

# REQUEST FOR PROPOSALS

**E-RATE Funding Year 2022**

**WIRELESS ACCESS**

**for Tunica County School District**



## **Tunica County School District**

Technology Department

744 School Street

P. O. Box 758

Tunica, MS 38676

Phone: (662) 363-3507

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Contact: Eric Brown

Telephone: (662) 363-3507

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E-mail: [browne@tunicak12.org](mailto:browne@tunicak12.org)

**Mandatory Virtual Vendor Meeting: March 4, 2022, at 9:30 a.m.**

**Bid Due Date and Opening: March 21, 2022, 10:00 a.m.**

# Request for Proposal

**PROJECT:** The Tunica County School District, Technology Department will accept sealed statements of qualifications (SOQ) and proposals from qualified firms/vendors to provide services necessary for installation and configuration of network equipment for the FY2022-23 (E-RATE) cycle. such as Central Office, Maintenance Department, and Transportation Department. Bidders must have a Service Provider Identification Number (SPIN) and this SPIN must be included on the bid proposal. This is an eligible service as defined by the Schools and Libraries Division (SLD) of the Universal Services Administration Company (USAC), <http://www.usac.org/sl/>.

Tunica County School District, with guidance from the technology department, will consider each proposal received. By issuing this RFP for “**E-rate: 2022-2023 Network Upgrade.**” and collecting responses, TCSD is not under any obligation to accept proposals or to proceed with the services requested and reserves the right to reject any or all proposals. Questions concerning the RFP should be directed to Eric Brown, Technology Director.

**SPECIFICATIONS:** We are seeking the following services for the proposal.

- **Wireless Access is for the following Schools and NIFs:** Dundee Elementary School, Robinsonville Elementary School, Tunica Elementary School, Tunbica Middle School, Rosa Fort High School, David Williams, Jr. Career & Technical Center
- Vendor will own and maintain all on-premise equipment required to fulfill these specifications.
- Vendor must attend the mandatory virtual vendor meeting on March 4, 2022, at 9:30 a.m. via Google Meet in order for the quote to be eligible for consideration. Please request an invitation by emailing Technology Director at [browne@tunicak12.org](mailto:browne@tunicak12.org). No exceptions will be made.
- Vendor must be an approved Telecom provider for both the Public Service Commission of the State of Mississippi and for the Schools and Libraries Division of the FCC.
- Vendor must complete the entire “Quote Submission Form” available with the RFP to be considered.

**PROPOSAL SUBMISSION:** Companies interested in participating in this RFP should submit written proposals no later than **March 21, 2022, at 10:00 a.m.** Proposals should address the Internal Connections Services requested for the district. All proposals must be sealed with two paper copies and one copy on a Jump Drive, original signature(s), and sent by mailed or hand-delivered with outside of envelope clearly identified as follows:

**“E-rate: 2022-2023 Network Upgrade”.**

Tunica County School District  
Attn: Eric Brown, Technology Coordinator  
744 School Street  
P.O. Box 758  
Tunica, MS 38676

Faxed, emailed, oral, and telephone bids will not be considered, nor will modifications of proposals by such communication be considered.

**Inquiries**

Vendor must attend a mandatory virtual see the facilities into which the vendor’s equipment will be installed. An invitation request must be submitted to Eric Brown via email at [browne@tunicak12.org](mailto:browne@tunicak12.org) no later than **Wednesday, March 2, 2022**, to receive an invitation to the virtual vendor meeting. The virtual vendor meeting will be held **Friday, March 4, 2022**, via **Google Meet**.

If a Service Provider does not receive a response within 48 hours, it is the responsibility of the Service Provider to call Eric Brown at 662-363-3507 or 662-541-0697 and confirm that the email message was received. Leave a message if necessary.

