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**TUNICA COUNTY SCHOOL DISTRICT
REQUEST FOR QUALIFICATIONS FOR
ARCHITECTURAL/ENGINEERING SERVICES**

Issued: June 18, 2021

By: Tunica County School District
744 School Street
Tunica, MS 38676
www.tunicak12.org
662-363-2811
Yulanda Austin, Business Manager
austiny@tunicak12.org

Responses must be delivered to Yulanda Austin at the District's central office at the address shown above by **11:00 a.m. (Central Time) on Wednesday, July 14, 2021**. Any party submitting a response is solely responsible for the expense of preparing its response and for ensuring the timely delivery of its response.

This Request for Qualifications ("RFQ") is requesting responses and statements of qualifications from qualified individuals or firms for architect/engineer services for the projects described in this RFQ. Each respondent should submit one original response, along with **eight (8)** copies and one electronic version of its response. Responses should be submitted in a sealed, opaque envelope, labeled on the outside as being a response for architect/engineer services submitted pursuant to the RFQ.

The District is an Equal Opportunity Employer. The District encourages minority-owned business enterprises and woman-owned business enterprises to submit responses. The District also encourages Section 3 eligible businesses to submit responses. All parties submitting responses must have an active registration in the System for Award Management (SAM).

If you have any questions, please contact Yulanda Austin at 662-363-2811 or via email at austiny@tunicak12.org.

**TUNICA COUNTY SCHOOL DISTRICT
REQUEST FOR QUALIFICATIONS
ARCHITECTURAL/ENGINEERING SERVICES**

The Tunica County School District (the "District") Board of Education (the "Board") invites the submittal of responses to this Request for Qualifications ("RFQ") for architectural/engineering and related services for the District.

The term, scope, and dollar amount of projects to be awarded pursuant to the accepted response are indefinite at this time but will depend in part upon the selected party's satisfactory performance of all duties and obligations as listed in this RFQ and resulting architect/engineer contract. Responses must include all items listed in this RFQ, including but not limited to, those listed in Exhibit "A". Other required documents include a signed cover letter, a signed "Notification of Criminal History" form, and a signed Exhibits "B" and "C". Signed and notarized Exhibits "D" and "E" will be required of the selected and approved individual or firm prior to allowing any employees on the school premises.

Evaluation of qualifications shall be based upon what is determined to be the "best overall solution" for the District as determined by the District. The criteria used to evaluate responses will include, but are not limited to, the items listed in this RFQ, including but not limited to the items listed in Exhibit "A":

The Board reserves the right to:

- Appoint or authorize a person or persons to evaluate responses, interview candidates, and make a recommendation.
- Waive any defect, irregularity or informality in any response procedures or responses.
- Reject any or all responses.
- Request additional information from or to negotiate further with any party submitting a response.
- Amend this RFQ. It is the responsibility of any party submitting a response to determine if any amendment, modification or explanation has been released by the District prior to the submission deadline by contacting Yulanda Austin (see contact information on the cover page).
- Any party intending to submit a response should email Yulanda Austin of its intention to submit a response.

Any party requesting additional information or wanting to visit a school site(s) should contact Yulanda Austin at the District in writing.

No architect/engineer or contractor may be related to a Board member as provided under State law, including Section 25-4-105 of the Mississippi Code.

All individuals or firms submitting response must be licensed to conduct business in the State of Mississippi. All plans, specifications, and estimates must be prepared, and such work must be supervised by a registered professional engineer or architect in accordance with Section 73-13-45, Miss. Code Ann. (1972). All individuals or firms must meet all insurance requirements requested by the District. The District will evaluate and rate responses based on the percentages shown on the following matrix and may select up to three individuals or firms with whom the District may further negotiate price and other factors prior to awarding a final contract for services:

Experience in school design and construction and in working with the Mississippi Department of Education and Mississippi public school districts on school projects and Department of Archives and History	30%
Experience with projects funded with federal funds	20%
Capacity to handle projects within required timelines	20%
Responsiveness to this RFQ, quality of the response and of the qualifications presented, references and experience working with the District, knowledge of its facilities, and proximity to the District	20%
Inclusion of flat fee or fee schedule based as a percentage of the Project cost and reasonableness and competitiveness of proposed fee. The flat fee or fee rate schedule must include all fees and expenses, as described in the RFQ.	10%

In general, preference will be given to individuals or firms with substantial experience in the design, construction, and related areas of K-12 public school construction/renovation projects, who have architect/engineer experience with projects funded with federal and State funding.

