

Utah Valley University

Concurrent Enrollment Instructions

UVU is the institution for the following CE courses:

- Intro to Graphic Arts Intro/Digital Media 1 with Melissa Hintze—DGM 1110
- Digital Audio with Gage Freeman—DGM 2130

1. Go to the following URL: <https://uvu.edu/concurrent/>
2. Select Step 1: Admissions. Choose “Public and Charter School Admission Process.” Complete the Participation Form. Then complete the admission process.

The screenshot shows the UVU Concurrent Enrollment website. At the top, there is a navigation bar with the UVU logo and the text 'CONCURRENT ENROLLMENT'. To the right of the navigation bar are buttons for 'APPLY TO UVU', 'WHY UVU', and 'MYUVU', along with a search icon. Below the navigation bar is a horizontal menu with links for 'ABOUT', 'CONTACT US', 'COORDINATORS/FACILITATORS', 'INSTRUCTORS', 'PROFESSIONAL DEVELOPMENT', and 'UVU DEPARTMENTS'. Below the menu is a contact information section with the text: '*Please contact our office through email (concurrent@uvu.edu), live chat (link found at bottom of webpage), or through phone (801-863-8376 & 801-863-7317)'. Below this is a list of campus locations: '- UVU's Lehi Campus | 2912 Executive Parkway, Lehi, 84043', '- UVU's Orem Campus | LC404B or LC404R', '- Advanced Learning Center | ALC154', and '- UVU Wasatch Campus | WC210'. Below the campus information are three images: a woman looking at a laptop, a man and woman looking at a laptop, and a woman looking at a laptop. Below the images are three colored boxes: a blue box labeled 'STEP 1: Admissions', an orange box labeled 'STEP 2: Registration' with the text 'Enroll in your courses. Fall and spring courses are registered every semester, Full year', and a green box labeled 'STEP 3: Pay Tuition'.

3. Give UVU admissions 24-48 hours to process your application.
4. Return to the above URL and select Step 2: Register. You will need the 5-digit CRN for course. You can find it on the course listing page <https://uvu.edu/concurrent/course-listing/index.html> by selecting Viewmont High. Your instructor can also provide it to you.
5. Next is Step 3: Pay tuition. Don't wait because if you forget, you will be dropped from the class.
6. Finally, verify with your instructor you show on their UVU rolls.
7. See deadlines below to avoid late fees or not being able to register.

Fall 2022 & Full Year

February 21	UVU CE admission opens
April 13	UVU CE registration opens
September 7	Last day to complete UVU CE admissions
September 7	Last day to complete course registration
September 8	Late registration begins with \$15 late fee
September 12	End of late registration
September 19	Tuition due
October 31	Last day to drop without a W (fall & full year courses)
November 16	Last day to withdraw with a W (fall courses)
November 17	Petition process to withdraw with a W from fall course(s) begins
January 11	Last day to withdraw with a W (full year courses)
January 12	Petition process to withdraw with a W from full year course(s) begins

*Dates subject to change without notice