**We reserve the right to reject any or all proposals submitted. The District reserves the right for discussions to be conducted with “offerors” who submit proposals determined to be reasonably susceptible of being selected for the award, but proposals may be accepted without such discussions. Envelopes will be submitted in a sealed envelope within the due date and time. The proposal will be awarded as the lowest or best proposal as determined by the Tunica County School District and as awarded by the School Board of Trustees. The District reserves the right to waive informalities, as it deems appropriate. All information and offers will be held confidential as prescribed by “Request for Proposal” procedures.**

VENDOR/CONTRACT Statement:

My proposal submitted includes **one** original and one copy delivery at the location in Tunica identified on each purchase order. By signing this page, I agree to abide by all requirements as written in this request for proposals. (Please be sure we can contact you if we have questions.)

Firm Name:
Address:
Telephone #:
Vendor SPIN # (Service Provider Identification Number)
Signature:

This RFP is being issued in conjunction with E-RATE Year 22 (July 1, 2022 - June 30, 2023). The 470 application has been filed with School and Library Division.

**Other Related Bid Specifications** TCSD is seeking a contract based on a term duration. Quoted prices must remain effective for a term of July 1, 2022 - January 1, 2023, which includes the entirety of the E-rate year of July 1, 2021 - June 30, 2022.

Questions must be submitted to the email address [browne@tunicak12.org](mailto:browne@tunicak12.org). This visit will be scheduled with Eric Brown via email at [browne@tunicak12.org](mailto:browne@tunicak12.org) no later than **Wednesday, March 2, 2022**, to set up an appointment to complete the site visit. If a response is not received within 48 hours, it is the responsibility of the respondent to call Eric Brown at 662- 363-3507 to confirm receipt of the message.

**GENERAL INFORMATION:**

The Tunica County School District is interested in securing sealed proposals for switches, access points, UPS's rack-mounted and cabling, to be provided for all sites in our district. These items shall include inside delivery of equipment and supplies to specified locations when purchase orders are issued.

Include all documents requested within your proposal.

**Be sure you discuss all equipment bids, warranties, and maintenance agreements. Compatibility is essential and must be proven by the bidder. Tunica County currently has Meraki Cloud Controlled Access Points and Cisco Switches located at all schools and it is important to the district to maintain the functionality of this existing infrastructure, but we will consider comparable solutions. All-access points, switches, software, or hardware proposed that differ from the specified items must be compatible and equivalent to the existing Meraki Cloud Controlled format; and must be 100% functional with the existing network.**

Hardware warranty for access points, switches, and UPS must be equivalent to Meraki's lifetime warranty with advanced replacement. Software maintenance for these products must offer a five years plan with annual rates or equivalent. Equality of products DEFINITIONS AND TERMS:

1. The Tunica County School District is herein referred to as **TCSD**.
2. The party/vendor responding to this RFP is referred to as a **bidder**.
3. The term Services shall include all warranty services, equipment, and supplies.

### **Good Faith Statement**

All information provided by TCSD in this RFP is offered in good faith. Individual items or quantities are subject to change at any time. TCSD makes no certification that any item is without error. TCSD is not responsible or liable for any use of the information or for any claims asserted therefrom.

### **Evaluation Methodology**

The Tunica County School District Board will award a contract based on the vendor submission that best meets the needs of the school system with regard to the current Technology Plan, contract terms, future growth, RFP specifications, and not necessarily the lowest price even though the price will be the priority factor. The bid may be awarded in sections- hardware, cabling, and installation. The following factors will be considered when evaluating responses:

- Price of goods and services
- Preference will be given to proposal offering a clouded based controller
- Preference will be given for prior positive experience with the Vendor
- Preference will be given to Mississippi-based vendors
- Vendor Technical Qualifications
- Preference will be given for vendors proposing the use of AP devices in which the AP manufacture offers a limited lifetime warranty on the access points with replacement within 10 days.
- Preference will be given for a centrally managed solution.

LIABILITY INFORMATION AND ASSURANCES: **(SIGNATURE REQUIRED)**

By **signing** after item 6 on page 5, the bidder is indicating that his company meets, will comply, and understands all the assurances identified in items 1 through 6.

