

**Hitchcock ISD
Regular Meeting
Minutes
July 21, 2020**

A Regular Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, July 21, 2020, beginning at 6:30 PM via teleconference.

- I. Call to Order - The meeting was called to order by President Allen at 6:33 PM.
- II. Establish a Quorum - Trustees present via teleconference were Chad Allen, President; Ted Robinson, Jr. Vice-President; Tom Ivey, Secretary; Edward Wilson, Member; Tony Combs, Member; Dr. Shirley Price, Member; and Michelle Cantrell, Member.

HISD employees present at meeting were Travis Edwards, Superintendent; Chris Armacost, Director of Facilities & Operations; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Cherissa Crawford, Crosby Middle School Principal; Lisa Fain, Stewart Elementary Principal; Connie White, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Evangelina Guerra, GGCC Director; Sharanda Harrison-Anderson, HR Coordinator; Sara Roach, Special Programs Coordinator; and Dr. Tucker, Curriculum and Instruction Coordinator.

- III. Public Participation – there were two public participations. First was Kathy Marullo, Hitchcock ISD Education Foundation President, announced a donation to Hitchcock ISD from Mr. and Mrs. Gattis in the amount of \$5,000. The second public participation received from Angela Ritter was a suggestion regarding an option for virtual and in-school learning by recording the in-school lesson for virtual learners to view at home.
- IV. Consent Agenda - A motion was made by Tom Ivey and seconded by Edward Wilson to approve the Consent Agenda as presented and recommended by the administration. Motion carried with all in favor.
 - A. Minutes
 - B. Monthly Check Register and Investment Report
 - C. Monthly Tax Collection Report
 - D. Monthly KFHS Check Register
 - E. Monthly GGCC/SHARS Check Register
- V. Reports/Information from the Superintendent for June 2019
 - A. Student Handbook for 2020-2021
 - B. Superintendent's Reports - Mr. Edwards reviewed all superintendent reports and updated the Board on the latest guidelines from TEA regarding the 2020-2021 school year. Everyone was in agreement that Hitchcock ISD would start school virtually on August 17, 2020, for at least four weeks and the Board asked Mr. Edwards to move forward with the paperwork for the four week extension, if needed.
- VI. Action
 - A. Discuss and possibly take action to change the 2020-2021 School Academic Calendar – removed from agenda.
 - B. Discuss and possibly take action to change the regular BOT meeting date in August - A motion was made by Tom Ivey and seconded by Dr. Price to change the regular meeting in

August to the 25th as presented and recommended by the administration. Motion carried with all in favor.

- C. Set date of Public Hearing on Budget and Proposed Tax Rate and Vote on the Proposed Tax Rate – A motion was made by Tom Ivey and seconded by Michelle Cantrell to set August 25, 2020, at 6:30 PM as the date of the Public Meeting to adopt the 2020-2021 budget and to adopt the 2020 tax rate. The proposed tax rate will be published in the notice of the Public Meeting and shall not exceed the following rate: Maintenance and Operations Rate .970 and Interest and Sinking Rate .48 for a total tax rate of \$1.45. Motion carried with all in favor.
 - D. Consider approval of Property/Casualty, School Liability, Privacy & Information Security, and Auto Insurances for the 2020-2021 school year - A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the purchase of Property/Casualty, School Liability, Privacy & information Security, and Auto Insurances from TASB Risk Management for the 2020-2021 school year as presented and recommended by the administration. Motion carried with all in favor.
 - E. Consider approval of Student Code of Conduct for the 2020-2021 school year - A motion was made by Tom Ivey and seconded by Dr. Price to approve the 2020-2021 Student Code of Conduct as presented and recommended by the administration. Motion carried with all in favor.
 - F. Consider nomination of delegate and alternate to the 2020-2021 TASB Delegate Assembly – A motion was made by Shirley Price and seconded by Tom Ivey to keep Tony Combs as Delegate and Chad Allen as Alternate for the 2020-2021 school year. Motion carried with all in favor.
 - G. Consider approval of Transforming Lives (TLC) Cooperative Day Program for the 2020-2021 school year - A motion was made by Tom Ivey and seconded by Edward Wilson to approve Transforming Lives Cooperative Day Program agreement for the 2020-2021 school year as presented and recommended by the administration. Motion carried with all in favor.
 - H. Consider approval of the Coastal Alternative Program (CAP) for the 2020-2021 school year - A motion was made by Tom Ivey and seconded by Dr. Price to approve the Coastal Alternative Program Agreement for the 2020-2021 school year as presented and recommended by the administration. Motion carried with all in favor.
 - I. Consider approval of Adjunct Faculty Agreement and Resolution (4-H) - A motion was made by Tom Ivey and seconded by Dr. Price to approve the Adjunct Faculty Agreement and Resolution for the 2020-2021 school year as presented and recommended by the administration. Motion carried with all in favor.
 - J. Consider approval of contract with University of Texas Medical Branch at Galveston— Pediatrics - A motion was made by Tom Ivey and seconded by Ted Robinson to approve the UTMB Pediatrics agreement as presented and recommended by the administration. Motion carried with all in favor.
 - K. Set date for Board training – postponed until September meeting.
 - 1. TEAM of 8
 - 2. Goal Setting
 - 3. Standard Operating Procedures
 - 4. Board Code of Conduct
 - L. Set date of Board walk-through of District facilities – postponed until November meeting.
- VII. Closed Session for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section – there was no closed session.

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2020-2021 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

VIII. Reconvene from Closed Session for action, if any, from Closed Session – no closed session

IX. Suggested Future Agenda Items – TEAM of 8 Training and Board Walk-Through

X. Announcement(s) – none

XI. Adjourn – meeting adjourned at 8:42 PM.

Linda Leuschen
Recording Secretary

HISD Board President
Chad Allen

HISD Board Secretary
Tom Ivey