ANTICIPATED PROJECT

The District anticipates using the services of a selected architect/engineer for multiple projects, to the extent funding is available, to the extent the District decides to proceed with various projects and to the extent the selected architect/engineer performs to the District's satisfaction under any contracts awarded. Provided, however, the District reserves the right to select more than one architect/engineer pursuant to this RFQ and to select a different architect for any locally funded projects.

Any selected architect/engineer will be expected, among other things, to (a) make an initial assessment of the District's needs and to provide the best and most feasible options for meeting those needs, and (b) provide architectural/engineering services in connection with new construction and the renovation and equipping of existing facilities. The specific details and cost estimates for the various projects the District may undertake are not known at this time (and will be based partially on the options provided by the architect/engineer).

The District anticipates the total costs of all projects could range from \$5,000,000 to \$10,000,000. The District has received notification from the Mississippi Department of Education of approximately \$5,000,000 ESSER II funds and \$12,000,000 in ESSER III funds which may be available to pay a portion of the costs of construction and renovation projects. The District may expand the scope of the projects covered by this RFQ, including any additional projects funded with additional federal funds announced within the next two years. Any projects paid in whole or in part with ESSER or other federal funds must comply with federal construction and related laws, including, but not limited to, the Davis Bacon Act, Buy American Act, Clean Air Act, Occupational Safety and Health Act (OSHA), as well as Preservation of Historical Sites and Buildings. All energy conservation must be considered using American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) standards. When using Federal funds, the District will expect the architect/engineer to advise and assist the District in complying with all of the federal statutes and regulations, including but not limited to restrictions on the use of ESSER and any other federal funds.

The District is also planning to finance other projects with local funds or other financing issues by the District.

Due to construction prices being so volatile at this time, the District expects the architect/engineer's estimates provided on any project to be conservative and for the design and bid documents to include additive alternate projects to allow the District to stay within budgeted and available amounts for construction/renovation projects. No fees will be paid on additive alternates that are not awarded by the District.

All ESSER funded projects must be completed and in use by the applicable deadlines or funding is lost and existing expenditures may have to be repaid. The deadline for the completion of ESSER II funded projects is September 30, 2023, and for ESSER III funded projects is September 30, 2024.

EXPECTATIONS AND REQUIREMENTS

The Board intends to engage an architect/engineer to act not only as the designer of particular projects, but also as an advocate for the District before, during, and after construction/renovation projects are completed.

The Board anticipates entering into an architecture/engineer services contract with any selected party that will include the provisions contained herein, in the negotiated AIA contract(s) (to the extent such provisions do not conflict with the terms of this RFQ), and other provisions acceptable to the District.

Other requirements for the architect/engineer on each project include, but are not limited to:

- Assess the District's facilities needs.
- Develop and update project cost estimates.
- Prepare and obtain approval of the District's Board all designs contemplated by the architect/engineer contract.
- Work with city, county, state, and federal officials to ensure compliance with all codes, laws, regulations, or other legal requirements including but not limited to the Mississippi Department of Education, the Mississippi Development Authority, the Mississippi Department of Archives and History, the U.S. Department of Labor, the U.S. Department of Education and the U.S. Department of Treasury.
- Compile, solicit, advertise, and recommend the selection of bids in accordance with applicable purchasing and construction laws of the State of Mississippi and in accordance with all Federal and construction laws, including but not limited to, a working knowledge of FAR and ESSER fund requirements.
- Submit plans and specifications to local, state, and District personnel on a timely basis to allow sufficient time for review prior to board meetings.
- Facilitate quality construction completed on time and within budget.
- Evaluate the District's facilities and needs and prepare complete and comprehensive plans and specifications so that there will be no or minimal change orders.
- No reimbursables to be included in architect or construction contracts. Any reimbursable expenses and all costs for additional services and supplemental services are to be included in the flat fee (stated as a percentage or dollar amount) submitted by the architect/engineer in response to this RFQ.
- Provide qualified inspectors/project managers who will act in accordance with what is best for the District, not the contractor.