1. Bidder represents and certifies that he is a reseller of the products needed.
2. Bidder represents and certifies that it has not paid or agreed to pay any other company or person any fee, commission, percentage, or brokerage fee contingent upon or resulting from this order.
3. Bidder represents and certifies that prices for this bid have been arrived at independently without consultation, communication, or agreement for the purposes of restricting competition or any matter relating to such prices with any competitor or other vendor and certifies that the prices contained in this proposal have not been knowingly discounted.
4. Bidder represents and certifies that no attempt has been made to induce any other company or person to submit or not to submit a proposal for the purpose of restricting competition.
5. Bidder agrees to indemnify, defend, and hold TCSD harmless, at its own expense, from any suit or claim or proceeding brought against TCSD, so far as such is based upon a claim that any part of the items furnished by the bidder constitutes an infringement of any patent granted by the United States of America.
6. These conditions and any orders shall be governed by the laws of the State of Mississippi.

BIDDER AUTHORIZED SIGNATURE \_\_\_\_\_

COMPANY BIDDING \_\_\_\_\_

## **BID REQUIREMENTS AND CONDITIONS:**

1. Sales tax shall not be applicable to this order. If necessary, TCSD shall supply the successful bidder with its tax exemption letter.
2. TCSD's failure to exercise any of its rights contained within this document shall not constitute or be deemed a waiver or forfeiture of such rights.
3. Any headings preceding the text of the sections herein shall be exclusively for reference and shall not be deemed to affect the meaning or effect conditions stated.
4. These conditions and this order shall supersede all proposals, whether oral or written and any and all negotiations prior to same.
5. The TCSD reserves the unqualified right to reject any and all bids or to waive any formalities or technicalities in any bids in the best interest of the TCSD.
6. The bidder shall not have the right of assignment of this contract either in full or in part without the prior written consent of the TCSD.
7. Where specific terms or conditions of this bid are inconsistent with the bidder's or any subcontractor's or original equipment manufacturers' standard terms of sale or trade custom, then these (i.e. Tunica County School District's) specific conditions shall prevail. TCSD shall not be required to sign the bidder's standard service agreement to implement the service but shall order such services on a school district purchase order. The purchase order shall be the recognized binding document with the exceptions and alternatives given within this document.
8. The wireless solution for each site (includes Access Points, Switches, UPS's and Cabling) for Tunica County School District is a turnkey solution and must include physical installation, configuration, and training of technical staff as specified in this RFP.

**AVAILABILITY OF FUNDS:** It is expressly understood that the fulfillment of the conditions of the Agreement between the TCSD and Vendor is conditioned upon the receipt of government funding and the availability of local district funds and that any



cessations or reduction of such funds shall constitute grounds for voiding the Agreement. In the event of the contingency herein described, the Agreement shall terminate on the last day for which funds were available, without penalty or expense to Customer of any kind whatsoever, except as to payment for services or performances actually received or rendered for which funds are available. TCSD has no obligation until TCSD issues a Purchase Order to the vendor.

**VOIDANCE OF CONTRACT:**

If at any time during the term the service fails to meet the requirements of the bid and within a reasonable period of time, the service is unable to correct the failure, the customer may abandon the service agreement altogether with written 30-day notice without penalty. Payment may be affected by poor services and may be withheld if the bidder causes other monetary arrangements to be made by the school district.

9. Any changes, additions, deletions, or interpretations of these conditions will not be binding upon the TCSD unless agreed upon in writing and signed by a duly authorized agent of TCSD. This includes any and all portions of these conditions.

**Vendor Qualifications**

The Tunica County School District may make such investigations as deemed necessary to determine the ability of the bidder or subcontractors or suppliers to perform the work, and the bidder shall furnish to the Tunica County School District all such information and data for this purpose as the Tunica County School District may request. The Tunica County School District reserves the right to reject any bid if the evidence submitted by or investigation of such Bidder fails to satisfy the Tunica County School District that such bidder is properly qualified to carry out the obligations of the contract and/or to complete the work contemplated therein within the time required.

