

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, AUGUST 8, 2022
MT. LEBANON HIGH SCHOOL ROOM D205
PUBLIC PARTICIPATION WILL ALSO BE AVAILABLE VIA ZOOM

7:30 P.M.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Comments from Residents and Taxpayers Concerning Action Items for the Meeting- Presentations or comments are limited to three (3) minutes.
- IV. New Business for Board Consideration and Action
 - A. Personnel Report - RESOLVED, That the Board approves the August 4, 2022 list of personnel changes.
 - B. Health and Safety Plan and Emergency Instructional Time Section 520.1 Submission- RESOLVED, That the Board (1) finds, as does the Pennsylvania Department of Education, that the COVID-19 pandemic continues to be an emergency as contemplated by Section 520.1 of the Pennsylvania School Code for the 2022-2023 school year; (2) approves the 2022-2023 Health and Safety Plan and the Emergency Instructional Time Section 520.1 for the 2022-2023 school year, in substantially the form presented, as required by the American Rescue Plan Act for all school districts receiving funding under the Elementary and Secondary School Emergency Relief (ESSER) Fund; and (3) authorizes the Superintendent to amend this Plan in response to directives from Federal, Commonwealth or local authorities, and to suspend in-person activity or otherwise adjust mitigation strategies (including face coverings and distancing) in one or more buildings, programs or activities, on a case by case basis, where circumstances warrant as determined to be advisable by the Superintendent, with prompt notification to the Board.
- V. Action Items for August 15, 2022, Board Meeting
 - A. Financial Items
 - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the months of June and July 2022. The reports are typical for this time of year and the Superintendent recommends it for approval.
 - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between July 1 and July 28, 2022 and August 1 through August 3, 2022 All checks have been reviewed by the administration and are typical of this time of year. The Superintendent recommends approval of this list.

3. Ratification of June 30 List of Bills - The list of bills from June 9 to June 30, 2022 are those checks authorized to be drawn to close out the fiscal year have been approved for payment by the Board at the June Board meeting. The list is presented for ratification at this meeting. All checks are typical for this time of year are recommended for approval by the Superintendent.
4. List of District Bank Accounts - The State requires Board approval of all District bank accounts annually. The list is presented for Board consideration and is recommended for approval by the Superintendent.
5. List of Tax Refunds - The list of tax refunds totaled \$17,019.69 for five (5) refunds for June and \$74,939.17 for 17 refunds for July. The list has been reviewed by the solicitor's office which recommends approval. The list is recommended for approval by the Superintendent.
6. List of Unusable Equipment - The list of unusable equipment includes World History textbooks, PC's, Chromebooks, iPads, lighting fixtures, kitchen equipment, suitcases, office equipment and health office equipment. The list is recommended for approval by the Superintendent.
7. Ratification of Driver's Education Car Purchase - The business office opened bids on July 5th for the new Driver's Education Vehicle that was pre-approved by the board at the June 13th board meeting. The lowest responsible bidder meeting specification was Woltz & Wind Ford at their bid price of \$31,395. The bid is recommended for approval by the Superintendent.

B. Personnel Items

1. Personnel Report - The Personnel Report details personnel appointment, changes in assignments, leaves of absence, resignations, and retirements to be considered by the Board.
2. Approval of Bus Drivers for 2022-2023 - The Superintendent recommends approval of the 2022-2023 bus drivers as listed on the attached appendix.
3. Approval of List of Annual Salaries for Custodial/Maintenance Employees - The Superintendent recommends the Board approves the negotiated annual contract salaries for custodial/maintenance employees as listed effective July 1, 2022, reflecting an average increase of 3.21% over the life of the contract.
4. Approval of List of Annual Salaries for Food Service Workers - The Superintendent recommends approval of the negotiated annual contract salaries for food service employees as listed effective July 1, 2022, reflecting an average increase of 3% over the duration of the contract.
5. Approval of List of Annual Salaries for Teachers - The Superintendent recommends approval of the negotiated contract salaries for teachers as listed effective September 1, 2022, reflecting an average increase of 3.9% over the duration of the contract.
6. Superintendent's Evaluation and Salary Increase - As required by the Pennsylvania School Code, Dr. Steinhauer's employment contract includes performance criteria mutually agreed to in writing by the School Board and the Superintendent, and the Superintendent is to be evaluated each year. The Board has determined, in an assessment concluded on June 16, 2022, that Dr. Steinhauer has met the agreed-to performance criteria for the previous school year. Therefore, under the terms of Dr. Steinhauer's employment contract, his salary increase for 2022-2023 will be 3%.

7. Performance Rating and Salary Increase for Assistant Superintendents - Annually, the Board is required to review the performance of the Assistant Superintendents, Dr. Ronald Davis, Assistant Superintendent of Secondary Education, and Dr. Marybeth Irvin, Assistant Superintendent of Elementary Education. In accordance with statutory requirements, the performance of each has been rated _____ for the 2021-2022 school year. The recommended salary increases are consistent with the Act 93 salary adjustments. The Superintendent recommends approval of this salary increase.

C. Other

1. Approval of Federal Grants for 2022-2023 - We are requesting the Board approve the following federal programs for the 2022-2023 school year.