- Unless otherwise agreed to by the District, the architect must have a qualified inspector on the project site at least two (2) days per week and must submit weekly reports, including photographs, to the District.
- The architect/engineer must coordinate and send all information so that the bid solicitations are advertised through the bid portal of Mississippi Department of Finance and Administration, coordinate with the District's choice of a recognized electronic bidding service so that Section 31-7-13, Miss. Code is met, as well as sending the advertisement to the local newspapers in compliance with Section 31-7-13, Miss. Code Ann. (1972).
- Require all of contractor's insurance documents to be in order prior to signing construction contract.
- Coordinate compliance with all State and Federal requirements, including but limited to compliance with any applicable Davis Bacon Act requirements and other laws and regulations referenced in this RFQ or otherwise applicable to the project. **The architect will be required to furnish the current prevailing wages in the architect's plans and specifications to the prospective contractors. The architect must update the prevailing wages throughout the project. The architect will be required to certify such compliance (including that the contractor is paying the prevailing wages as required by federal law) and to attach payroll information from the contractor and subcontractor when submitting any project pay application to the District.**
- Ensure that all other contractor and construction documents are amended to match the Architect/Engineer Contract.

Along with the information included in Exhibit "A", any party submitting a response should confirm in its response that it is capable of and willing to comply with the foregoing requirements.

PRICING, SELECTION AND AWARD

The District will evaluate and rate responses based on the percentages shown on the foregoing matrix and may select up to three individuals or firms with whom the District may further negotiate price and other factors prior to awarding a final contract for service. In all cases, the Architect/Engineering fee must be considered fair and reasonable for audit purposes.

Under federal law applicable to the federally funded portion of any project, the District must have a means to document that the architecture/engineer fees are fair and reasonable, subject to the scrutiny of the District's auditors, Mississippi Office of the State Auditor, Mississippi Department of Education, United States Department of Education and the Office of the Inspector General.

Therefore, a party submitting a response must include with its response either an all-inclusive flat fee (stated as a percentage or dollar amount) or an all-inclusive layered fee schedule (based on the project amount) that it expects to be paid. The fee schedule(s) must include all costs, including fees for Basic Services, Additional Services, Supplemental Services and any other services to be provided by the architect/engineer, and all architect/engineer expenses, as stated in this RFQ.

The District intends to base its selection of an architect/engineer upon qualifications, followed by negotiation of price. Under federal law applicable to the federally funded portion of any project, the District may use competitive response procedures based on qualifications, but must also use a documented process to make sure that the architecture/engineer fees are fair and reasonable, subject to the scrutiny of the District's auditors, Mississippi Office of the State Auditor, Mississippi Department of Education, United States Department of Education and the Office of the Inspector General. Therefore, a party submitting a response must include with its response for informational purposes a

flat percentage fee or a layered fee schedule (based on the project amount) that it expects to be paid.

The flat fee or layered fee schedule (stated as a percentage or dollar amount) provided by any responding party must include all costs normally listed as Basic Services, Additional Services, Supplemental Services and any other services to be provided by the architect/engineer, and reimbursable expenses under the AIA contract that are applicable to the work being performed on any project. It is the District's intent that the flat fee, stated as a percentage or a dollar amount, offered by an architect/engineer in its response covers all amounts that will be due to the architect/engineer for fees and expenses on any project. (See Exhibit "A" for additional information on pricing).

