

2022-2023
SENECA FALLS CENTRAL SCHOOL DISTRICT

Mission Statement

The mission of the Seneca Falls Central School District is to provide quality educational opportunities and experiences for all students in a safe and positive environment that promotes academic excellence.

Vision

Pride & Opportunity

July 21, 2022

Public Meeting #2

Board of Education Meeting
6:00 PM

Robert McKeveny Board/Training Room
2 Butler Avenue

MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner
Anthony Ferrara
Matthew Lando
Denise Lorenzetti
Joell Murney-Karsten
Cara Lajewski
Joseph McNamara
Michael Mirras
Heather Zellers

Dr. Michelle Reed, Superintendent
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT

July 21, 2022 Board of Education Meeting

Robert McKeveny Board/Training Room

6:00 PM

I. Meeting called to order

II. Quorum Check

III. Pledge of Allegiance

IV. Approval of Agenda

MOTION: to approve the agenda as listed:

V. Approve or Amend

A. Board of Education Minutes

1. June 23, 2022

MOTION: to approve the Board of Education Minutes dated June 23, 2022.

2. July 7, 2022

MOTION: to approve the Board of Education Minutes dated July 7, 2022.

B. Treasurer's Report-None at this time

C. Extra-Curricular Treasurer's Report-None at this time

VI. Recognitions, Celebrations and Presentations-None at this time

VII. Public Comment

VIII. Committee Reports

IX. Information

A. Business Administrator

B. Superintendent Report

C. BOE President Report

D. BOE Member Comments

E. Important Dates to Remember

August 1-BOE Retreat with Administrators

~~August 11~~ ~~XXXXXXXX~~ August 11-New Teacher Orientation-August 10

August 22-6th Gr. Orientation

August 29-BOE Retreat

August 31-Superintendent Day

September 1-Superintendent Day

X. Consent Agenda

A. Retirements/Resignations-None at this time

B. Appointments

1. Professional Appointments-None at this time

2. 2022-2023 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
Chemical Hygiene Officer	Hillary Bevens	\$697
Grant Program Liaison	Stacy Bogart	\$2,500
CSE Chair -in the absence of Director of Special Programs	Kaitlyn Lutz	No additional compensation
School Attorney	Harris Beach, PLLC	Per Engagement Letter for Services

3. 2022-2023 Mynderse Academy Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
Freshman Class Adv.	Vacant	
Sophomore Class Adv.	Vacant	
Junior Class Adv.	Deena Swenson	\$593
Co. Senior Class Adv.	Christina Crawford	\$2,292
Co. Senior Class Adv.	Heather Schantz	\$2,193
English Depart. Chair	Justin Pawlak	\$2,761
F & C Depart./Health/Business Chair	Dana Colvin	\$3,195
Library Depart. Co-Chair	Amanda Fleig	\$1,002
Library Depart. Co-Chair		
LOTE/Foreign Lang. Depart. Chair	Deena Swenson	\$2,068
Math Depart. Chair	Cynthia Chuttey	\$2,885
Art/Technology/Music Department	Christina Korba (50%)	\$1,318
	Heather Cole (25%)	\$722
	Laura Fitzgerald (25%)	\$722
Physical Ed. Depart. Co-Chair	Vacant	
Physical Ed. Depart. Co-Chair	Vacant	
Science Depart. Chair	Scott Redding	\$2,885
Social Studies Depart. Chair	Matthew Bienvenue	\$2,490
Special Education (Gr. 7-12)	Vacant	
Student Council Advisor	Emily Kessler	\$2,804
National Honor Society Advisor	Cynthia Chuttey	\$697
Overall Writing Coordinator	William Morey	\$433
MA Writing Coordinator	William Morey	\$433
Yearbook Business Manager.	Christina Crawford	\$2,464
Model UN Advisor	Doug Jones	\$2,804
High School Fall Play Director	Anna Luisi	\$1,892
High School Musical Director	Anna Luisi	\$1,746
Vocal Director	Anna Luisi	\$761
Pit Band Director	Laura Fitzgerald	\$761
Set Construction (fall)	Anna Luisi	\$658
Marching Band	Laura Fitzgerald	\$2,670
Marching Band Assist.	Gerald Fitzgerald	\$1,496

