

**Hitchcock ISD  
The Board of Trustees  
Regular Meeting  
Minutes  
July 16, 2019**

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A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, July 16, 2019, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - Announcement by the President as to the presence of a quorum, that the meeting has been duly called, and that the notice of the meeting has been posted in the manner prescribed by law. President, Chad Allen, called the meeting to order at 6:30 PM.

Trustees present at the meeting were Chad Allen, President; Ted Robinson, Jr. Vice-President; Tom Ivey, Secretary; Edward Wilson, Member; Shirley Price, Member; Tony Combs, Member; and Michelle Cantrell, Member.

HISD employees present at meeting were Travis Edwards, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Director of Facilities & Operations; Laurie Gilcrease, High School Principal; Connie White, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; and Evangelina Guerra, GGCC Director.

II. Hitchcock I.S.D. Mission Statement

III. Pledge of Allegiance

- A. United States Flag – Ted Robinson, Jr. led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag – Edward Wilson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

IV. Public Participation - None

- V. Budget Workshop - Superintendent Edwards and Ms. Donovan presented information to the Board on what they are working on for the 2019-2020 school year budget and confirmed that we will have a Budget Workshop on Saturday, July 20, 2019, immediately following TEAM of 8 Training.

- VI. Consent Agenda - A motion was made by Tom Ivey and seconded Shirley Price to approve the Consent Agenda as presented. Motion carried with all in favor.

- A. Minutes
- B. Monthly Check Register and Investment Report
- C. Monthly Tax Collection Report
- D. Monthly KFHS Check Register
- E. Monthly GGCC/SHARS Check Register

VII. Reports/Information from the Superintendent for June 2019

- A. Kids First Head Start Board Liaison Report
- B. Grant Report
- C. Technology Report
- D. Maintenance Report

## VIII. Action

- A. Discuss and possibly take action to change the regular BOT meeting date in August - A motion was made by Tom Ivey and seconded by Mr. Wilson to change the regularly scheduled BOT meeting for August 2019 from August 20 to August 27, 2019, as presented and as recommended by the Administration. Motion carried with all in favor.
- B. Set date of Public Hearing on Budget and Proposed Tax Rate and Vote on the Proposed Tax Rate - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to set August 27, 2019, at 6:30 PM as the date of the Public Meeting to adopt the 2019-2020 budget and to adopt the 2019 tax rate. The proposed tax rate will be published in the notice of the Public Meeting and shall not exceed the following rate: Maintenance and Operations Rate .970 and Interest and Sinking Rate .48 for a total tax rate of \$1.45. Motion carried with all in favor.
- C. Consider approval of Texas Teacher Evaluation & Support System (T-TESS) Official Appraisers for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Texas Teacher Evaluation & Support System Official Appraiser List for the 2019-2020 school year. Motion carried with all in favor.
- D. Consider approval of Galveston County Juvenile Justice Alternative Education Program (JJAEP) for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Inter-local Cooperation Agreement and Memorandum of Understanding with the Galveston County Juvenile Justice Board to provide JJAEP programming and facilities for the 2019-2020 school year. Motion carried with all in favor.
- E. Consider approval of Transforming Lives (TLC) Cooperative Day Program for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Inter-local Transforming Lives Cooperative Agreement and Memorandum of Understanding with the Galveston County Juvenile Probation Board for the 2019-2020 school year. Motion carried with all in favor.
- F. Consider approval of the Coastal Alternative Program (CAP) for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Shirley Price to approve the Coastal Alternative Program (CAP) for the 2019-2020 school year as presented and as recommended by the administration. Motion carried with all in favor.
- G. Consider approval of College of the Mainland Collegiate High School Partnership Agreement for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Collegiate High School Partnership Agreement between Hitchcock ISD and College of the Mainland for the 2019-2020 school year as presented and as recommended by the administration. Motion carried with all in favor.
- H. Consider nomination of delegate and alternate to the 2019-2020 TASB Delegate Assembly - A motion was made by Edward Wilson and seconded by Shirley Price to nominate Tony Combs as delegate for the 2019 TASB Delegate Assembly. Motion carried with all in favor.
- I. Consider approval of Adjunct Faculty Agreement and Resolution (4-H) - A motion was made by Tom Ivey and seconded by Shirley Price to approve the 4-H Adjunct Faculty Agreement and Resolution for the 2019-2020 school year as presented and as recommended by the administration. Motion carried with all in favor.
- J. Consider approval of contract with University of Texas Medical Branch at Galveston— Pediatrics - postponed
- K. Consider approval of out-of-state travel for HHS students and teachers to San Diego, California, over spring break (March 2020) – trip cancelled at this time.

IX. Closed Session - Mr. Allen, Board President, called the members of the Board of Trustees into Closed session at 7:28 PM for the purposes permitted as authorized by the Texas Open Meetings Act. Trustee Combs left meeting at 8:34 PM.

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2019-2020 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, District librarian, District nurse, and at-will employees.

B. Pursuant to Sections 551.071 and 551.129 of the Texas Government Code

1. Consultation with legal counsel regarding resolution of the pending litigation matter, Joyce Cisneros and Rayven Carraway v. Hitchcock Independent School District, Cause No. 17-CV-1409, in the 212th District Court of Galveston County, Texas

X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 8:48 PM.

A. Consider, discuss, and take possible action regarding resolution of the pending litigation matter, Joyce Cisneros and Rayven Carraway v. Hitchcock Independent School District, Cause No. 17-CV-1409, in the 212th District Court of Galveston County, Texas.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve the proposed settlement in the matter of Joyce Cisneros and Rayven Carraway v. Hitchcock Independent School District currently pending in the 212<sup>th</sup> District Court of Galveston County, Texas, Cause Number 17-CV-1409, as discussed in Executive Session, and to authorize the Superintendent to take all action necessary to effectuate same, including execution of the formal settlement agreement documents. Motion carried with all in favor.

XI. Suggested Future Agenda Items – Mr. Wilson would like to have an updated McKinney Vento Presentation by Kristie Sheppard.

XII. Announcement(s) – none

XIII. Adjournment - A motion was made by Shirley Price and seconded by Tom Ivey to adjourn the meeting. Motion carried with all in favor. Meeting adjourned at 8:50 PM.

Linda Leuschen  
Recording Secretary

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HISD Board President  
Chad Allen

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HISD Board Secretary  
Tom Ivey