A responding party may submit separate fee schedules as outlined above for projects paid from federal funds and for projects paid from local funds. A responding party may also submit separate fee schedules for work consisting of new construction and work consisting of renovations.

In determining the fee schedule for federally funded projects, the architect/engineer should plan to ensure compliance with all applicable federal laws and regulations, including but not limited to the Davis Bacon Act by submitting a certification of compliance with every pay application, as well as forwarding the pay records of the contractors so that the District can comply with the record keeping requirements of the federal government. In addition, the architect/engineer firm must be willing to comply with and to require the contractors to comply with sections 34 CFR Section 76.600 (Where to Find Construction Regulations), 34 CFR Sections 75.600-75.617, 2 Section 200.321 Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms, 2 Section 200.322 Domestic Preference for Procurements, 2 Section 200.324 Contract Cost and Price, 2 Section 200.325 Federal Awarding Agency or Pass-Through Entity Review, 2 Section 200.326 Bonding Requirements, 2 Section 200.327 Contract Provisions, 2 Section 200.329(d) Construction Performance Reports, as well as Appendix II to Part 200-Contract Provision for Non-Federal Entity Contract under Federal awards, including Equal Employment Opportunity, Davis Bacon Act, as amended (40 U.S.C. 3141-3148), Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708), Rights to Inventions Made Under Contract or Agreement, Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387) as amended, Debarment and Suspension (Executive Orders 12549 and 12689) and the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352).

The District also must keep detailed records by location for all equipment and capital projects pay applications for local and Federally funded projects so pay applications will need to be submitted by site location. Compliance with all the above must be included, as applicable, in the architect/engineer contract, bid documents and construction contracts and should be taken into account in the cost fee schedule(s) included in a respondent's response.

For ESSER funded projects, expenditures for equipment and other capital expenditures are unallowable unless prior written approval is obtained from the Mississippi Department of Education, therefore, compliance with Mississippi Department of Education approvals are paramount. The architect/engineer will be expected to assist the District with this process as well as making sure all plans and specifications are submitted to the Mississippi Department of Education, as needed, for approval to advertise for the ESSER funded projects.

The award, if any, of a contract to an architect/engineer will be contingent upon revising the standard AIA contract(s) to the District's satisfaction, including, but not limited to, the architect/engineer's fees and costs for the services to be provided and reimbursable expenses (**all**

the foregoing costs are to be included in a flat or layered fee schedule as stated in this RFQ and the percentages of the fee to be paid upon the completion of the schematic design, design development, construction document, bidding/procurement, and construction phases of the architect engineer contract for work actually performed. The District anticipates that the substantial portion of fees for work completed in the schematic design, design development, construction document and bidding phases will not be paid until the District executes a contract with the winning construction contractor. The percentage of fee to be paid by the District for completed and documented phases under the architect/engineer contract may differ based on the source(s) of funding for each project.

NOTIFICATION OF CRIMINAL HISTORY

A person or business entity that enters into a contract with a school district in the State of Mississippi, must give advance notice to the District if the person or owner or operator of the business entity has been convicted of a felony. This notice will include any/all employees of the entity who have been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.

The District may terminate a contract with a person or business entity if the District determines that the person or business entity failed to give notice as required.

Any party submitting a response should include with its response the following certification:

Certification

I, the undersigned agent for the firm named below, certify that the information concerning notification of felony conviction/s has been reviewed by me and the following information furnished is true to the best of my knowledge.

Name of Individual or Company: _____

Authorized Company Official's Name (print): _____

A. My firm is not owned or operated by anyone and does not employ anyone who has been convicted of a felony.

Signature of Company Official _____

B. My firm is owned or operated by the following individual(s) and/or has employee(s) who has/have been convicted of a felony:

Name of Felon(s): _____

Details of Conviction(s): _____

Signature of Company Official _____

(SIGN AND RETURN WITH RESPONSE)

EXHIBIT "A"

RESPONSE REQUIREMENTS

Each individual or firm should submit the following information as part of its response for Architectural Services. Responses that do not meet the requirements may be deemed not responsive and may be disqualified from the evaluation process. The District reserves the right to waive any informality or defect in any response and to negotiate further with any party submitting a response.