The bidder is specifically advised that any person, firm, or other party to whom it proposes to award a subcontract or purchase order under this contract must be acceptable to the Tunica County School District

The successful vendor (contractor) must have or be certified with the following:

- Be able to supply all products and services.
- Be an authorized dealer in the State of Mississippi for all products.
- Have current liability insurance and workers compensation insurance (please enclose a copy of each with your bid).
- Provide the documentation of the vendor's wireless, switching, and cabling

certifications

### **Other Considerations**

#### **Vendor installed Patch Panels and Cabling**

- Any cables run by the vendor will be terminated into a patch panel and be labeled in the panel. on one end and in a wall-mounted full box jack on the other.
- If there is no room on the rack, the vendor will be required to install another, larger rack, placing all of the equipment currently in the small rack into the larger rack. The District will work with you on this.
- If current cables are used, the vendor will be allowed to use the same cable and patch panels regardless of the rating category.
- The vendor may use any available open port on any switch currently in use in the district.

If there is insufficient room Vendor will have to provide another switch meeting the same specs as all Tunica County School District's current switches (PoE, etc.)

### **Current Equipment**

#### **Switches**

1. The Tunica County School District network is made up of Cisco switches. Any switches added to this proposal MUST be PoE and be able to connect to the switches already in place.
2. Any VLAN configurations proposed in this project necessary to meet the requirements must be configured completely by the vendor using the existing switches. The Tunica County School District IT department is not capable of properly setting up VLANs on our Cisco Switches,

### **Equipment & Installation Specification**

#### **Cabling for Access Points:**

All cable and cabling components including jacks and patch panels used in this proposal will be Category 6 rated.

The amount needed will be determined by the vendor. proposed number of access points

- Bid must include cabling and all necessary components (patch cables, patch panels, jacks and mounts, crimp ends, etc.)
- The bid must include the cost of labor and installation

- Cabling must be neatly run and connected to the wall via J-hooks in-ceiling and may not lay directly on ceiling tiles.

When cabling runs outside of the building it must be placed in EMT conduit and attached to walkways.

### **Specifications for the Wireless System:**

The Tunica County School District currently has an existing Meraki Cloud Controller with Meraki Access Points. It is important to the district to maintain the functionality of this existing infrastructure. All access points, switches, software, or hardware proposed that differ from the specified items must be compatible and equivalent to the existing Meraki infrastructure and must be 100 percent functional with the existing network.

### **Wireless Infrastructure Requirements:**

1. The entire wireless system must be cloud-managed and not require any controllers or additional appliances for management, configuration.
2. The wireless system must support a stateful application-layer firewall that can identify, classify, and prioritize applications using layer 7 intelligence. Applications should be able to be traffic shaped as well to ensure that recreational applications (like BitTorrent, Pandora, Spotify, etc.) do not consume all of the available bandwidth.
3. The wireless system must support the ability to fingerprint client device types (i.e. iPad, Android, iPhone, Windows, Mac, Chromebooks, etc.) and apply security settings to those devices, without the need for additional appliances or licenses. For example iPads on the Student SSID may have access to only the web and are rate limited to 512 kbps, and no peer-to-peer traffic is allowed.
4. The wireless system must support Bonjour gateway services to allow Airplay, Printing, iTunes, and other Bonjour-based services to flow seamlessly across the wireless network.
5. The wireless access points must have a dedicated radio designed to identify interference sources on the 2.4 and 5 GHz spectrum, provide real-time spectrum analysis on those spectrums, as well as identify any interfering access points across all channels in those spectrums.
6. The wireless system must support integration with Google Maps, with the ability to upload a custom floorplan and overlay it on the map.