4. 2022-Fall Coaching Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
Joe Caraher	Strength & Conditioning Coach	\$1,443.17
	CROSS COUNTRY	
Don Densmore	Varsity Cross Country Coach	\$3,633.46

Marnie Impastato	Modified Cross Country Coach	\$2,190.09
	FOOTBALL	
Joe Caraher	Varsity Football Coach	\$4,852.92
Ron Johnson	Varsity PAID Assistant	\$2,000.00
Corey Foster	Varsity PAID Assistant	\$2,000.00
Sean Mullen	Modified A Football Coach	\$2,948.04
Mason Hawker	Modified A Football PAID Assistant	\$2,000.00
Jason Hunt	Modified A Football PAID Assistant	\$2,000.00
	GOLF	
Trish Brewer	Golf Coach	\$2,361.86
	SOCCER	
Melissa Morrin	Varsity Girls Soccer Coach	\$4,852.92
Jessica Lambert	JV Girls Soccer Coach	\$2,948.04
Ashley Leederman	Modified Girls Soccer Coach	\$2,190.00
Dave Major	Varsity Girls Soccer NON-PAID Assistant	N/A
Peter Doell	Varsity Boys Soccer Coach	\$4,852.92
Kim Hendy	Varsity Boys Soccer PAID Assistant	\$2,000.00
Dan Montoney	JV Boys Soccer Coach	\$2,948.04
Heidi Young	Modified Boys Soccer Coach	\$2,190.09
	TENNIS	
Scott Redding	Varsity Girls Tennis Coach	\$3,633.46
	VOLLEYBALL	
Sharon Esposito	Varsity Girls Volleyball Coach	\$3,633.46
Melissa Koepke	JV Girls Volleyball Coach	\$2,948.04
Natalie Hare	Modified Girls Volleyball Coach	\$2,190.09
Stephanie Moll	Modified Volleyball NON-PAID Assistant	N/A
Mike Mirras	Modified Volleyball NON-PAID Assistant	N/A
	CHEER	
TBD	Varsity/Modified Cheerleading Coach	

5. Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*).

- a. Name: Doreen Anglim
Civil Service Position: Teacher Aide
Effective Date: 08/31/2022
Probationary period: 08/31/2022 through 08/30/2023
Hourly Rate: \$14.89
Hours per day: 6 hours

- b. Name: Heather Darling
Civil Service Position: Teacher Aide
Effective Date: 08/31/2022
Probationary period: 08/31/2022 through 08/30/2023
Hourly Rate: \$14.89
Hours per day: 6 hours

- c. Name: Lisa Lawler
Civil Service Position: Teacher Aide
Effective Date: 08/31/2022
Probationary period: 08/31/2022 through 08/30/2023
Hourly Rate: \$14.89
Hours per day: 6 hours

6. Substitute Appointments-None at this time

7. Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
Sara Urquhart	School Registered Nurse	07/06/2021

C. Designations

Be it resolved that upon the recommendation of the Superintendent, that the Board of Education hereby approves the following designations for the 2022-2023 school year:

1. 2022-2023 Student Breakfast/Lunch Prices

Meal	Cost
Breakfast (K-12)	\$2.00
Lunch (K-12)	\$2.85

2. 2022-2023 Adult Breakfast/Lunch Prices

Meal	Cost
Breakfast (K-12)	\$2.81
Lunch (K-12)	\$5.12

D. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes.

04/20/2022, 07/07/2022 (1), 07/07/2022 (2), 07/12/2022

E. Gifts and Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts and/or donations

Donor or Gift	Amount/Item	Account Code	To be used for:
Kredo, Inc	\$430.60	A2110-450-02-0002	Classroom & Grade level materials & supplies
Kredo, Inc	\$420.70	A2110-450-02-0002	Classroom & Grade level materials & supplies
Kredo, Inc	\$526.40	A2110-450-02-0002	Classroom & Grade level materials & supplies
Merry Go Round Playhouse	\$4,965.00	A (2705) General Fund	Arts in Education

F. Transportation Requests-None at this time

MOTION: To approve the consent agenda as listed.