Introduction:

- Present a written narrative of information about your firm including the education and experience of all members of your firm who may be assigned to work with the District. Please include the names of employees available to service the needs of the District or any awarded projects. Also include information on how long your firm has been in business and for how long your firm has been providing K-12 school construction/renovation services.
- Provide experience of in-charge architect(s), engineer(s), and inspector(s)/project manager(s) of your firm in building educational facilities and other buildings.
- Provide a detailed listing of your firm's experience in providing architectural/engineering services, particularly in the area of K-12 public schools, to include types of construction and length of service relationships.
- Please emphasize any educational projects completed within a 100-mile radius of the District's boundaries so the sites can be visited.
- Specifically provide information regarding K-12 school construction/renovation projects completed within the last four (4) years to include information on whether each project was completed within the required timelines, the length of time to complete the project from beginning of design through final completion, the dollar amount over/under budget, and number of change orders per construction contract. Your firm is also welcomed to submit other information on other additional commercial and education building projects to show additional experience.
- Provide experience working on projects funded with Federal and State funds, including but not limited to projects involving or including project funding from the Mississippi Development Authority, Department of Finance and Administration, Mississippi Dept. of Education, Mississippi Department of Archives and History, U.S. Treasury Department, U.S. Department of Education, U.S. Dept. of Labor, GEER, ESSER and FAR.

Education/Licensing:

- Please include specific education and/or professional licensing and any other relevant information regarding each individual who may be assigned to provide services on behalf of the District.

Insurance Coverages:

- Provide your firm's current insurance coverages and confirm that insurance coverages listed in Exhibit "B" will be in place and active prior to initiation of all contracts.
- Any party selected hereunder must supply certificates of insurance as listed in Exhibit "B" of this RFQ prior to being awarded a contract.

Project Oversight:

- Provide a detailed narrative of how your firm will ensure the management and oversight of any project awarded hereunder and how it will be handled in the best interest of the District.
- To the extent not already covered, provide information on the capacity of your firm to oversee projects and provide all needed reports with other workload within the time frame established by the District and as required by the funding sources for any project awarded.
- Unless agreed to by the District, the District expects the architect to have a qualified project supervisor on the project site at least two (2) days per week to observe the work and to make weekly reports, including photographs, to the District.

Interview:

- The District may schedule an interview with one or more parties submitting a response, if deemed necessary, within one to four weeks following receipt of responses and prior to making a recommendation to the Board.

References:

- Provide at least five (5) client references (with contact information) on K-12 facility projects your firm currently services or for whom your firm provided services on K-12 facilities within the last four (4) years.
- Provide at least three client references (with contact information) for other public or commercial facilities currently under your services.
- Provide at least three references of customers that have terminated services within the last two years, if any.

Pricing:

- Percentages based upon project costs or flat dollar amounts must be listed in the response – These percentages must be a flat or layered fee schedule that should include all costs normally listed as Basic Services, Additional Services, Supplemental Services and reimbursable expenses under the AIA contract that are applicable to the work being performed. It is the District's intent that the flat fee, (stated as a percentage or a dollar amount) stated by an architect/engineer in its response covers all amounts that will be due to the architect/engineer for fees and expenses on any project.
- Responses/qualifications that do not list a flat dollar amount based on the project size or a percentage that is being proposed will not be considered for the interview process. Therefore, a reference to a sliding scale based on "AIA rates" will be considered an incomplete response and may not be considered. If using a sliding scale based on project size, the actual percentages or flat fees must be listed based on the dollar amount of the project award. All engineering fees and other costs normally associated with architects planning, designing, preparing construction documents, bidding, negotiating and overseeing construction/renovation of school buildings shall be included with the architectural fees. Finally, state whether the percentage or flat fee will differ based on whether the project is new construction or renovations and on whether the project is paid from ESSER funds or from local funds. Any outside billings for publications of advertisements for bids, asbestos testing or other environmental testing will be billed by that vendor to the District once a valid purchase order is obtained.