7. The wireless system must support the ability to easily replicate and clone configurations across multiple different sites using a single click. Ideally, a configuration could be changed once and then replicated across multiple sites.
8. The wireless system must support the ability to take a packet capture directly from the management interface. This packet capture should be able to filter based on client, IP address, MAC address and other filters.
9. The wireless system must support the ability to provide deep application visibility into all of the applications that are used on the wireless network, including hostname visibility to view the individual URLs of all of the applications. This information should be exportable and downloadable on a per-network and per SSID basis.
10. The wireless system should have the ability to identify information from probe requests of mobile devices and have a way to export the probe request information using an XML.
11. The wireless system must be WiFi 6 capable.
12. The wireless system should have built-in guest access and not require any additional appliances or licenses for guest users.
13. The wireless system must have a way to open cases with support and monitor their status directly from the management console.
14. The wireless system must support the ability to send summary reports to certain administrators on a daily, weekly and monthly basis. These summary reports should show information like top users, top applications, bandwidth consumed per day, etc. These summary reports should be able to be sent on a per school basis or aggregated for multiple schools using a tagging mechanism. For example, one administrator may want to see summary report information for all high schools in aggregate every week.
15. APs must automatically transition to mesh repeaters in the event the AP loses network connectivity.
16. APs must automatically upgrade firmware on their own without user intervention.
17. APs must feature a dedicated radio for security scanning and RF optimization without impacting client connectivity or performance.

### **Disqualification of Bidder**

The Tunica County School District reserves the right to award to someone other than the lower bidder when, in the judgment of the district administration, it is in the best interest of the district to do so. A bidder may be disqualified for such reasons as

- A. Bidder's failure to comply with requirements regarding the Certificate of Responsibility.
- B. Bidder's failure to sign Bidder's Proposal Form or to otherwise properly complete

the Proposal Form.

- C. Bidder's failure to submit a HEAT Map or other similar site survey showing the proposed placement of wireless access points and coverage area.
- D. Bidder being in litigation with the Tunica County School District.
- E. Bidder having defaulted on a previous contract.
- F. Bidder having preformed unsatisfactorily on a previous contract, including but not limited to the Bidder's failure to fulfill the warranty obligations of a previous contract with the Tunica County School District.
- G. Bidder's failure to include documentation for required certifications and authorizations.

**Objective:**

Tunica County School District's objective is for vendors to propose a solution that will meet the criteria of allowing 100 Wi-Fi devices per in areas which will allow students to conduct moderate to heavy Web access for research with minimal video streaming, such as all students being able to view a 2 – 4 minutes YouTube video in HD once every hour. Should the bidding propose a solution that does not meet the specifications listed below, the vendor must provide sufficient documentation that the District's objective will be met with their solution.

**BID SHEET AND WORKSHEET EXPLANATION:**

This bid includes a **BID SHEET** for prices

**ADDITIONAL INFORMATION REQUIRED TO SUPPORT PROPOSAL:**

PROVIDE a list of at least 3 current customers with similar services and sales.

Name of Company	Contact Person	Telephone	Address	City/Stat/Zip Code

**PAYMENT:**

An invoice with the Tunica County School District purchase order number must be completed with a detailed cost for each location clearly identified. The invoice shall be submitted to Accounts Payable. Once the invoice is approved for payment, payment shall be made in a net 45 days. The school district will pay only its portion of the cost, not the entire cost covered by E-RATE. Failure to provide clear, concise invoices with a Purchase Order Number (PO#) may hold up payment. All invoices must be approved with a district signature for a check to be cut.

