

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF ORONO
INDEPENDENT SCHOOL DISTRICT NO. 278
HELD ON JANUARY 10, 2022

Present: Bob Tunheim, Kristine Flesher, Ali Howe, Sarah Borchers, Martha Van de Ven, Laura Wallander

Absent: Mike Bash

The Regular Meeting of the Board of Education of Orono Independent School District No. 278 was held on Monday, January 10, 2022 and called to order by Board Chair, Bob Tunheim, at 7:00 PM.

3. Election of School Board Officers

Acting Chair, Bob Tunheim presided over the election of school board officers for 2022 by opening up the floor for nominations.

Sarah Borchers MOVED, Martha Van de Ven seconded, that Bob Tunheim be nominated as Chairperson and requested that nominations be closed.

Sarah Borchers MOVED, Ali Howe seconded, that Martha Van de Ven be nominated as Vice Chairperson and requested that nominations be closed.

Sarah Borchers MOVED, Martha Van de Ven seconded, that Ali Howe be nominated as Clerk and requested that nominations be closed.

Sarah Borchers MOVED, Ali Howe seconded, that Mike Bash be nominated as Treasurer and requested that nominations be closed.

All members voted aye to all nominations. Motion carried.

4. Set Salaries of Clerk and Treasurer

Martha Van de Ven MOVED, Sarah Borchers seconded, that the yearly salary for both the School Board Clerk and the School Board Treasurer be set at \$0 or the minimum required by law as set by state statute.

All members voted aye to the motion. Motion carried.

5. – Consideration of the Agenda

No request was made to remove any items from the Agenda.

6. – Consent Agenda

UPON MOTION by Ali Howe, seconded by Sarah Borchers the Consent Agenda was approved as follows:

- Approved Minutes from the Regular Meeting held on December 13, 2021
- Approved the leave of absence for Megan Ringsred, full-time Fifth Grade Teacher at Orono Intermediate School, tentatively effective March 29, 2022 through June 9, 2022
- Approved the leave of absence for Hannah Kenny, full-time Speech Language Pathologist at Orono Middle School, tentatively effective March 24, 2022 through June 10, 2022
- Approved the leave of absence for Kim Christner, full-time Kindergarten Teacher at Orono Schumann Elementary School, tentatively effective February 12, 2022 through June 10, 2022
- Approved the resignation of Hallie Bird, part-time Short Hour Cook at Orono Middle School, effective December 22, 2021
- Approved the appointment of Max Olsen, Activities Center Supervisor and Conditioning Trainer at Orono Public Schools, effective December 16, 2021

- Approved the resignation of Joe Janda, part-time Aquatics Coordinator at Orono Public Schools, effective December 22, 2021
- Accepted Donations Totaling: \$44,458.39
- Approved Electronic Fund Transfers for: None noted
- Approved Treasurer's Report for: None noted
- Approved Collateral
- Approved Bill Vouchers: 311788-312034, 1498-1508, EP Register: 901364-901378, EFT Vouchers: 208-210, 6309-6314 and Capital One: 51567-51617

Motion Carried.

7. – Superintendent's Report on Excellence

Dr. Kristine Flesher reported that the Hennepin Theatre Trust Spotlight Education program provided valuable feedback and recognition for our high school theatre productions. This fall, the cast and crew from *Mamma Mia!* earned nine Honorable Mentions. Three students earned "Outstanding" honors. Actor Jakob Waller earned "Outstanding Performance in a Leading Role," as Sam. Set designers Gracie Stromberg and Amelia Shafer were recognized as "Outstanding in Technical Leadership." Everyone who attended a performance was in for a real treat! Congratulations to our fall musical participants and musical director, Kelsie Balon.

Two students signed National Letters of Intent in our December event at the high school. Kailey Niccum will play Women's Hockey at University of Wisconsin - River Falls. Sam Swearingen has committed to playing Men's Lacrosse at Carthage College in Kenosha, Wisconsin. Congratulations to these outstanding athletes.