Signature of Company Official _____
 (SIGN AND RETURN WITH RESPONSE)

EXHIBIT "B"
MINIMUM INSURANCE REQUIREMENTS
TO BE PROVIDED UPON INITIATION OF CONTRACT

Architect shall purchase and maintain in force at all times during the full term of the contract, the following minimum insurance covering: Bodily injury and property damage liability insurance in at least the following types with the minimum identified.

Professional Liability – Professional liability insurance in an amount of \$1,000,000.00

Commercial General Liability – Combined single limit in an amount of \$1,000,000.00 per occurrence with \$2,000,000.00 aggregate

Commercial Automobile Liability – Covering owned, non-owned, and hired automobiles/ vehicles—combined single limit in amount of \$1,000,000.00

Workers' Compensation Limits Statutory – State of Mississippi with a waiver of Subrogation. — Employer's Liability-\$100,000.00 each accident; \$500,000.00 Disease Policy Limit; \$100,000.00 Disease each employee

Architect will require all of the above coverages for all contractors who submit bids, with the exception of professional liability, and the following bonds of all contractors on construction projects prior to issuing a construction contract:

Bonds Required of Contractors:

Fidelity bonds shall be secured on all of the Contractor's employees in amounts not less than \$5,000.00 per individual and \$25,000.00 per occurrence.

A performance bond shall be executed in the amount of the contract conditioned on the faithful performance of the work according to the plans, specifications, and contract documents.

A payment bond shall be executed in the amount of the contract conditioned on the faithful payment of the work according to the plans, specifications, and contract documents.

A bid bond shall be executed in the amount of five (5) percent of the amount bid. The principal will, within the time required, enter into a formal contract and give a good and sufficient bond to secure the performance of the terms and conditions of the contract. Otherwise, the Principal and Surety will pay unto the Obligee the difference in money between the amount of the bid of the said Principal and the amount for which the Obligee legally contracts with another party to perform work if the latter amount be in excess of the former, but in no event shall liability hereunder exceed the penal sum.

All insurance must be written by insurance companies that are rated in the A.M. Best Key Rating Guide-Property 7 Casualty, with a policy holder's rating of "A". The Tunica County School District is to be named as additional insured in each policy and a waiver of subrogation shall be provided to the Owner. Architect shall provide notification, in writing, thirty (30) days prior to termination date.

I do certify that my firm and contractors will have the required minimum insurances and bonds in place and active prior to initiation of all contracts.

Signature of Company Official _____
(SIGN AND RETURN WITH RESPONSE)

EXHIBIT "C"
OTHER REQUIREMENTS

1. Any employees of the architect firm, the Contractor or Subcontractors reasonably expected to come into contact with District students will be required to comply with all State and Federal requirements and District policies that are required for student and safety purposes, including but not limited to the Drug-Free Workplace Act of 1988. Please contact Yulanda Austin with the District if you have any questions regarding these requirements or need copies of any applicable Board policies.

2. Architects/Contractors must comply with the Mississippi Employment Protection Act. Architects/Contractors must represent and warrant that they will ensure their compliance with the Mississippi Employment Protection Act (Senate Bill 2988 from the 2008 Regular Legislative Session) and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. Architects/Contractors agree to maintain records of such compliance and, upon request of the owner, to provide a copy of each such verification to the owner. Architects/Contractors further represent and warrant that any person assigned to perform services hereunder meets the employment eligibility requirements of all immigration laws of the State of Mississippi. Architects/Contractors understand and agree that any breach of these warranties may subject Architects/Contractors to the following: (a) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (b) the loss of any license, permit, certification or other document granted to the Architect/Contractor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) BOTH. In the event of such termination/cancellation, Architects/Contractors would also be liable for any additional costs incurred by the owner due to contract cancellation or loss of license or permit.