## Dundee Elementary School

	Description	Qty
	Meraki MR42 Cloud Managed AP or equivalent	27
	Meraki MR Enterprise License, 5YR or equivalent	27
	Cisco Catalyst 9200 48 Ports -POE+ or equivalent	5
	Cisco Catalyst 9200 24 Ports -POE+ or equivalent	1
	Cisco Catalyst 9300 24 Port Core Switch or equivalent	1
	Cisco FlexStack-Plus Hot-Swappable Stacking Module - For Stacking	1
	APC 1500 Smart UPS Rack Mount	4
	Cabling Per Drop	27
	Installation/Configuration	1

## Tunica Elementary School

Part Number	Description	Qty
	Meraki MR42 Cloud Managed AP or equivalent	40
	Meraki MR Enterprise License, 5YR or equivalent	40
	Cisco Catalyst 9200 48 Ports -POE+ or equivalent	7
	Cisco Catalyst 9200 24 Ports -POE+ or equivalent	4
	Cisco Catalyst 9300 24 Port Core Switch or equivalent	2
	Cisco FlexStack-Plus Hot-Swappable Stacking Module - For Stacking	
	APC 1500 Smart UPS Rack Mount	1
	Cabling Per Drop	40
	Installation/Configuration	1



Robinsonville Elementary School		
	Description	Qty
	Meraki MR42 Cloud Managed AP or equivalent	43
	Meraki MR Enterprise License, 5YR or equivalent	43
	Cisco Catalyst 9200 48 Ports -POE+ or equivalent	9
	Cisco Catalyst 9200 24 Ports -POE+ or equivalent	5
	Cisco Catalyst 9300 24 Port Core Switch or equivalent	2
	Cisco FlexStack-Plus Hot-Swappable Stacking Module - For Stacking	
	APC 1500 Smart UPS Rack Mount	4
	Cabling Per Drop	40
	Installation/Configuration	

Tunica Middle School		
	Description	Qty
	Meraki MR42 Cloud Managed AP or equivalent	40
	Meraki MR Enterprise License, 5YR or equivalent	40
	Cisco Catalyst 9200 48 Ports -POE+ or equivalent	12
	Cisco Catalyst 9200 24 Ports -POE+ or equivalent	4
	Cisco Catalyst 9300 24 Port Core Switch or equivalent	1
	Cisco FlexStack-Plus Hot-Swappable Stacking Module - For Stacking	
	APC 1500 Smart UPS Rack Mount	4
	Cabling Per Drop	40
	Installation/Configuration	

Rosa Fort High School		
	Description	Qty
	Meraki MR42 Cloud Managed AP or equivalent	55
	Meraki MR Enterprise License, 5YR or equivalent	55
	Cisco Catalyst 9200 48 Ports -POE+ or equivalent	23
	Cisco Catalyst 9200 24 Ports -POE+ or equivalent	9
	Cisco Catalyst 9300 24 Port Core Fiber Switch or equivalent	1
	Cisco Catalyst 9300 24 Port Core Switch or equivalent	1
	Cisco FlexStack-Plus Hot-Swappable Stacking Module - For Stacking	
	APC 1500 Smart UPS Rack Mount	7
	Cabling Per Drop	55

	Installation/Configuration	
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David Williams, Jr. Career & Technical Center		
	Description	Qty
	Cisco Catalyst 9200 48 Ports -POE+ or equivalent	2
	Cisco Catalyst 9200 24 Ports -POE+ or equivalent	1
	Cisco FlexStack-Plus Hot-Swappable Stacking Module - For Stacking	
	APC 1500 Smart UPS Rack Mount	4
	Installation/Configuration	

PRICING FOR NON-ERATE ELIGIBLE COMPLETION OF TCSD ASSET FORMS, DETAILED DIGITAL EXCEL SPREADSHEETS, PLACEMENT OF TCSD FIXED ASSET BARCODES, LABELING PATCH CABLES IN DATA CLOSETS

I, we, propose to provide equipment as specified in general instructions at the indicated amount. I, we, the undersigned do hereby understand and accept the instructions and conditions under which this proposal is being submitted.

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Company Name**

Contact Person (Please Print) \_\_\_\_\_

Phone Number \_\_\_\_\_

Email Address \_\_\_\_\_

BE SURE THAT **All COSTS** TO THE DISTRICT ARE GIVEN ON THIS SHEET.

