

SCHOOL COUNCIL POLICY

Pikeville Independent Schools

Pikeville High School

Policy Type (Check One)

- Council Operations
 School Operations

POLICY TOPIC DESCRIPTION

PIKEVILLE BAND INSTRUMENT POLICY

POLICY STATEMENT

1. The Pikeville Band Department supplies instruments on an as needed basis depending upon the inventory of the department. District-owned instruments will be not be issued to students until a completed contract is returned to the Director of Bands.
2. Members in need of reeds, lyres, cork grease, slide oil, and valve oil should see the Director of Bands.
3. **Do not repair school instruments on your own.** Speak with the Director if you believe your instrument is need of repair.
4. Any equipment that is loaned through the school district must be signed out and must be returned at the end of the academic year.
5. Only the case issued with each instrument is to be used for storing the instrument or packing the instrument for travel. Gig bags are not sufficient.
6. All instrumentalists are responsible for their music and other supplies.
7. While traveling, members are responsible for loading their own instrument. Anything left sitting on the ground will not be taken care of by the Director or staff members, but will remain where left.
8. Instruments are available for use during the off-season and should procured through the Director or Bands.
9. **Instrument turn-in will be during the last week of class of the spring semester.** A hold will be placed on the band member's school account until the instrument is returned. If the instrument is not returned by the last calendar of school, a fee of \$1000 will be charged to the student.

Date of First Reading: September 23, 2013

Date Adopted: October 28, 2013

Date(s) Amended:

Michael Rowe
Council Chairperson

**Pikeville Independent Schools
Band Department**

INSTRUMENT CONTRACT

_____ Academic Year

Please print clearly and return to Equipment Officers after instrument checkout.

First Name: _____ MI: _____ Last Name: _____

E-mail: _____ Student ID: _____

Cell phone number: _____

Mother's phone number: _____

Father's phone number: _____

Instrument type: _____

Serial number: _____ School number: _____

School-owned mouthpiece: ___ yes ___ no

Other articles (ligature, mouthpiece cover, etc.): _____

I have read and understand the instrument policies established by the Pikeville Band Department. Should I, for any reason, be unable to return my instrument (and additional articles) by the said deadline, I understand a hold will be placed on my student account until the requested article(s) is returned or replaced. In the circumstance that I withdraw from Pikeville Independent Schools, I am still responsible for returning or replacing said articles.

By signing, I signify that the listed equipment is in my possession and therefore my duty and responsibility to abide by the policies thereof. I understand that failure to do so will result with the penalties established in the aforementioned rules and regulations.

Student's signature Date

Guardian's Signature Date

Director of Band's Signature Date

Principals' Signature Date

Office Use Only

Issue Date: _____

Return Date: _____