended by the administration. Motion carried with all in favor.

D. Consider approval of GGCC Large and Small Inclusive Play Areas - Over \$50,000 purchase - A motion was made by Tom Ivey and seconded by Shirley Price to approve for GGCC to purchase Large and Small Inclusive Play Areas from PlayPower LT Farmington, Inc. Motion carried with all in favor.

#### IX. Discussion/Possible Action

A. Discuss and possibly take action on Hitchcock High School Band Trip to Florida in March 2020 – A motion was made by Tom Ivey and seconded by Ted Robinson to approve for HHS Band students to miss one instruction day, March 6, 2020, in order to travel to Florida to perform at Disney World. Motion carried with all in favor.

X. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section: Closed session was earlier in the meeting.

A. Pursuant to Section 551.074 of the Texas Government Code

1. Discuss employing Carla Vickroy as the Superintendent's Transition Consultant
2. Discuss contract of Travis Edwards to serve as the Superintendent of the Hitchcock Independent School District
3. Discuss the employment of new professional employee(s) for the remainder of the 2018-2019 school year and for the 2019-2020 school year
4. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

B. Pursuant to Section 551.072 of the Texas Government Code

1. Deliberate the purchase, exchange, lease or value of real property as the deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person

#### XI. Reconvene from Closed Session for action, if any, from Closed Session

A. Discussion and possible action to formally accept the Superintendent's retirement notice that

was submitted on January 8, 2019

- B. Discussion and possible action to employ Carla Vickroy as the Superintendent's Transition Consultant until September 30, 2019
  - C. Discussion and possible action to hire Travis Edwards as Superintendent of the Hitchcock Independent School District
  - D. Discussion and possible action to enter into contract to sell the property described as ABST 71, PAGE 3, and 7 PT of LOT 1 (9-3) WITTJEN SUB
- XII. Suggested Future Agenda Items – Discuss further the hiring of an additional nurse for the District. The Board would like a quarterly update on the Character Traits presented by Ms. Roach
- XIII. Announcement(s) – KFHS graduation is tomorrow at 5:00. End of year breakfast is Friday morning at 7:30 AM. HHS graduation is Friday night at Abundant Life at 7:00 PM.
- XIV. Adjournment – A motion was made by Shirley Price and seconded by Tony Combs to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 8:51 PM.

Linda Leuschen  
Recording Secretary

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HISD Board President  
Edward Wilson

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HISD Board Secretary  
Tom Ivey