**PROPOSAL EVALUATION:** All proposals will be evaluated using weighted criteria including cost of the eligible products and services, prior experience, references, support and maintenance and value-added for any extra incentive provided by vendor. The proposal that is deemed to be in the best interest of the applicant will be accepted.

## **I. General Conditions**

The following are the General Conditions for the work to be performed as outlined in the Detailed Specifications.

### **1. Location of Sites:**

The location of the work is on property owned by The District and through negotiated services on right-of-ways.

### **2. Scope of Work:**

It is understood that, except as otherwise specifically stated in this RFP, The Service Provider shall provide and pay for all materials, labor, tools, equipment, transportation, temporary construction of every nature, and all other services and facilities of every nature whatsoever, necessary to execute, complete and deliver the work within the specified time. Licenses necessary for the execution of the work shall be secured and paid for by The Service Provider. This would include all pole rights needed for fiber services obtained through local utilities.

Any work necessary to be performed after regular working hours, on weekends or legal holidays, shall be performed without additional expense to The District unless the weekend or holiday work due to a delay caused by The District.

The Service Provider will be fully responsible for securing all required right-of-ways, construction permits, and cross connects required to complete this project.

### **3. Protection in General:**

The Service Provider shall protect all buildings, furniture, equipment, personal items, trees, shrubs, lawns, and all landscaping on school property from damage. Any damaged property shall be repaired or replaced at the Service Provider's expense. Labor shall include all restoration (leveling, sod replacement) of grounds broken up during the installation of this network.

### **4. Change in Contract:**

The District will not be responsible for any change in the work involving extra costs unless

approval in writing is furnished by the Technology Coordinator before such work is begun.

### **5. Existing Conditions:**

The Service Provider, in the submission of this proposal, will reviewed information about the premises on the virtual vendor meeting and will be assumed to have taken into consideration all conditions, which might affect this work. The location of the demark shall be in the server closet or another location specified by The District technical personnel. This visit will be scheduled with Eric Brown via email at [browne@tunicak12.org](mailto:browne@tunicak12.org) no later than **Wednesday, March 2, 2022** to set up an appointment to complete the site visit.

If a Service Provider does not receive a response within 48 hours, it is the responsibility of the Service Provider to call Eric Brown at 662-363-3507 and confirm that the email message was received.

### **6. Workmanship**

All work shall be performed in a professional manner. Personnel from The District may observe the work procedures and workmanship of the Service Provider, but such observation will not relieve the Service Provider from any responsibility of performance or constitute acceptance of the work performed.

### **7. Proposed Services and Service Provider Qualifications**

The Service Provider shall furnish a written document that describes the services proposed under these specifications. It is understood that the Service Provider is not responsible for the function of existing equipment already installed at the schools. However, limited troubleshooting of existing equipment or cabling will be provided by the Service Provider free of charge to determine if the existing equipment or cabling can be re-utilized. The Service Provider must also show proof that their employee(s) are certified to install the proposed cabling components and electronic equipment.

### **8. Financing**

The Service Provider will provide a binding contract to The District for submission to the Schools and Libraries Division. After notification of award from the Schools and Libraries Division, The Service Provider will receive a Purchase Order for the product and services for which The Service Provider will be responsible as a result of this RFP. This Purchase Order will show the amount that is the responsibility of the local school system. The issuance of any purchase order will be contingent upon approval by USAC. Complete payment to the Service Provider will be subject to the rules of the Schools and Libraries Division (SLD). After notification by the Schools and Libraries Division (USAC Fund Administrator) of the

acceptance of the Contract, the contingency will be removed and the Purchase Order will be submitted to the Service Provider in accordance with the rules and regulations of the SLD.

## **9. Application for Payment**

All applications (invoices) for payment shall be submitted to The District according to the USAC regulations. The Service Provider must submit a Service Provider Invoice for processing of the discounted portion of the bill.

