

# How to select courses for Dual Enrollment Spring 2021

1. Use the [DSC Course Search](#)
2. Enter the **term, course subject, & number** (example: Fall 2018, ENC & 1101) then Select Search

Search for Classes

Institution: Daytona State College

Term: 2020 Fall

Select at least 2 search criteria. Select Search to view your search results.

Class Search

Subject: ENC English Language and Lit

Course Number: is exactly 1101

Campus: New Smyrna Bch-Edgevtr Campus

Session:

Show Open Classes Only

Class Search

Mode of Instruction:

Meeting Start Time: greater than or equal to

Meeting End Time: less than or equal to

Days of Week: include only these days

Mon  Tues  Wed  Thurs  Fri  Sat  Sun

Course Keyword:

Clear Search

3. When selecting your courses, click on the hyperlinked class number to view co-requisites and/or prerequisites
4. Please keep in mind, the time you need to be on your school's campus and how long it takes you to get to your college campus and vice versa. See matrix on reverse side to determine number of courses needed in high school based on the number of hours taken for each semester of dual enrollment (generally 3 credit hours equal 1 course). **The class number is located on the far left and is blue 4-digit number.**
5. While selecting classes, pay attention to the following **Day & Time**- don't overlap classes at college or high school, and **Meeting Dates**- some will be the length of the semester and others will be "minimesters", see below for more info. Also write down **Course Name, Course Number, and Class Number**, shown in green.

ENC 1101 - Introduction to Composition						
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
3910	202F-LEC Regular	MoWe 11:00AM - 12:20PM	New Smyrna Bldg. 2 109C	Lavaughn C Towell	08/24/2020 - 12/16/2020	●

  

ENC 1101 - Introduction to Composition						
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
3913	27AY-LEC FA7	MoWe 9:30AM - 10:50AM	New Smyrna Bldg. 2 109C	Lavaughn C Towell	08/24/2020 - 10/15/2020	●

6. After choosing your courses, **complete the [Dual Enrollment Form](#) with your information, testing history, courses, DSC ID #, phone number (Course Number, Class #, number of credits, if it is online)**
7. **Email the completed form to college and career counselor, [Ms. Coy](#), to fill out her section, sign the form and email it back to the student using their VCS email address.**
8. Fill out the remaining information by indicating which test you have taken (PERT, SAT, ACT). If using the [SAT](#) or [ACT](#) test scores, they must be attached for processing. You and your parent need to sign the dual enrollment form. Email the completed form to an advisor at Daytona State College to begin the registration process. **Use your FalconMail to email the completed Dual Enrollment Form to: [dualenrollment@daytonastate.edu](mailto:dualenrollment@daytonastate.edu) CC Ms. Coy.** Registration is subject to course availability at time of registration. **All email responses will be sent to the student's DSC FalconMail account.**
9. Your DSC advisor will email you (through your FalconMail account) your course schedule or any issues during registration. Please email your final schedule to your school counselor to adjust your high school schedule.
10. Texts will be available at Seabreeze High School, in the media center, 2 weeks prior to classes starting. Bring a copy of your DSC schedule and your DSC ID # to the media to get your textbook(S). **NO ADDITIONAL DUAL ENROLLMENT TEXTBOOKS WILL BE ISSUED TO YOU UNTIL YOU RETURN THE BOOKS OR CLEAR THE OBLIGATION.**

## **High School and College Courses**

- The following chart gives the minimum combined middle/high school course/college hours for Volusia County School students. To be considered a full-time student, students must enroll in the minimum hours listed.
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- DSC offers 6-7 week “minimesters,” known as Session A and B in the Fall and Spring Terms. **Students must enroll in these courses at the beginning of the semester, regardless of the Session selected.**
- New students may enroll in TWO totally online DSC courses per semester, including “minimesters.” Returning students with at least 30 college credits and a minimum DSC GPA of 3.5 can enroll in additional totally on courses.
- This chart is for all courses that are semester hours for DSC, regardless of whether they are AA or AS degree courses.
- If you have additional questions regarding Dual Enrollment or course advisement, please visit Daytona State College’s Dual Enrollment website: <https://daytonastate.edu/dual-enrollment/index.html>

7-period Day Schedule	
College Credit Hours	Minimum Middle/High School Courses
12-16*	0
9-11	1
7-8	2
6	3
4-5	4
3	5

### **Reminders for selecting courses:**

- Students must declare a major on the dual enrollment form and may only take classes required for their declared major.
- Students in an [Associate of Arts program](#) must complete the General Education requirements and any pre-requisite course(s) needed to transfer into their intended bachelor’s degree program before they will be permitted to take other elective courses.
- Students may take a combination of face-to-face, hybrid, and online courses. Review the details on each modality in the [Course Types InfoGuide](#).
- Dual enrolled students do not have access to register for courses on their own. All course selections must be submitted on a completed Dual Enrollment form to an Advisor at [DualEnrollment@DaytonaState.edu](mailto:DualEnrollment@DaytonaState.edu).

### **How Many Classes Can You Take?**

- Students may enroll in up to 15 total credit hours total per 15-week semester at DSC during the Fall and Spring semesters, with no more than 9 credits during each A or B term.
- Students may take an additional one credit hour per semester for any needed lab if their cumulative college GPA is 3.0 or above.
- During the summer semester, students may take no more than 14 credit hours (two classes in the “A” term, two classes in “B” term, and two extra credit hours for labs, if needed). Ten-week courses will be counted in the “A” term credits.
- Dual enrolled students are limited to 2 fully online courses per 15-week semester, except for students who have earned at least 30 credits and have a minimum 3.5 DSC GPA.