



100 YEARS
OF EDUCATING YOUNG WOMEN

August 2022

Early Dismissal Information for Juniors and Seniors with a Period 4 or 7 Study

Juniors and seniors who have a Period 4 or 7 Study may complete this form and obtain the privilege of leaving school instead of reporting for their study period when it is the last period of the school day. On Red and White days, students with early dismissal privileges will be dismissed at 1:40 p.m.

When the entire school has an early dismissal, typically at 1:40 p.m. designated White days, juniors and seniors with a Period 7 Study may leave at 12:16 p.m. Students with early dismissal **must** attend FLEX on the early dismissal days.

Students who have a grade of D+ or lower for one week will lose the privilege of early dismissal. The privilege will be restored after two weeks with grades of C- or higher in all classes. Grades will be checked every Thursday by noon. Loss of privilege will span from Friday to Friday.

Students on an academic contract or academic probation may **not** have access to early dismissal. Students on an attendance contract may **not** have access to early dismissal. If a student is removed from probation or a contract, she will earn the privilege of early dismissal.

Please complete the information on the next page and have your parents sign the form. The completed form must be returned and processed by the Dean's Office **before** a junior or senior can begin to exercise her early dismissal privilege.



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Early Dismissal Form for Juniors and Seniors with a Period 4 or 7 Study

Name _____ Grade Level _____

Study Period _____ Which Semester? _____ (Semester 1 or Semester 2 or Full year)

By signing below, the student and the parent acknowledge that the student is exercising the privilege of leaving school instead of attending her study hall (either Period 4 or 7) when it is the last period of the school day. On school-wide early dismissal days, juniors or seniors may leave after the FLEX period ends at 12:16 p.m.

Students and parents also acknowledge that this privilege may be rescinded due to academic deficiencies, as stated on the Early Dismissal Informational sheet. Also, schedule changes or special events may require the student to remain in school and be in attendance at her study hall location.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Note: Early dismissals will not begin until a completed form is filed in the Dean's Office.

For Dean's Use: Date Rec'd _____ Date Processed _____