

**Hitchcock ISD
Regular Meeting
Minutes
September 15, 2020**

A Regular Meeting of the Board of Trustees of the Hitchcock Independent School District was held virtually on Tuesday, September 15, 2020, beginning at 6:30 PM.

- I. Call to Order – Meeting was called to order by President Allen at 6:33 PM.

- II. Establish a Quorum - Trustees present via teleconference were Chad Allen, President; Ted Robinson, Jr., Vice President; Tom Ivey, Secretary; Edward Wilson, Member; Michelle Cantrell, Member; and Dr. Shirley Price, Member; Trustees Tony Combs arrived at 6:35 PM

HISD employees present at meeting were Travis Edwards, Superintendent; Chris Armacost, Director of Facilities & Operations; Jennifer Donovan, Finance Director; Laurie Gilcrease, Hitchcock High School Principal; Cherissa Crawford, Crosby Middle School Principal; Lisa Fain, Stewart Elementary Principal; Connie White, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; Sara Roach, Special Programs Coordinator; and Dr. Tucker, Curriculum and Instruction Coordinator.

- III. Public Participation – There were two public participation emails received, one from Nancy Wolfford and one Marina Murray regarding the reopening of school. Both emails were provided to the Board and President Allen confirmed that each Trustee received said emails.

- IV. Reports/Information from the Superintendent and Administrators
 - A. Superintendent's Reports – Mr. Edwards reviewed all Superintendent reports with the Board.
 - B. Principal's Reports – Each Principal reviewed their campus report with the Board.
 - C. Notice of Election – Mr. Edwards reminded the Board we will have a Trustee Election for SMD 3 on November 3rd (postponed from May 2nd) and the Notice of Election would be posted in the newspaper between October 4 and October 24, 2020 as required by law.

- V. Consent Agenda – postponed until after closed session
 - A. Minutes
 - B. Monthly Financial Report, Check Register, and Investment Report
 - C. Monthly Tax Collection Report
 - D. Monthly KFHS Financial Report and Check Register
 - E. Monthly GGCC/SHARS Financial Report and Check Register

- VI. Action
 - A. Consider approval of District/Campus Improvement Plans for the 2020-2021 school year – A motion was made by Tom Ivey and seconded by Dr. Price to approve the District and Campus Improvement Plans for the 2020-2021 school year as presented and recommended by the administration. Motion carried with all in favor.

VII. Discussion/Possible Action

A. Discuss and possibly take action to reopen school to in-person instruction – Mr. Edwards discussed the reopening plan for Hitchcock ISD with everyone logged in to the virtual Board meeting. He reiterated everything the District has done to prepare for re-opening school, but stressed how important it was to ensure the numbers reported by Galveston County Health District made it safe for students to return. The public was thanked by President Allen for calling into the meeting and he assured them we would let them know our plans as soon as possible. Action postponed until after closed session.

VIII. Closed Session - Mr. Allen, Board President, called the members of the Board of Trustees into Closed session at 7:49 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

1. Discuss the employment of new professional employee(s) for the 2020-2021 school year
2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarian, district nurse, and at-will employees.

IX. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from closed session at 9:50 PM.

Agenda Item VII A (Discuss and possibly take action to reopen school to in-person instruction)

A motion was made by Dr. Price and seconded by Mr. Wilson for school to reopen with a phase-in program starting the 28th of September. Motion was withdrawn by Dr. Price and second was withdrawn by Mr. Wilson.

A motion was made by Dr. Price and seconded by Mr. Wilson for school to reopen with a 3-week phase-in program starting September 28, 2020. Michelle Cantrell, Tony Combs, and Ted Robinson were in favor. Tom Ivey and President Allen were opposed. Motion carried by majority.

Agenda Item V (Consent Agenda)

A motion was made by Tom Ivey and seconded by Mr. Wilson to approve the consent agenda items as presented. Motion carried with all in favor.

X. Suggested Future Agenda Items – none

XI. Announcement(s) – none

XII. Adjourn – meeting adjourned at 10:54 PM.

Linda Leuschen
Recording Secretary

HISD Board President
Chad Allen

HISD Board Secretary
Tom Ivey