## **10. Time of Completion**

Work must be completed and operational by June 30, 2022 or 90 day after receiving the Purchase Order, presuming the Service Provider is selected, contract signed and E-Rate forms are submitted by the district in a timely manner.

## **11. The District Regulations**

The Service Provider and his representatives shall follow all applicable school district regulations while on The District property, including the no smoking, no weapons, and drug free policies. No work shall interfere with school activities or environment unless the Principal or person in charge gives permission. All Service Provider personnel shall be easily identified by the use of identification badges and uniforms or shirts with The Service Provider's logo clearly visible.

## **12. The District reserves the right to:**

Give full and proper consideration to the service, reputation, product knowledge, and experience of all companies presenting proposals, and to disqualify any such Service Provider it deems unqualified to provide the services requested.

- a. Reject any and all proposals if deemed necessary.
- b. Accept any alternative proposal believed to be in the best interest of the district.
- d. Waive any formality in the quote submission.
- e. Cancel any awarded bid if the service proves unsatisfactory.

## **13. Price Quotations**

Price quotations are to include the furnishing of all materials, equipment, maintenance, shipping costs, delivery, installation, drawings, and the provision of all labor and services necessary or proper for the completion of the work as may be otherwise expressly provided in the contract documents. The District will not be liable for any costs beyond those proposed herein. Please be advised that public schools are specifically exempted from the payment of Mississippi Sales Tax. Quoted prices must remain effective for a term of July 1, 2022 - January 1, 2023.

In case of discrepancy in computed proposal prices, the unit price shall govern and the total price shall be revised accordingly.

#### **14. Terms of Payment**

The start of services for this project may not begin prior to July 1, 2022. The District will, if possible, issue an SLD Form 486 on the day services begin. For the duration of the contract, payments will be made on the first Friday after the first meeting of The District Board of Trustees after the submission of invoices from the Service Provider.

#### **15. Term of Contract and E-Rate Subsidies**

Payment for The District's networking circuits is dependent on E-Rate subsidies. The district will file for the E-Rate subsidies throughout the term of the contract. In the event that the district E-Rate subsidies were to cease, the district will notify the service provider as to the date of the cessation and the District's will be liable only for payment for services until the time of termination. If E-Rate subsidies stop, the district will not be bound by the remainder of the contract.

#### **REQUIREMENTS**

- § Vendor must include a copy of Mississippi Contractors License
- § Description of Help Desk Procedures
- § Description of Service Response Procedures
- § Description or list of service locations that will provide service and support for the district installation and the number of technicians available for that support.
- § Vendor must provide three (3) references for similar installation in Mississippi school districts as described in the specifications.
- § Full description of the Network Service to be provided to include bandwidth, network performance specifications and all necessary installation and equipment for connections for buildings at Dundee Elementary School, Robinsonville Elementary School, and Tunica Elementary School/Central Office.
- § Copy of proposed contract
  
- § Vendor must attend the mandatory vendor meeting

This Request for Proposals (RFP) covers services that are E-Rate eligible and must be provided by an Eligible Provider as per FCC regulations. It is the responsibility of the service provider to separate the cost of e-rate eligible services from the services that are not eligible for E-Rate. There will be a cost evaluation of E-Rate eligible services and e-rate non-eligible services. Any

service provider that has questions concerning E-Rate or FCC regulations should visit [www.universalservice.org/sl](http://www.universalservice.org/sl).

To be qualified to respond to this RFP all respondents should have a valid Service Provider Identification Number (SPIN) and should have an up-to-date Service Provider Annual Certification (SPAC) on file. Visit [www.universalservice.org/sl/providers](http://www.universalservice.org/sl/providers) for additional information.

*Proposals are due no later than 10:00 a.m. on March 21, 2022. Proposals may be mailed or hand-delivered to Tunica County Schools, 744 School Street, Tunica, MS.*

*Faxed or electronic proposals will not be accepted.*