



## **DRAFT AGENDA**

**Regular Meeting** of the Board of Education, Independent School District Number One, Tulsa county, Oklahoma, **August 15, 2022**, at 6:30 PM in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

In accordance with Board Policy 1301, individuals may comment on items or recommendations appearing under the Action portion of a regular meeting agenda. The public may make their comments via telephone or in person. Requests to comment must be made by submitting a completed form for each topic. If requesting to comment during the meeting via telephone, please fill out a form online on the Tulsa Public Schools website at:

<https://www.tulsaschools.org/about/board-of-education/requesttospeakonagendaitem>

No later than noon on the day of the board meeting. Paper forms are available from the Board Clerk before the beginning of each meeting and will be accepted up to 6:25 PM on the day of the meeting.

Persons desiring to address the Board concerning items not on the agenda must submit a Citizens' Comment form available at this [link](#) or from the Clerk of the Board, at least seven days prior to each meeting.

**A. OPENING EXERCISES**

**A.1.** Call to order and confirm that a quorum of the Board is present.

**A.2.** Statement regarding receipt of public comment on action agenda items. In-person submissions received by 6:25 p.m. and electronic submissions received by 12:00 p.m. on the day of board meeting per policy 1301.

**A.3.** Flag salute

**B. SUPERINTENDENT'S CORRECTION TO AGENDA**

**C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS**

**D. Approval of Minutes**

**E. CONSENT AGENDA - Motion and vote on recommendation.**

**F. PUBLIC COMMENT ON ACTION AGENDA ITEMS**

**G. ACTION AGENDA – Motion and vote on each recommendation.**

**H. GOAL MONITORING REPORT - Motion and vote on recommendation to accept report**

K-5 Proficiency and Growth (Goal 1/Interim 1.1)  
6-8 Proficiency and Growth (Goal 2/Interim 2.1)

**I. BOARD MEMBER REPORTS**

**J. CITIZENS' COMMENTS**

**K. SUPERINTENDENT'S REPORT/PRESENTATION**

**L. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION**

**M. NEW BUSINESS**

**N. ANNOUNCEMENTS**

The next regularly scheduled meeting of the Board of Education will be held on Tuesday, September 6, 2022 at 6:30 p.m.

**O. ADJOURNMENT**

**E. CONSENT AGENDA - Motion and vote on recommendations**

**DEPUTY SUPERINTENDENT**

**E.1.** RECOMMENDATION: Approve routine field trips.

RATIONALE: Board Policy 3314 requires that all out-of-state student field/study trips and travel have prior authorization by the Board of Education.

**E.2.** RECOMMENDATION: Enter into an agreement with 3P Learning, Inc. for their Mathseeds subscription services beginning September 6, 2023 through June 30, 2023, to purchase an online resource to Greenwood Leadership Academy students during the 2022-23 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$676.80

FUND NAME/ACCOUNT: Title I/11-5118-1000-506530-494-000000-000-05-194-5118

RATIONALE: Mathseeds will provide PreK through Kindergarten students a convenient way to reinforce specific mathematics learning or to intervene where subject strength is lacking. It is the perfect way to introduce early learners to the exhilarating world of mathematics. The use of Mathseeds will allow Greenwood Leadership Academy teachers to understand the achievement levels of students across the grade level. 65 students used Mathseeds during the 2021-2022 school year.

**TALENT MANAGEMENT**

**E.3.** RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of length of effective date of contract.

**E.4.** RECOMMENDATION: Approve positions creates, deletes and updates.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position will originate and be included in the applicable departmental budgets.

## **FINANCIAL SERVICES**

### **E.5. RECOMMENDATION:**

Approve the [July 29, 2022 - August 11, 2022, New Encumbrances and Encumbrance Changes Report](#). \*

### **RATIONALE:**

New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

\*Note the report listed above is a link that will take you to the full encumbrance report.

SUPPORTING INFORMATION –

**CONSENT ITEM E-1**

**ROUTINE FIELD TRIPS**

<b>SCHOOL/ PARTICIPANTS</b>	<b>NUMBER OF STUDENTS/ PARENTS/ STAFF</b>	<b>PURPOSE OF TRAVEL AND LOCATION</b>	<b>TRAVEL DATES</b>	<b>NUMBER SCHOOL DAYS MISSED</b>	<b>TRAVEL COST AND FUNDING SOURCE</b>
Booker T. Washington High School/Girls Varsity Basketball Team	Students: 12 Parents: 0 Staff: 3	To participate in the National Recognized Elite 14 Super Scrimmage/Wichita Fall, Texas	October 28-29, 2022	1	No cost to the district. Funding will be provided by BTW's Booster Club.

