

**Hitchcock ISD
Regular Meeting
Minutes
December 17, 2019**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, December 17, 2019, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - The meeting was called to order by President Allen at 6:31 PM. Trustees present at the meeting were Chad Allen, President; Tom Ivey, Secretary; Edward Wilson, Member; Michelle Cantrell, Member; and Dr. Shirley Price, Member. Ted Robinson, Jr. Vice-President, and Tony Combs, Member, were absent. HISD employees present at meeting were Travis Edwards, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Director of Facilities & Operations; Cherissa Crawford, Crosby Middle School Principal; Lisa Fain, Stewart Elementary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; Sara Roach, Special Programs Coordinator; Dr. Beebe, C & I Coordinator; Kelly Brunson, Band Director; Fred Otto, Assistant Band Director; and Chief Filidei.
- II. Pledge of Allegiance
 - A. United States Flag - Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
 - B. Texas Flag – Mr. Wilson led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.
- III. Recognitions – Mr. Edwards recognized the Hitchcock High School Marching Band, under the direction of Mr. Brunson and Mr. Otto, for their accomplishments in performing the State UIL 3A Marching Band Contest. The award was accepted by Drum Majors Gerald Stephenson and Jolie Nestle. Mr. Wilson presented the ABC Award to Ms. Sharanda Harrison-Anderson. The award was given to Ms. Harrison-Anderson right before closed session as Ms. Harrison was delayed in arriving to the meeting due to car trouble.
- IV. Public Participation – Ms. Krystal Shaw spoke about her two sons and issues at Stewart and Crosby with their 504 Plan Accommodations.
- V. Consent Agenda - A motion was made by Tom Ivey and seconded by Dr. Price to approve the Consent Agenda as presented. Motion carried with all in favor.
 - A. Minutes
 - B. Monthly Financial Report, Check Register, and Investment Report
 - C. Monthly Tax Collection Report
 - D. Monthly GGCC/SHARS Financial Report and Check Register
 - E. Monthly KFHS Financial Report and Check Register
- VI. Reports/Information - November 2019
 - A. Superintendent Reports
 - B. Principal's Reports

VII. Action

- A. Consider approval of District/Campus Improvement Plans for the 2019-2020 school year - A motion was made by Tom Ivey and seconded by Mr. Wilson to approve the District and Campus Improvement Plans for the 2019-2020 school year as presented by the Administration. Motion carried with all in favor.
- B. Set date of annual training between Hitchcock ISD Board of Trustees and the Kids First Head Start Policy Council - A motion was made by Tom Ivey and seconded by Dr. Price to schedule the annual HISD BOT and KFHS Policy Council training meeting for January 14, 2020, at 6:30 PM. Motion carried with all in favor.
- C. Consider approval of Policy Update 114 affecting Local Policies BE: Board Meetings; BED: Board Meeting-Public Participation; CDA: Other Revenues - Investments; CH: Purchasing & Acquisitions; CKC: Safety Program/Risk Management-Emergency Plans; CKE: Safety Program/Risk Management-Security Personnel; CQ: Technology Resources; CQB: Technology Resources-Cyber Security; DFFA: Reduction in Force-Financial Exigency; DH: Employee Standards of Conduct; EHBB: Special Programs-GT; FDE: Admissions-School Safety Transfers; FFAA: Wellness & Health Services-Physical Examinations; FFB: Student Welfare-Crisis Intervention; FFBA: Crisis Intervention-Trauma Informed Care; FL: Student Records; GBAA: Information Access-Requests for Information; GKA: Community Relations-Conduct on School Premises – postponed until January 21 meeting to give Trustees additional time to review this big update.
- D. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 2, 2020, Election - A motion was made by Tom Ivey and seconded by Dr. Price to approve the Joint Election Agreement between Galveston County and Hitchcock ISD for the May 2, 2020, election. Motion carried with all in favor.
- E. Consider approval of Joint Election Agreement between City of Hitchcock and Hitchcock ISD for the May 2, 2020, Election - A motion was made by Tom Ivey and seconded by Dr. Price to approve the Joint Election Agreement between City of Hitchcock and Hitchcock ISD for the May 2, 2020, election. Motion carried with all in favor.
- F. Consider approval of Request for Proposal - Demographic Study - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve Templeton Demographics to perform a Demographic Study for HISD. Motion carried with all in favor.
- G. Consider approval of overnight student travel for Hitchcock High School Girls' Basketball Team - A motion was made by Tom Ivey and seconded by Dr. Price to approve the overnight student travel on December 26 and 27 for the girls' basketball team to travel to Winnie for a tournament, and on January 10 and 11 for 6 students to perform at a state band contest in Corpus Christi. Motion carried with all in favor.

VIII. Closed Session - Mr. Allen, Board President, called the members of the Board of Trustees into Closed session at 7:34 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
 1. Discuss the employment of new professional employee(s) for the 2019-2020 school year
 2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, teachers, counselors, librarian, District Nurse, and at-will employees.

IX. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 9:11 PM. No action taken.

X. Suggested Future Agenda Items – None

XI. Announcement(s) – Band concert is tomorrow, December 18, at 6:30 PM.

XII. Adjourn – meeting adjourned at 9:11 PM

Linda Leuschen
Recording Secretary

HISD Board President
Chad Allen

HISD Board Secretary
Tom Ivey