The high school athletics department was also proud to acknowledge two outstanding juniors selected as this year's ExCEL Award winners: Nora Chouanard and Charlie Kraus. The ExCEL Award honors Minnesota high school juniors who are active in school activities, leaders in their schools, and who demonstrate a strong commitment to community service. We are so proud of these all-around athletes who demonstrate excellence in academic, athletic and service pursuits.

8. – Board Members Questions and Comments

9. – Old Business

9. A - Policy Review

The following revised policies were presented to the board for a second reading and approval.

- Policy 426: Workload Limits for Certain Special Education Teachers
- Policy 518: Internet Acceptable Use and Safety
- Policy 724: Public Data Requests
- Policy 801: Crisis Management

UPON MOTION by Martha Van de Ven, seconded by Laura Wallander, the board approved the proposed changes to policies 426, 518, 724 and 801.

Motion approved unanimously.

9. B - Other Old Business as Necessary

No other old business was brought forward.

10. – New Business

10. A – Designation/Approval

1. Official Local Depositories

UPON MOTION by Sarah Borchers, seconded by Laura Wallander, the Board of Education designated the Lake Community Bank, the Bank of Maple Plain, MN Trust, and MN School District Liquid Asset Fund Plus as depositories for the regular funds of this school district and the officers of the Board of Education are hereby authorized in the name of and on behalf of the Board of Education to open or cause to be opened or to continue or cause to be continued accounts with said banks and to execute and deliver to said banks, signature cards supplied by said banks containing said banks usual customer agreement applicable to such accounts and the signatures of the officers or other persons hereinafter named are hereby authorized to act for and on behalf of the Board of Education or otherwise to endorse or cause to be endorsed, to negotiate or cause to be negotiated, or to deposit or cause to be deposited in such accounts any money, checks, drafts, orders, notes or other instruments payable or held by this Board of Education. Said officers are Bob Tunheim (Chair), Sarah Borchers (Vice Chair) and, Mike Bash (Treasurer).

Motion carried.

2. Official Investment Depositories and Transfer of Funds

UPON MOTION by Sarah Borchers, seconded by Ali Howe the Board of Education approved the following investment depositories and authorizes Jim Westrum, Executor Director of Business Services and Lauren Syrup, Director of Finance to transfer funds among these financial institutions for investment purposes:

- 1) Wells Fargo Bank San Francisco, CA
- 2) US Bank
- 3) Minnesota School District Liquid Asset Fund Plus
- 4) Lake Community Bank
- 5) Bank of Maple Plain
- 6) PMA Financial Network, Inc./MN Trust
- 7) Capital One Bank

Motion carried.

3. Official Publication

UPON MOTION by Ali Howe, seconded by Sarah Borchers, the Board of Education approved the LAKER PIONEER as the District's official publication.

Motion carried.

4. Office of the Clerk

UPON MOTION by Ali Howe, seconded by Sarah Borchers, the Board of Education approved the Orono District Office at 685 Old Crystal Bay Rd., Long Lake, MN as the official office site of the Board of Education clerk.

Motion carried.

5. Renewal of Surety Bonds for All Employees

UPON MOTION by Sarah Borchers, seconded by Ali Howe, the Board of Education approved the renewal of surety bonds for all employees.

Motion carried.

6. School Auditor

7. UPON MOTION by Martha Van de Ven, seconded by Sarah Borchers, the Orono Board of Education approved the firm of Malloy, Montague, Kamowski, Radosevich & Co., P.A. as the district's auditor.

Motion carried.

8. Contract Signing Authorization

UPON MOTION by Ali Howe, seconded by Laura Wallander, the Board of Education approved Kristine Flesher, Superintendent or Jim Westrum, Executive Director of Business Services to lease, purchase, and contract for goods and services within the budget pursuant to MN Statute 123B.52 subd. 2.

Motion carried.

9. Staffing Resolution

Sarah Borchers MOVED, Ali Howe seconded, that the Board of Education approved a resolution directing the administration to evaluate and make recommendations for increases and/or reductions in programs and positions for the 2022-2023 school year. This provides District Administration with the timeline necessary to begin planning/preparing for the 2022-2023 school year, and thereby notifying those individuals impacted, as stipulated in employee contracts.

All members voted aye to the motion. Motion carried.