**SUPPORTING INFORMATION  
CONSENT ITEM E.2**

<b>ELECTIONS</b>	<b>Effective</b>	<b>Contract</b>	<b>Position</b>	<b>Grade or</b>
<b>Name</b>	<b>Date</b>	<b>Amount</b>		<b>Degree &amp; Step</b>
Aleman, Kiley	08/08/22	\$ 21,850.00	Half Time Teacher (.5 FTE)	B-7
Alvarado-Perez, Daniela	08/05/22	\$ 30,000.00	Apprentice	NS
Bowen, Monica	08/08/22	\$ 30,000.00	Apprentice	NS
Brown, Julie	08/08/22	\$ 43,700.00	Teacher	B-7
Coker, Amanda	08/08/22	\$ 30,000.00	Apprentice	NS
English, Titianna	07/20/22	\$ 10.42	Parent Involvement Facilitator	IS-3
George, Rebecca	08/08/22	\$ 42,200.00	Teacher	B-5
Hernandez, Ariana				
Hernandez, Maria				
Hunt, Gabrielle	08/15/22	\$ 13.08	Teacher	IS-6
Lievsay, Candy	08/08/22	\$ 52,102.00	Teacher	B-21
Martin, Jennifer	08/08/22	\$ 41,000.00	Teacher	M-0
McGrew, Barbara	08/08/22	\$ 29,491.00	Half Time Learning Coach (.5 FTE)	M30-24
Mendoza, Monica	08/08/22	\$ 30,000.00	Apprentice	NS
Murillo, Stephanie	08/08/22	\$ 10.31	School Clerk	CA-3
Revlett, Katherine	08/08/22	\$ 30,000.00	Apprentice	NS
Rodriguez Robles, Diana	08/08/22	\$ 30,000.00	Apprentice	NS
Rodriguez, Karen	08/08/22	\$ 12.94	Principal's Secretary	CA-8
Sheckels, Eric	08/08/22	\$ 30,000.00	Apprentice	NS
Shollmier, Jessica	08/08/22	\$ 30,000.00	Apprentice	NS
Siakama, Sarah	08/08/22	\$ 30,000.00	Apprentice	NS
Simpson, Richard	08/08/22	\$ 30,000.00	Apprentice	NS
Smith, Victoria	08/15/22		Teacher Assistant	
Stephens, Elizabeth	08/08/22	\$ 45,019.00	Teacher	B-10
Thomas, Camile	08/08/22	\$ 40,410.00	Counselor	B-1
Tilton, Tarra	08/08/22	\$ 50,946.00	Teacher	B-19
Vyzhymova, Victoria	08/01/22	\$ 12.94	Principal's Secretary	CA-8
Wise, Shane	08/08/22	\$ 52,780.00	Teacher	B-22

<b>ADJUSTMENTS</b>	<b>Effective</b>	<b>Contract</b>	<b>Current</b>	<b>Proposed</b>	<b>Degree &amp;</b>
<b>Name</b>	<b>Date</b>	<b>Amount</b>	<b>Position</b>	<b>Position</b>	<b>Step</b>
Balvin, Edith	08/01/22		School Clerk	Social Worker	
Banks, Sharrice	07/22/22		Strong Tomorrows Case Manager	Social Services Speci	
Bell, Arielle	08/08/22		Teacher	Teacher Coach	
Breecher, Gandy	07/25/22		Para Teacher	Paraprofessional	
Brown, Darlyn	08/10/22		Counselor	Social Support	
Decean, Nicolae	08/08/22	\$ 30,000.00	Head Custodian	Apprentice	NS
Dillard, Antqanique (57974)	07/21/22				
Londono, Laura	08/08/22	\$ 30,000.00	Parent Involvement Facilitator	Apprentice	NS
Lovelace, Robert (61499)	07/27/22		Behavior Interventionist	Parent Involvement Facilitator	
Ortiz, Maria	07/19/22	\$ 13.23	School Clerk	Bilingualist	CA-7
Ramirez Ramirez, Juanita	08/08/22	\$ 30,000.00	Teacher Assistant	Apprentice	NS
Tillman, Pamela (43548)	08/18/22		Para Teacher	Teacher Assistant	
Weir, Casey	08/08/22	\$ 30,000.00	Paraprofessional	Apprentice	NS
Yang, Cheng (66582)	07/21/22				

<b>SEPARATIONS</b>	<b>Effective</b>	<b>Position</b>	<b>Name</b>	<b>Effective</b>	<b>Position</b>
<b>Name</b>	<b>Date</b>			<b>Date</b>	
Amador, Ashley	06/01/22	DHI Paraprofessional	McCann, Gregory	07/06/22	Teacher
Apt, Shelley	07/18/22	Teacher	McGoldrick, Mikayla	07/20/22	Teacher
Escalera, Brandy	07/29/22	Teacher Assistant	McLemore, Stephanie	07/19/22	Teacher
Estes, Melody	07/27/22	Librarian	Park, Felix	07/25/22	Teacher
Felicia Manzini, Maria	07/27/22	Paraprofessional	Pate, Lekia	08/01/22	Health Assistant
Fitzgerald, Susanna	07/22/22	Teacher	Reed, Bret	08/01/22	Teacher
Girdner, Megan	07/22/22	Teacher	Roldan Arrazola, Nuria	07/25/22	Teacher
Hughes, William	07/29/22	Teacher	Spreiter, Benjamin	07/21/22	Teacher
Johnson, Jordan	07/20/22	Teacher	Suurmeyer, Lisa	07/25/22	Teacher
Lundy, Harley	06/30/22	Head Custodian	Wilson, Joseph	07/26/22	Teacher