XI. Old Business-None at this time.

XII. New Business

A. Creating Healthy Schools and Communities Sub-Contract

MOTION: to approve the subcontract between the Seneca Falls Central School District and the Seneca County Department of Health to fund the Creating Healthy Schools and Community master contract (June 1, 2021 through May 21, 2026; annual approval required).

B. 2022-2023 Creative Choices Daycare Center Contract

MOTION: to approve the 2022-2023 contract between the Seneca Falls Central School District and the Creative Choices Daycare Center.

C. Create Position-Computer Network Specialist

MOTION: to create the position of Computer Network Specialist (see attached job description).

D. Memorandum of Agreements

MOTION: upon the recommendation of the Superintendent, the Board of Education approves the following Memorandum of Agreements as presented:

SFSSA MOA-Medicaid Billing Assistant
SFSSA MOA -Computer Network Specialist

XIII. Executive Session (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

XIV. Adjourn

MOTION: to adjourn the meeting.

SENECA FALLS CENTRAL SCHOOL DISTRICT

June 23, 2022-5:30 PM

Transportation Center

MASKS RECOMMENDED IN ALL SCHOOL BUILDINGS BUT NOT REQUIRED

BOE Members Present

Ms. Deborah Corsner, Mr. Jeffery Hartwell, Mrs. Linda Jones, Mrs. Cara Lajewski, Mr. Joseph McNamara, Mr. Michael Mirras (arrived at 5:42), Mrs. Joell Murney-Karsten, Mr. William Reigel, Mrs. Heather Zellers

BOE Members Absent: None

Others Present: Mr. Jeramy Clingerman and Mr. James Bruni

Mrs. Lajewski called the meeting to order at 5:30 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Approval of Agenda:

Mrs. Lajewski asked for a motion to approve the agenda with addendums as listed.

Remove Scholarship Committee Report

ADD under IX. Consent Agenda

A. Resignation/Retirement

1. SFEA

a. Name: Peter Carrier

Position: Science Teacher (7th Grade)

SFSSA

c. Name: Kimberly Pupillo

Civil Service Position: School Bus Driver

d. Name: Claire Brotherton

Civil Service Position: Teacher Aide

B. Appointments

1. Professional Appointments

c. Name: Mary Porretta

Position: Teaching Assistant

2. Civil Service Appointments

b. Name: Robert Wood

Civil Service Position: Audio-Visual Technician

3. Substitute Appointments

C. Position: Substitute Teacher

b. Name: Michael Miller

4. 2022 Summer School Bus Driver and Bus Monitor Appointments

5. 2022 Summer Laborer Positions

ADD under XI. New Business

E. Health Services

1. Health Services for Students Attending Schools outside of Seneca Falls CSD

G. Memorandum of Agreements

1. SFEA

SFEA MOA – Vincent Porretta-Summer Work 2022-2023

2. SFSSA

SFSSA MOA-Dispatcher Coordination Stipend

I. Policy

3. Amend Policy 2350-Board Meeting Procedures

Ms. Corsner made the motion, seconded by Mr. McNamara.

Yes 9 No 0 Abstain 0 Motion carried

Approve or Amend

Board of Education Minutes

June 2, 2022

Mrs. Lajewski asked for a motion to approve the Board of Education Minutes dated June 2, 2022.

Ms. Corsner made the motion, seconded by Mrs. Murney-Karsten.

Yes 9 No 0 Abstain 0 Motion carried

June 13, 2022

Mrs. Lajewski asked for a motion to approve the Board of Education Minutes dated June 13, 2022.

Mr. Reigel made the motion, seconded by Mr. Hartwell.

Yes 9 No 0 Abstain 0 Motion carried

Extra-Curricular Treasurer's Report-May 2022

Mrs. Lajewski asked for a motion to approve the Extra-Curricular Treasurer's Report for May 2022.

Mr. Hartwell made the motion, seconded by Mr. McNamara.

Yes 9 No 0 Abstain 0 Motion carried

Public Comment

Mr. Daniel Babbitt was present to discuss the boundaries of the Seneca Falls Central School District boundary (west side of district).

