

Bay Area Independent High Schools (BAIHS)

Bay Area Common High School Transcript Release and Confidentiality Form (Email Version)

Admission Season 2022-2023

Applicant name:
Preferred name:
Grade applying for:

ATTENTION School Registrar: Do not submit *this* form, this is simply the request. Please follow the steps below to submit grades.

- The Athenian School
- Bayhill High School*
- The Bay School of San Francisco
- Bentley School
- The Branson School
- Castilleja School
- The College Preparatory School
- Convent of the Sacred Heart High School*
- Crystal Springs Uplands School
- Drew School
- The Harker School
- Head-Royce School
- International High School
- Jewish Community High School of the Bay
- Khan Lab
- Kehillah Jewish High School
- Lick-Wilmerding High School
- Marin Academy
- The Marin School
- Maybeck High School
- Menlo School
- Mid-Peninsula High School
- The Nueva School
- Orinda Academy
- Pinewood School*
- Sacred Heart Prep, Atherton
- San Domenico School
- San Francisco Girls School
- San Francisco University High School
- San Francisco Waldorf High School
- Santa Catalina School*
- Silicon Valley International School
- Sterne School
- Stuart Hall High School*
- Urban School of San Francisco
- Waldorf High School of the Peninsula
- Woodside Priory School
- York School*

To Applicant's Current School: Please send this student's official transcript for the past two years (2021-2022; 2022-2023). This should include all grades earned for the courses to date, attendance, the scores for aptitude and achievement tests, and first semester grades for the current year as soon as they become available. **Please note that a copy of this form should be included with transcripts.**

Please send all grades (2021-2022 and first trimester or semester of 2022-2023) at the same time. If your school term ends after the initial application deadline, please send the transcripts as soon as possible after the first semester/second quarter ends. **Applications will not be affected if your school is on the semester/quarter system, and you can only send grades after the application deadline.**

Sending transcripts

For schools who use Ravenna, please submit transcripts and recommendations as electronic files through Ravenna Solutions. If your school does not already have a Ravenna account, a complimentary repository account for file upload can be created by visiting <https://www.ravennasolutions.com/feeder-schools> or contact Ravenna at Ravenna-CustomerCare@communitybrands.com.

Schools that are not using Ravenna will need to have transcripts mailed to the school(s) directly.

Thank you for your assistance. Should you have any questions, please contact the school to which this candidate is applying.