10. Financial Advisor

UPON MOTION by Sarah Borchers, seconded by Laura Wallander, the Orono Board of Education approved the firm of Ehlers, Inc. as the District's financial advisor.

Motion carried.

11. Architect and Engineer

UPON MOTION by Laura Wallander, seconded by Sarah Borchers, the Orono Board of Education approved the firm of Wold Architects and Engineers as the District's architect and engineer of record.

Motion carried.

10.B - Committee Appointments

Committee assignments for the period January 2022 through December 2022 were proposed as follows:

Committee Name	Board Representative
Board Committees	
Negotiations	Bob Tunheim, Ali Howe, Laura Wallander
Co-Curricular	Bob Tunheim, Mike Bash, Ali Howe
Facilities and Finance	Mike Bash, Sarah Borchers, Martha Van de Ven
Board Policy	Mike Bash, Martha Van de Ven
Orono Action Steering Committee	Martha Van de Ven, Sarah Borchers
Board Assignments / Liaison Work	
AMSD Board (Association of Metropolitan School Districts)	Martha Van de Ven, Laura Wallander (alternate)
Community Education Advisory Council	Martha Van de Ven, Laura Wallander
Curriculum & Accountability Council	Ali Howe, Sarah Borchers
ECFE Advisory Committee (Early Childhood Family Education)	Laura Wallander
ECSU (Educational Cooperative Services Unit)	Mike Bash
Intermediate District #287	Michele Kunz
Middle School Parent Association	Sarah Borchers
MN State High School League	Bob Tunheim

MSBA (MN School Boards Association) Local Legislative Liaison	Martha Van de Ven
Orono City/School Communication	Bob Tunheim
Orono Foundation for Education	Sarah Borchers
Orono Healthy Youth	Martha Van de Ven, Laura Wallander, Ali Howe
Orono Ice Arena Board	Laura Wallander
Parent Teacher Organization	Laura Wallander
Special Education Parent Association	Ali Howe
Spartan Parent Association	Sarah Borchers
Staff Development	Laura Wallander, Sarah Borchers (alternate)
Teacher Meet and Confer	Laura Wallander, Martha Van de Ven (alternate)
Community Liaisons	
Independence	Ali Howe
Long Lake	Mike Bash
Maple Plain	Sarah Borchers
Medina	Martha Van de Ven
Minnetonka Beach	Laura Wallander
Orono	Bob Tunheim

UPON MOTION by Sarah Borchers, seconded by Martha Van de Ven, the Orono Board of Education approved the committee assignments for the period January 2022 through December 2022 as presented.

Motion carried.

10. C - 2022-2023 School Board Meeting Dates (First Reading)

10. D - Policy Review (First Reading)

Dr. Aaron Ruhland, Executive Director of Learning and Accountability and Dr. Scott Alger, Executive Director of Human Resources presented to the board the following revised policies for a first reading and review.

- Policy 101: School District
- Policy 101.1: Name of the School District
- Policy 102: Equal Educational Opportunity
- Policy 103: Complaints- Students, Employees, Parents, Other Persons
- Policy 104: School District Mission Statement

10. E- Policy 430: Vaccination, Testing, and Face Covering for Employees

Due to implementation timeline requirements of the Emergency Temporary Standard being imposed through OSHA, Scott Alger, Executive Director of Human Resources proposed policy adoption in order to ensure we remain in compliance. He recommended that the board waive a second reading of this policy in order to have these changes in place by OSHA's enforceable deadline.

UPON MOTION by Sarah Borchers, seconded by Martha Van de Ven, the board approved the Policy 430: Vaccination, Testing, and Face Covering for Employees.

Motion approved unanimously.

10. F- Other New Business as Necessary

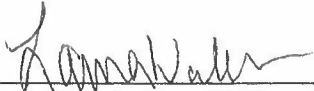
No other new business was brought forward.

The next Regular School Board Meeting will be held on Monday, January 24, 2022 at 7:00 PM in the District Office Assembly Room.

UPON MOTION by Sarah Borchers, seconded by Laura Wallander, the meeting was adjourned at 7:38 PM.



Bob Tunheim, *Chair*



Martha Van de Ven, *Clerk*

Laura Wallander