



# NEW HANOVER COUNTY SCHOOLS

## Excellence Exemplified Award Nomination Form

New Hanover County Schools is proud of its employees and the work they do that contributes to the teaching and learning environment. Classified employees play an integral part in our instructional program and ensure the continuity of daily operations throughout the division.

We all know employees that go above and beyond and are *examples of excellence* on a daily basis and we would like to recognize them for their outstanding service to the organization. Do you know someone that is deserving of this recognition? If so, this is your opportunity to nominate them!

**Who can nominate a classified employee for this recognition?**

Anyone really! Teachers, administrators, and fellow classified employees.

**Can a person nominate more than one employee?**

Yes! Each nominee must have their own form (Please duplicate as needed).

**Want to nominate someone?**

Please complete the information below and on the back of this form. Be sure that all sections are completed. The nominee does not need to complete any part of the form.

I nominate:

\_\_\_\_\_  
Employees name

\_\_\_\_\_  
School or work location

\_\_\_\_\_  
Job Title

**\*Please send to Jennifer Geller, Administration Building, Human Resources Department\***



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**The screening panel members will base their decision entirely on what is written on the back of this form. Please be sure this form is complete and signed in order to be considered.**

**Both sections must be completed. Individual nominations only. Thank you!**

Include in this section, what the person does that demonstrates proven excellence, respect and admiration, collaboration and how this connects to our students. Please provide as much information as possible. You may use the space below or attach the information to this form. Be sure to sign the bottom of this form.



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How do the employee's actions benefit students, the school, the district, or the community? Why is that important?

\_\_\_\_\_  
Your name (please print)

\_\_\_\_\_  
Your School or Work Location

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**\*Please send to Jennifer Geller, Administration Building, Human Resources Department\***

Date received \_\_\_\_\_



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