**SUBSTITUTE AND TEMPORARY ELECTIONS**

**SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES**

**CORRECTIONS TO PREVIOUSLY APPROVED ITEMS**

**SUPPORTING INFORMATION**

**CONSENT ITEM E.3**

**POSITION CREATIONS/DELETIONS**

**Creates:**

<b>Position</b>	<b>Salary/Grade</b>	<b>Duties</b>
<p><b>Administrative Assistant III – Enrollment Center / Indian Education</b></p> <p><i>Annual Budget Impact:</i> \$ 26,769.60 min. – \$ 35,942.40 max.</p> <p><i>Funding Source:</i> XX-XXXX-XXXX-XXXXXX-XXX-XXXXX-XXX-XX-XXX This will be paid from Title VI 5610 grant.</p>	<p>CA-09 12 months <b>\$12.87/hr. – \$17.28/hr.</b></p>	<p>Ensure the smooth and efficient operation of the Indian Education department by performing a variety of complex secretarial and administrative duties. Assists the coordinator of Indian Education; composes and edits required correspondence, memoranda, and forms; maintains department inventory, records, filing systems and computer databases; and communicates with parents, patrons, and district personnel in a positive, professional and customer service-oriented manner.</p> <p>Note: This position has been in existence since 1973 without a formal job description. Since the incumbent has recently retired and the position needs to be posted, a job description has been created and the position has been evaluated.</p>
<p><b>Family Support Specialist – Enrollment Center / Student and Family Support Services</b></p> <p><i>Annual Budget Impact:</i> \$35,484.80 min. – \$48,131.20 max.</p> <p><i>Funding Source:</i> XX-XXXX-XXXX-XXXXXX-XXX-XXXXX-XXX-XX-XXX</p>	<p>CA-15 12 months <b>\$17.06/hr. – \$23.14/hr.</b></p>	<p>The Family Support Specialist acts as an educational advocate, a liaison between community agencies, government institutions and Team Tulsa sites, and a case manager for re-entry status. The family support specialist is an advocate for families and collaborates with discharging agencies/institutions, Team Tulsa schools, district personnel/support, and community stakeholders to increase continuity of care for general education (non-ESS) students with identified mental health needs reintegrating into the school setting.</p> <p>Note: position changing from an independent contractor. Also changing from an 8-month position.</p>
<p><b>Service Compliance Administrator - Transportation</b></p> <p><i>Annual Budget Impact:</i> \$ 32,240 min. – \$43,680 max.</p> <p><i>Funding Source:</i> XX-XXXX-XXXX-XXXXXX-XXX-XXXXX-XXX-XX-XXX</p>	<p>CA-13 12 months <b>\$15.50/hr. – \$21.00/hr.</b></p>	<p>Provide updates and assist with garage statistics, fuel, district inspections, and vehicle assignments. Serve as site administrator for FleetVision maintenance program and provide written communications for the department as directed. The selected incumbent will also perform in an administrative capacity for the state accreditation audits and all aspects of the state requirements.</p>

<p><b>Administrative Assistant IV – Enrollment Center / Language and Cultural Services</b></p> <p><i>Annual Budget Impact:</i> \$ 30,867.20 min. – \$ 41,620.80 max.</p> <p><i>Funding Source:</i> XX-XXXX-XXXX-XXXXXX-XXX-XXXXXX-XXX-XX-XXX</p>	<p>CA-12 12 Months <b>\$14.84/hr. – \$20.01/hr.</b></p>	<p>Ensures the smooth and efficient operation of the Language and Cultural Services department by performing a variety of complex secretarial and administrative duties. Assists the executive director; composes and edits correspondence, memoranda, and forms; maintains department records, filing systems and computer databases, as required; and communicates with parents, patrons, and district personnel in a positive, professional and customer service-oriented manner.</p>
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**Deletes:**

Position	Salary/Grade	Duties
<p><b>Service Compliance Specialist – Transportation</b></p> <p><i>Annual Budget Impact:</i> \$ 30,867.20 min. – \$ 41,620.80 max.</p> <p><i>Funding Source:</i> <b>11-0000-XXXX-XXXXXX-000-000000-XXX-03-003-</b></p>	<p>CA-12 12 months <b>\$14.84/hr. – \$20.01/hr.</b></p>	<p>Provide updates and assist with, garage statistics, fuel, district inspections, vehicle assignments, site administrator for FleetVision maintenance program and provide written communications for the department as directed.</p>
<p><b>Customer Care Associate – Enrollment Center / Language and Cultural Services</b></p> <p><i>Annual Budget Impact:</i> \$ 26,769.60 min. – \$ 35,942.40 max.</p> <p>1 Vacant Position</p> <p><i>Funding Source:</i> XX-XXXX-XXXX-XXXXXX-XXX-XXXXXX-XXX-XX-XXX</p>	<p>CA-9 12 months <b>\$12.87/hr. – \$17.28/hr.</b></p>	<p>No Job Description on File</p>

**Position Title Changes**

Previous Title	Proposed Title	Number of Positions
–		
Nutrition Educator	Dietitian	1 Position