

SERVICE LEARNING PROGRAM REQUIREMENTS

It is a graduation requirement that Westlake High School students will need to acquire **20 hours** of service learning by May of their Senior Year.

We recommend that all students try their best to obtain 5 hours of service learning each year. The service learning requirement is not only an excellent opportunity for our students to gain meaningful experiences, but will also benefit the Westlake community and its members.

Specifications:

1. The student's chosen service learning activity must include one of the following components:
 - a. It must relate to the WHS curriculum
 - b. It must benefit the Westlake community
 - c. It must serve disadvantaged people who are in need of assistance
2. Students may not be compensated, or earn academic credit, for the service learning experience
3. Students may not complete service learning hours with a family member
4. Hours must be verified by the advisor at the service activity by signature on the service learning "hours log sheet"
5. A student's school counselor will verify the hours earned and documented each year in May
6. Students do NOT need pre-approval for any service learning opportunity, however, if there is a question as to whether an activity will be approved, please seek help from an administrator or school counselor
7. Two forms will need completed and turned into the main office. They are accessible on the Westlake High School webpage and hard copies are available in the counseling office:
 - a. Service learning hours verification form
 - b. Service learning hours log form
8. All forms are due Monday, May 1, 2023
9. Exceptions to any of the above guidelines must be approved by a school counselor or an administrator prior to completion of the service learning experience

Please feel free to contact your school counselor or assistant principal with any questions you may have.