

Hitchcock ISD

Regular Meeting

Minutes

Tuesday, January 19, 2021

I. Call to Order and Establish a Quorum - The meeting was called to order by President Allen at 6:30 PM. Trustees present at the meeting were Chad Allen, President; Ted Robinson, Jr. Vice-President; Tom Ivey, Secretary; Michelle Cantrell, Member; and Kellie Edmundson, Member. Trustees Shirley Price, Member, and Tony Combs, Member, were absent. HISD employees present at meeting were Travis Edwards, Superintendent; Jennifer Donovan, Finance Director; Chris Armacost, Director of Facilities & Operations; Evangelina Guerra, GGCC Director; Laurie Gilcrease, High School Principal; Cherissa Crawford, Crosby Middle School Principal; Connie White, Hitchcock Primary School Principal; Ethel Gaines, Kids' First Head Start Director; Patrick Faour, Assessment Coordinator; Sara Roach, Special Programs Coordinator; Dr. Tucker, C & I Coordinator; Chief Filidei; and Monica Cantrell, Education Foundation.

II. Pledge of Allegiance

II.A. United States Flag – Tom Ivey led the members of the Board of Trustees and patrons in the Pledge of Allegiance to the U.S. flag

II.B. Texas Flag - Ted Robinson, Jr. led the members of the Board of Trustees and patrons in the Pledge to the Texas flag.

III. Recognitions

III.A. School Board Appreciation – Mr. Edwards recognized the Board on behalf of all employee of Hitchcock ISD and the Community of Hitchcock.

IV. Public Participation – Brenna Them spoke regarding accommodations for her special education student. Suggested the use of special education funds to purchase monitors in each of his core classes where he just plugs his laptop in as his docking station. She would like to see him in a more integrated, not isolated, environment.

V. Action

V.A. Consider approval of the Annual Financial Audit for period ending August 31, 2020 - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Annual Financial Audit for the period ending August 31, 2020, as presented and recommended by the administration. Motion carried with all in favor.

V.B. Consider Letter of Engagement with Belt Harris Pechacek to perform the audit for the fiscal year ending August 31, 2021 - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to retain Belt Harris Pechacek to audit the District for the school year ending August 31, 2021, as presented and recommended by the administration. Motion carried with all in favor.

V.C. Consider approval of the Resolution Calling for General Trustee Election and the Order of Election - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Resolution calling for the 2021 General Trustee Election for Single Member Districts 4, 6,

and 7, and to approve the Order of Election for the 2021 General Trustees Election as presented and recommended by the administration. Motion carried with all in favor.

V.D. Consider approval of Joint Election Agreement between Galveston County and Hitchcock ISD for the May 1, 2021, Election - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Joint Election Agreement between Galveston County and Hitchcock ISD for the May 1, 2021 election as presented and recommended by the administration. Motion carried with all in favor.

V.E. Consider approval of Joint Election Agreement between City of Hitchcock and Hitchcock ISD for the May 1, 2021, Election - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Joint Election Agreement between the City of Hitchcock and Hitchcock ISD for the May 1, 2021 election as presented and recommended by the administration. Motion carried with all in favor.

V.F. Consider approval of COVID Local Leave Resolution – FFCRA - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the COVID Local Leave Resolution – FFCRA, as presented and recommended by the administration. Motion carried with all in favor.

V.G. Consider approval of TASB Policy Update 116 affecting Local Policies CQB - Technology Resources-Cybersecurity; DCD - Employment Practices-At-Will Employment; DCE - Employment Practices-Other Types of Contracts; FFAC - Wellness and Health Services-Medical Treatment; and GKA - Community Relations-Conduct on School Premises - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve that the board add, revise, or delete policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 116. Motion carried with all in favor.

V.H. Consider approval of Budget Planning Calendar for the 2021-2022 school year - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Budget Calendar for the 2021-2022 school year as presented and recommended by the administration. Motion carried with all in favor.

VI. Consent Agenda - A motion was made by Tom Ivey and seconded by Ted Robinson, Jr. to approve the Consent Agenda as presented. Motion carried with all in favor.

VI.A. Minutes

VI.B. Monthly Financial Report, Check Register and Investment Report

VI.C. Monthly Tax Collection Report

VI.D. Monthly KFHS Financial Report and Check Register

VI.E. Monthly GGCC/SHARS Financial Report and Check Register

VI.F. Proclamation declaring January 2021 as School Board Recognition Month

VII. Reports/Information

VII.A. Superintendent's Reports - Mr. Edwards reviewed all superintendent reports with the Board.

VII.B. Principal's Reports - Each Principal reviewed their campus' report. Ms. Fain was absent.

VII.C. Summer Nutrition Program - 2021

VIII. Closed Session - Mr. Allen, Board President, called the members of the Board of Trustees into Closed session at 7:33 PM for the purposes permitted as authorized by the Texas Open Meetings Act, Texas Government Code:

VIII.A. Personnel Matters: Pursuant to Section 551.074 of the Texas Government Code

VIII.A.1. Discuss the employment of new professional employees(s) for the 2020-2021 school year

VIII.A.2. Discuss the contracts, duties, re-assignments, discipline, and evaluation of trustees, officers, superintendent, principals, assistant principals, directors, coordinators, police chief, teachers, counselors, librarians, district nurse, and at-will employees.

VIII.A.3. Discuss the Superintendent's Summative Evaluation

IX. Reconvene from Closed Session for action, if any, from Closed Session – Trustees reconvened from closed session at 9:18 PM

X. Suggested Future Agenda Items - None

XI. Announcement(s) – None

XII. Adjourn – Meeting adjourned at 9:18 PM.

Linda Leuschen
Recording Secretary

HISD Board President
Chad Allen

HISD Board Secretary
Tom Ivey