Title I - \$185,074 (\$219,424 with \$20,000 Title IIA Transfer & \$14,350 Title IV Transfer)

The funds will be used for:

- A portion of the salaries and benefits for two full-time reading specialists at Lincoln and Washington Elementary; Two 0.6 reading specialists at Lincoln and Washington
- Non-public contracted services for eligible students that will be provided by the contracted service provider
- Professional Development
- Liaison services
- Supplies for homeless

Title II – \$74,001

The funds will be used for:

- A portion of this is set aside for non-public professional development
- A portion of the salaries for two first grade teachers in order to reduce class size
- Purchased professional and technical services to provide staff development
- Professional development supplies and literature

Title III - \$23,866

Title III funds will be used for:

- A variety of professional development options and supplies
- Program support staff from the AIU
- English Learner after-school tutoring program
- Quarterly technical training sessions for the District ESL Liaison
- Maintaining after-school ELD tutoring programs
- Summer Learning Center or alternate summer program for EL students
- Instructional supplies for EL teachers
- Offsetting costs for District outreach to immigrant parents through school-based initiatives

Title IV - \$14,350

The funds will be used for:

- Offsetting the reduction of funds in Title I

2. Waterfront Learning Services Contract - The Board is asked to approve an agreement with the Allegheny Intermediate Unit for its Waterfront Learning Services. Waterfront Learning provides a menu of flexible cyber education program options for the 2022-2023 school year. This agreement establishes what costs the District would incur if it uses any of the services. Waterfront Learning is used as the course provider for our K-12 Asynchronous program and as a credit recovery option for students. The Superintendent recommends approval of this contract.

3. Educational Services Provided by The University School - This is a request for the Board to approve a contract with The University School to provide special education services for Mt. Lebanon exceptional students during the 2022-2023 school year. The cost will not exceed \$27,000 per student, anticipated for no more than four (4) students.
4. Educational Services Provided by the Bradley Center - This is a request for the Board to approve a contract with the Bradley Center for the provision of special educational services for Mt. Lebanon exceptional students during the 2022-2023 school year. The cost is \$204.90 per day, with the cost not to exceed \$36,882 per student, anticipated for no more than three (3) students.
5. Educational Services provided by The Children's Institute - This is a request for the Board to approve an agreement between the Mt. Lebanon School District and The Children's Institute for the 2022-2023 school year for the purpose of placement for a special education student. The cost is \$379.75 per day, \$68,355 per year. The Children's Institute is an Approved Private School (state subsidized), non-residential. The student is approved for a state subsidized slot. The District will be responsible for forty-percent of the cost. The cost of the program will not exceed \$27,342 per school year, anticipated for one (1) student to attend the subsidized program.
6. Mental Health Therapist Provided by Wesley Spectrum Services - This is a request for the Board to approve agreements with Wesley Spectrum Services to provide Mental Health Therapists for students with Individualized Education Programs (IEPs) at the high school, middle schools, and elementary schools. The agreement would provide the positions of one (1) five-day per week therapist and one (1) three-day per week therapist. The Mental Health Therapists would consult with the IEP team to design social-emotional supports needed to assist students in the school setting and to prevent placement outside of the District. Students currently attending out of district placements would access the Mental Health Therapists to transition back to the school district. The cost for the Mental Health Therapists would not exceed \$132,986 for the 2022-2023 school year. Mental Health Therapists would report to the Director of Special Education and would be supervised by a Wesley Spectrum clinical supervisor, which is included in the cost. The positions would be funded through ACCESS funds with no cost to the District.
7. Skilled Nursing Services Provided by Interim HealthCare of Pittsburgh, Inc. - This is a request for the Board to approve an agreement between the Mt. Lebanon School District and Interim HealthCare of Pittsburgh, Inc. for the 2022-2023 school year for the purpose of providing skilled nursing services for a student with special needs throughout the school day. The cost of the service is \$50 per hour and will not exceed \$64,000 for the 2022-2003 school year.
8. One-to-One Equipment Protection Plan - To help families with the potential costs associated with damage to District-owned equipment, the District plans to offer an Equipment Protection Plan that will provide zero-deductible repairs for unintentional damage to MTLSD-owned student devices. This coverage plan is optional, but families who choose to not purchase it will be liable for the entire cost of any repairs to their students' devices. The specifics of this plan will be published on the District website (<https://www.mtlsd.org/families/technology/one-to-one>). The 2022-2023 cost per student per year for the optional Equipment Protection Plan will be set at \$35. The Superintendent recommends approval of this plan.

9. Revised Extended Day Lease for 2022-2023 - The Mt. Lebanon Extended Day program has added additional spaces to their original 2022-2023 lease due to increased enrollment. The Kindergarten program was moved from Foster to Lincoln, additionally, they added a Kindergarten program at Howe. The revised agreement is presented for approval. The Superintendent recommends approval of this lease.
10. Aqua Club Agreement - The Board is being asked to approve the agreement with the Mt. Lebanon Aqua Club with a cost increase of 3% as presented . The Superintendent recommends approval of this agreement.
11. Student Trip - The Mt. Lebanon High School Marching Band is requesting permission to travel to Newark, Delaware/Washington, DC on October 7-10, 2022. Students will participate in the Bands of America Regional competition, as well as perform in our nation's capital. Students will miss 1 day of school and will be responsible for the cost of the trip.

VI. Questions or Comments from Residents. Presentations or comments are to be limited to three (3) minutes.

VII. Upcoming Public Meetings

August 15, 2022 - 7:30 p.m.

Board Regular Meeting
D205, Mt. Lebanon High School

VII. Adjournment

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