

**Hitchcock ISD**  
**Regular Meeting & Public Hearing**  
**Minutes**  
**February 19, 2020**

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A Regular Meeting and Public Hearing of the Board of Trustees of Hitchcock ISD was held Wednesday, February 19, 2020, beginning at 6:30 PM in the Hitchcock ISD Boardroom located at 7801 Neville, Hitchcock, Texas.

- I. Call to Order - The meeting was called to order by President Allen at 6:31 PM. Trustees present at the meeting were Chad Allen, President; Ted Robinson, Jr. Vice-President; Tom Ivey, Secretary; Edward Wilson, Member; Tony Combs, Member; and Dr. Shirley Price, Member. Michelle Cantrell, Member, was absent.

HISD employees present at meeting were Travis Edwards, Superintendent; Jennifer Donovan, Finance Director; Evangelina Guerra, GGCC Director; Laurie Gilcrease, Hitchcock High School Principal; Cherissa Crawford, Crosby Middle School Principal; Connie White, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; Sara Roach, Special Programs Coordinator; Dr. Beebe, Curriculum and Instruction Coordinator; and Chief Filidei.

II. Pledge of Allegiance

- A. United States Flag – Edward Wilson led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.
- B. Texas Flag - Ted Robinson, Jr. led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

III. Recognitions – Postponed until March meeting

- IV. Public Participation – Ms. Karen Robertson spoke regarding her child being hit by a car when walking home from school and that she thinks HISD should hire crossing guards on FM 2004.

V. Action

- A. Consider approval of the Annual Financial Audit for period ending August 31, 2019, presented by Belt Harris Pechacek - A motion was made by Tom Ivey and seconded by Dr. Price to approve the annual financial audit as presented. Motion carried with all in favor.
- B. Consider Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2020 - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to retain Belt Harris Pechacek to audit the district for the school year ending August 31, 2020. Motion carried with all in favor.
- C. Consider approval of Certificate of Unopposed Candidate and Adoption of Order of Cancellation for Board of Trustees Single Member District 5 - A motion was made by Tom Ivey and seconded by Edward Wilson to declare Chad Allen unopposed candidate for Single Member District 5, elected to office, and to adopt the Cancellation Order to cancel the May 2, 2020, election for Single Member District 5. Motion carried with all in favor.

VI. Public Hearing to Discuss the District's 2018-2019 Annual Performance Report (TAPR) and TEA Accreditation Status

- A. Presentation and discussion of the District's 2018-2019 Annual Performance Report and TEA Accreditation Status – Mr. Faour discussed the District's 2018-2019 Annual Performance Report and the TEA Accreditation Status. Ms. Donovan discussed the PEIMS portion.

- B. Discussion with patrons pertaining to the District's 2018-2019 Annual Performance Report and TEA Accreditation Status – Ms. Marullo made the statement that we can improve, but we are definitely doing better.
  - C. Adjourn Public Hearing to discuss the District's 2018-2019 Annual Performance Report and TEA Accreditation Status - The public hearing was adjourned at 7:07 PM
- VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the Consent Agenda as presented. Motion carried with all in favor.
- A. Minutes
  - B. Monthly Financial Report, Check Register and Investment Report
  - C. Monthly Tax Collection Report
  - D. Monthly KFHS Financial Report and Check Register
  - E. Monthly GGCC/SHARS Financial Report and Check Register
- VIII. Reports/Information from the Superintendent for January 2020
- A. Superintendent's Reports - Mr. Edwards reviewed all superintendent reports with the Board.
  - B. Principal's Reports - Each Principal present reviewed their campus' report.
  - C. Results Driven Accountability Report (RDA formerly PBMAS) – Mr. Faour presented the RDA data.
  - D. Benchmark Data – Mr. Faour Presented the Benchmark Data.
  - E. Professional Development Report – Dr. Beebe discussed upcoming mental health training and Stop the Bleed training.
  - F. Special Programs - Ms. Roach presented handbooks 504, Dyslexia, ESL, and GT. She also presented a HISD Response to Intervention District Plan.
- IX. Closed Session - Mr. Allen, Board President, called the members of the Board of Trustees into Closed session at 8:53 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:
- A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
    - 1. Discuss the employment of new professional employee(s) for the remainder of the 2019-2020 school year
    - 2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.
    - 3. Discuss the Superintendent's Summative Evaluation and Contract
  - B. Pursuant to Section 551.071 of the Texas Government Code
    - 1. Consultation with the School District's attorney on status of Hurricane Harvey insurance claim and settlement offer.
- X. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from closed session at 10:58 PM.

A motion was made by Tom Ivey and seconded by Dr. Shirley Price to extend the Superintendent's contract by one year to June 30, 2022, and to set the salary for the 2020-2021 school year at \$150,000. Motion carried with all in favor.

A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Hurricane Harvey Insurance Settlement as presented. Motion carried with all in favor.

XI. Suggested Future Agenda Items – None

XII. Announcement(s) – None

XIII. Adjourn – Meeting was adjourned at 11:00 PM.

Linda Leuschen  
Recording Secretary

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HISD Board President  
Chad Allen

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HISD Board Secretary  
Tom Ivey