

Notice of Field Trip for School Nurses

School: _____

Grade/Group: _____

Location of trip: _____

Date of trip: _____

Hours of trip: _____

of students: _____

Teacher contact: _____

Principal's signature: _____

Date: _____

This form must be completed and forwarded to the school nurses at the time the trip is approved by the principal. If a nurse is required to accompany the students on a field trip (due to state laws regarding medication administration), the trip may have to be cancelled or rescheduled if other trips have already been approved for the same day. Trips may also be cancelled if adequate time is not given to get the appropriate paperwork for medication completed by a student's parent and doctor.