

I. Call to Order - The meeting was called to order by President Allen at 6:30 PM. Trustees present at the meeting were Chad Allen, President; Ted Robinson, Jr. Vice-President; Tom Ivey, Secretary; Michelle Cantrell, Member; and Shirley Price, Member. Tony Combs, Member, and Edward Wilson, Member, were absent. HISD employees present at meeting were Travis Edwards, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Director of Facilities & Operations; Laurie Gilcrease, High School Principal; Cherissa Crawford, Crosby Middle School Principal; Connie White, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sharanda Harrison-Anderson, HR Coordinator; Sara Roach, Special Programs Coordinator; Dr. Tucker, C & I Coordinator; and Chief Filidei.

II. Pledge of Allegiance

A. II.A. United States Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag.

II.B. Texas Flag - Ted Robinson, Jr. led the members of the Board of Trustees and patrons in the Pledge to the Texas Flag.

III. Governance

III.A. Trustee Election

III.A.1. Canvassing of the ballots for the November 3, 2020, School Board Election for SMD 3 - Ms. Leuschen read the Canvassing of Ballots provided by Galveston County on President Allen's behalf – A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the canvassing of the returns as presented and as announced. Motion carried with all in favor.

III.A.2. Declaration of the winner for SMD 3 - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr., to declare Kellie Edmundson, SMD 3, and Chad Allen, SMD 5, as the winners of the November 3, 2020, school board election. Motion carried with all in favor.

III.A.3. **Statement of Elected Officers for SMD 3 and SMD 5** - Ms. Leuschen, notary public, administered the Statement of Elected Officers to Kellie Edmundson, SMD 3 and Tom Ivey SMD 5.

III.A.4. **Administer the Oath of Office for SMD 3 and SMD 5** - Ms. Leuschen, notary public, administered the Oath of Office to Kellie Edmundson, SMD 3, and Chad Allen, SMD 5.

III.A.5. **Presentation of Certificate of Election for SMD 3 and SMD 5** - Ms. Leuschen, notary public, presented the Certificate of Election to Kellie Edmundson, SMD 3, and Chad Allen, SMD 5 on behalf of President Allen.

III.B. Reorganization of the Board of Trustees –

A motion was made by Ted Robinson, Jr. and seconded by Dr. Price to nominate Chad Allen as President. Chad Allen accepted nomination. Motion carried with all in favor.

A motion was made by President Allen and seconded by Tom Ivey to nominate Ted Robinson, Jr. as Vice President. Ted Robinson, Jr. accepted nomination. Motion carried with all in favor.

A motion was made by President Allen and seconded by Dr. Price to nominate Tom Ivey as Secretary. Mr. Ivey accepted nomination. Motion carried with all in favor.

III.C. Recognition of Mr. Wilson's years of service to the Hitchcock ISD Board of Trustees – Although Mr. Wilson was not present; Mr. Ivey, Dr. Price, and Mr. Edwards recognized Mr. Wilson for his outstanding eight (8) years of service to the Board of Trustees.

#### IV. Recognitions

IV.A. TACS Presentation to the Board of Trustees – Dr. Crystal Dockery, Texas Association of Community Schools Deputy Executive Director, discussed that Hitchcock HHS Students Standing Strong group is featured in their TACS Today Magazine, which is distributed to Districts throughout the State of Texas. Ms. Potts, District Nurse, and a couple of the Students Standing Strong group were recognized for their outstanding community service work.

#### V. Public Hearing to present Hitchcock ISD's FIRST State Financial Accountability Rating for 2018-2019

V.A. Overview of School FIRST (Financial Integrity Rating System) - Ms. Edwards gave an overview of the FIRST Report for Hitchcock ISD for the 2018-2019 school year.

V.B. Presentation and discussion on Hitchcock ISD's 2018-2019 FIRST Rating

V.C. Public comments pertaining to the District's State Financial Accountability Rating for 2018-2019 - None

#### VI. Public Participation – None.

VII. Consent Agenda - A motion was made by Tom Ivey and seconded by Dr. Price to approve the Consent Agenda as presented. Motion carried with all in favor.

VII.A. Minutes

VII.B. Monthly Financial Report, Check Register and Investment Report

VII.C. Monthly Tax Collection Report

VII.D. Monthly KFHS Financial Report and Check Register

VII.E. Monthly GGCC/SHARS Financial Report and Check Register

#### VIII. Reports/Information

VIII.A. Superintendent's Reports - Mr. Edwards reviewed all reports provided by the Superintendent

VIII.B. Principal's Reports – Principals reviewed the report for each of their respective campuses.

#### IX. Action

IX.A. Set date for Board training – A motion was made by Tom Ivey and seconded by Dr. Price to reach out to Ms. Trish Hanks, to see if she was available to do TEAM of 8 training on February 6 or 20, 2021. Motion carried with all in favor.

IX.A.1. **TEAM of 8**

IX.A.2. Goal Setting

IX.A.3. Standard Operating Procedures

IX.A.4. Board Code of Conduct

IX.B. Set date of Board walk-through of District facilities – No motion was made, but Board agreed to do a walk-through of District facilities on January 23, 2021.

IX.C. Consider and approve a Temporary Disaster Exemption – A motion was made by Tom Ivey and seconded by Dr. Price to approve for Hitchcock ISD to adopt a Temporary Disaster Exemption as presented and recommended by the administration. Motion carried with all in favor.

IX.D. Consider adding a Crossing Guard position – no action taken.

IX.E. Consider approval of employee retention incentive stipend – A motion was made by Tom Ivey and seconded by Michelle Cantrell to approve the addition of a one-time employee retention stipend in the amount of \$1,500 as presented and recommended by the administration. Motion carried with all in favor.

X. Closed Session - Mr. Allen, Board President, called the members of the Board of Trustees into Closed session at 8:20 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code Section:

X.A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

X.A.1. Discuss the employment of new professional employees(s) for the 2020-2021 school year

X.A.2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

X.B. Deliberations regarding security devices or security audits Pursuant to Section 551.076

X.B.1. Security Audit

XI. Reconvene from Closed Session for action, if any, from Closed Session - Trustees reconvened from Closed Session at 9:24 PM. No action taken

XII. Suggested Future Agenda Items - None

XIII. Announcement(s) - None

XIV. Adjourn – Meeting adjourned at 9:25 PM.

Linda Leuschen  
Recording Secretary

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HISD Board President  
Chad Allen

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HISD Board Secretary  
Tom Ivey