

BUS DRIVER POSITION SUMMARY:

Warren-Walker School (WWS) is seeking a School Bus Driver who will be responsible for safely transporting students on a daily basis between Campuses and designated locations as well as to and from athletic events and Field Trips. Drivers will operate school buses and 9 passenger vans. This is considered a full-time position including benefits.

RESPONSIBILITIES/DUTIES:

Duties include but are not limited to:

- Perform all duties related to the safe operation of WWS vehicles while transporting Students to various off-site and Campus destinations.
- Uphold WWS policies for safety, supervision, mandated reporting and risk management.
- Follow all WWS policies and procedures, including those related to medical, safety, disciplinary situations, child abuse prevention, and emergencies.
- Demonstrate and model behavior based on WWS values in all dealings with Students, parents, guests, volunteers and fellow staff.
- Prior to use, ensure that vehicles are clean and safe. Report vehicle conditions in need of attention or correction immediately upon discovery.
- Document and report any vehicle accidents or incidents.
- Assist in overseeing Student conduct while they are on the transport vehicle.
- Follow all WWS and State of California driver guidelines and standards for Class B drivers.
- May be asked to supervise a group of Students immediately before and after loading/unloading.

Desired Qualifications

- Experience working in an educational environment .
- Ability to interact professionally with a diverse group of students, staff, and faculty.
- Ability to establish cooperative relationships in a calm and tactful manner.
- Strong and effective communication and customer service skills.

Required Skills & Qualifications

- Successfully pass a background check and drug screening as a condition of employment.
- Applicants must possess a clean, three-year driving history (no more than 2 points on record).
- School bus drivers must provide a printout of their H-6 driving record.
- Valid and current class B license, School bus certificate, DOT medical documentation required.
- Demonstrate proficiency operating all WWS Vehicles.
- All licenses and certifications must be kept current.
- Strong command of English language