Dual Enrollment Procedures

New Students:

***New students may enter the dual enrollment program during the Fall & Spring semesters only.**

Step 1: ELIGIBILITY - Students need to begin the conversation with their school counselor to verify gpa, eligibility, high school graduation requirements, and college readiness.

Step 2 : APPLY TO DSC - Follow these steps to complete an online admissions application, **selecting Dual Enroll as your Academic Plan**.

Step 3: PLACEMENT TESTING - Available by appointment only. You need to have completed your DSC application and have your DSC ID# to schedule –

- Click here to schedule an appointment for Daytona Beach, Deland, Deltona, and Flagler/Palm Coast.
- If you would like to take a test on the New Smyrna Beach-Edgewater Campus, please contact them directly at 386-423-6328 or email NSBAssessment@DaytonaState.edu to make an appointment.
- If you already have SAT/ACT scores you will need to submit them at the time of registration. Existing PERT scores will be on file.
    - Click here for steps to retrieve your 2-digit SAT scores.
    - Click here for steps to retrieve your ACT scores.

Step 4: NEW STUDENT ADVISING -Click here to schedule your virtual, group new student advising session. You will be provided with an overview of the programs offered, how to select courses, important dates, dual enrollment guidelines and your Dual Enrollment Form.

STEP 5: COMPLETE YOUR DUAL ENROLLMENT FORM - Once you have completed and signed your Dual Enrollment Form, connect with your school counselor to review your course selections and sign your Dual Enrollment Form.

- Once the form is complete - signed by student, parent, and school counselor - it can be emailed to dualenrollment@daytonastate.edu to begin the registration process. Registration subject to course availability at time of registration ***All email responses will be sent to the student's DSC FalconMail account.**

STEP 6: CHECK YOUR FALCONMAIL - All registration questions/confirmations will be sent to your DSC FalconMail account.

Returning Students:

STEP 1: COURSE SELECTION - Enter the courses you are requesting on your Dual Enrollment Form. If you have questions, Academic advisors can be reached at dualenrollment@daytonastate.edu or by appointment, call 386-506-3602 to schedule.

STEP 2: VERIFICATION OF ELIGIBILITY - Email or meet with your school counselor for verification of eligibility, course selection and signature on your dual enrollment form.

STEP 3: SIGN & SUBMIT YOUR FORM - Once the form is signed by student, parent, and school counselor, it can be emailed to dualenrollment@daytonastate.edu to begin the registration process, or students can call 386-506-3602 to schedule an appointment. ***All emails must be sent from the student's DSC FalconMail account.**