3. The Architects/Contractors must warrant that they have no "conflict of interest" in administering contracts. The Architects/Contractors represent as a part of this response and any resulting contract that such entity has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure the contract with the District.

4. The Architects/Contractors must certify that neither they nor their principals: (a) are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency; (b) have, within a three (3) year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; (c) are presently indicted of or otherwise criminally or civilly charged by a governmental entity with the commission of fraud of a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property, and (d) have, within a three (3) year period preceding this Agreement, had one or more public transaction (federal, state or local) terminated for cause or default.

Signature of Company Official _____
(SIGN AND RETURN WITH RESPONSE)

EXHIBIT "D"
CRIMINAL BACKGROUND INVESTIGATION CERTIFICATION

The undersigned does hereby certify to the Board of Education for the Tunica County School District ("District") as follows:

That I am a representative of _____ ("Architect" or "Contractor"), currently under contract ("Contract") with the District; that I am familiar with the facts herein certified and am authorized and qualified to execute this certificate on behalf of Architect/Contractor.

Architect (Contractor) certifies that all of its employees, as well as, employees of subcontractors, who may come into contact with students during the term of the contract with the District have had a criminal background check completed, as well as a child abuse registry check and none have been located on the child abuse registry nor have any employees been found guilty of any crime of violence, serious felony, or offense listed in the attached School Board Policy GBD.

A complete and accurate list of Architect's (Contractor's) employees and of all of its Subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto.

Architect (Contractor) acknowledges that he has reviewed School Board Policy GBD of the Tunica County School District found at www.tunick12.org.

Dated: _____

ARCHITECT (CONTRACTOR)

By: _____

Title: _____

SWORN TO AND SUBSCRIBED BEFORE ME this the ____ day of _____, 2021.

NOTARY PUBLIC

My Commission Expires: _____

(NOTARY SEAL)

EXHIBIT "E"
DRUG TEST CERTIFICATION

The undersigned does hereby certify to the Board of Education for the Tunica County School District ("District") as follows:

That I am a representative of _____ ("Architect" or "Contractor"), currently under contract ("Contract") with the District; that I am familiar with the facts herein certified and am authorized and qualified to execute this certificate on behalf of Architect (Contractor).

Architect (Contractor) certifies that all of its employees, as well as, employees of subcontractors, who may come into contact with students during the term of the contract with the District have all had drug tests as specified in School Board Policy GBRL. None of these employees are in violation of School Board Policy GBRL-Drug-Free Workplace.

A complete and accurate list of Architect's (Contractor's) employees and of all of its Subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto.

Architect (Contractor) acknowledges that he has reviewed School Board Policy GBRL of the Tunica County School District found at www.tunicak12.org.

Dated: _____

ARCHITECT (CONTRACTOR)

By: _____

Title: _____

SWORN TO AND SUBSCRIBED BEFORE ME this the ____ day of _____, 2021.

NOTARY PUBLIC

My Commission Expires:

(NOTARY SEAL)

EXHIBIT B

Form Summary Notice of the Request for Qualifications

Tunica County School District Notice of Request for Architect/Engineer Qualifications

The Tunica County School District is soliciting responses from qualified firms or individuals to provide architectural/engineering services on one or more projects on behalf of the Tunica County School District. The full form of the Request for Qualifications (“RFQ”) can be obtained by contacting the District’s Business Manager, Yulanda Austin at austiny@tunicak12.org. All responses must be submitted as set forth in the full RFQ. All interested parties are solely responsible for obtaining the full RFQ, for delivering the information requested by the RFQ before the stated deadline, and for all costs associated with preparing and submitting the response. The completed response must be delivered to Yulanda Austin in the District’s Central Office, 744 School Street, Tunica, MS 38676 prior to 11:00 a.m. on July 14, 2021, in accordance with the instructions contained in the RFQ.