

**Hitchcock ISD  
Special Meeting  
Minutes  
August 11, 2020**

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A Special Meeting of the Board of Trustees of Hitchcock ISD was held Tuesday, August 11, 2020, beginning at 6:30 PM via teleconference.

- I. Call to Order - The meeting was called to order by President Allen at 6:34 PM.
- II. Establish a Quorum - Trustees present via teleconference were Chad Allen, President; Ted Robinson, Jr., Vice-President; Tom Ivey, Secretary; Edward Wilson, Member; Tony Combs, Member; and Dr. Shirley Price, Member. Michelle Cantrell, Member, was absent.  
  
HISD employees present at meeting were Travis Edwards, Superintendent; Chris Armacost, Director of Facilities & Operations; Jennifer Donovan, Finance Director; Sharanda Harrison-Anderson, HR Coordinator; Sara Roach, Special Programs Coordinator; Patrick Faour, Assessment Coordinator; Dr. Tucker, Curriculum and Instruction Coordinator; Laurie Gilcrease, High School Principal; Cherissa Crawford, Crosby Middle School Principal; Lisa Fain, Stewart Elementary Principal; Connie White, Hitchcock Primary Principal; Ethel Gaines, KFHS Director; and Bridget Ford, Transportation Supervisor.
- III. Public Participation – there was no public participation submitted.
- IV. Information/Discussion
  - A. Review Re-Opening Plan for the 2020-2021 School Year – Mr. Edwards reviewed the 100% virtual plan with Trustees as well as how we were doing with online registration, handing out Chrome Books, and making sure all students have internet access. Each Principal gave re-opening plan details for their respective campuses.
  - V. Budget Workshop – Mr. Edwards and Ms. Donovan reviewed the tax rate and budget workshop information with Trustees.
- VI. Closed Session - Mr. Allen, Board President, called the members of the Board of Trustees into Closed session at 7:48 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:
  - A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code
    1. Discuss the employment of new professional employee(s) for the 2020-2021 school year
    2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.
- VII. Reconvene from Closed Session for action, if any, from Closed Session
- VIII. Adjourn – meeting was adjourned at 7:59 PM.

Linda Leuschen  
Recording Secretary

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HISD Board President  
Chad Allen

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HISD Board Secretary  
Tom Ivey