

2022-2023 Notre Dame High School Planner Policy:

All students are given a planner during orientation that is meant for not only organizing homework and schedules but also will be used as a standardization hall pass. Students are required to bring their planner every time they ask to be excused from a class.

Valid planner passes must include the location, date, and time prior to receiving a teacher signature. Students will be responsible for ensuring the necessary information is included.

If a student is requesting a visit to a lavatory, there will be tables located outside of each restroom where the planner can be placed and then picked up upon returning to the classroom.

While this policy may seem new, it was previously implemented at Notre Dame for many years. The Planner Policy is an additional safety measure that is being put in place to ensure the whereabouts of all students in case of a school emergency. There are many new safety precautions being executed this school year; student safety and well-being is our primary focus.

Should a student misplace their planner, additional planners will be available for purchase at the front office for \$5.00 each.