Committee Reports

Facilities Committee

Mr. Mirras reported the following:

- On May 12, the H2O water booster was installed to alleviate the water issue at the new building. The cost was \$11, 000 which was paid from the money left from the capital project.
- Closing out the Capital Project at \$17.7 million. The projected cost was \$17.9 million. Two hundred thousand dollars will be returned to the Capital Reserve Fund to be used for debt service.
- Discussed creating a central command center for emergencies. The committee has invited Day Automation to come and present to the full board. It would be a large project that affects all school buildings.
- Future capital project:
 - 2023-Voter referendum
 - 2024 Architectural Design Phase
 - 2025 Construction would begin

Facilities committee met again on June 13, 2022

- Leonard Bus Sales presented on electric buses. E
- NYS proposed legislation is to shift to 100% electric school buses by 2035; as well as require that all new school bus purchases will be zero-emissions by 2027.
 - Up to \$250,000 EPA Grant funding
 - It's a long process with many stakeholders involved (NYSEG, infrastructure changes, outside funding needed, bussing plan, etc.).
 - District currently pays \$125,000 to \$135,000 per bus now. Electric busses can cost as much as \$400,000 dollars each. Charging stations could cost anywhere from \$4,000 to \$70,000 dollars.
- It was suggested that a committee be formed address some concerns such as:
 - Will there be charging stations at education facilities that services our district students?
 - Do bus drivers need to be re-trained to drive an electric bus?
 - Would the auto mechanics need to be retrained to work on electric buses?
 - What would a potential electric bill look like?
 - We sre located in the northeast-would winters be hard on the battery or the electric bus?

Safety Committee

Mr. Mirras reported the following:

The committee received a sidewalk update from Chief Peenstra and Mr. Clingerman.

Sgt. Poole led a tabletop exercise for the committee regarding the Emergency Response Guide for parents.

The door closures donated by the Seneca Falls Fired Department cannot be used by the school per Marci Stiner, GV-BOCES Staff Specialist/Safety Trainer

Information

Warrants:

04/01/2022- 04/30/2022

Warrant #62 (A)	\$ 64,981.64
Warrant #65 (A)	\$ 24,134.75
Warrant #66 (A)	\$ 49,948.21
Warrant #67 (A)	\$960,204.78
Warrant #32 (C)	\$ 5,227.55
Warrant #34 (C)	\$ 7,672.64
Warrant #20 (F)	\$ 131.29
Warrant #32 (H)	\$ 37,201.20
Warrant #33 (H)	\$118,834.00
Warrant #34 (H)	\$ 2,704.83
Warrant #23 (TA)	\$ 4,433.00

05/01/2022- 05/31/2022

Warrant #69 (A)	\$ 37,755.77
Warrant #70 (A)	\$ 37,685.20
Warrant #73 (A)	\$ 38,756.18
Warrant #74 (A)	\$388,854.88
Warrant #35 (C)	\$ 8,722.61
Warrant #36 (C)	\$ 7,398.20
Warrant #37 (C)	\$ 15,751.14
Warrant #21 (F)	\$ 945.94
Warrant #22 (F)	\$ 35.00
Warrant #35 (H)	\$ 11,224.63
Warrant #2 (TE)	\$ 775.00

Michael Pucino-Leave of Absence (Custodian) July 1, 2022 through August 31, 2022

James Marley-Transportation Department Review

Mr. Marley reported on the following:

Bus Driver Training must be completed every 1 or 2 years.

Every year:

- Abstract Review done by Office Official or a 19-A Certified Examiner
- Defensive Driving done with students on by board by a 19-A Certified Examiner
- Physical exams done by school district physician

Every two years:

- Written test administered by 19-A Certified Examiner
- Behind the Wheel (testing knowledge of a proper pre-trip-checking bus for safety)
- Physical Performance Test by School Bus Driver Instructor (SBDI)

Annual refreshers:

- Two parts to annual refresher (2 hours in August and 2 hours done in January/February). SBDI must be present to certify the training.
- In February 2022 the Federal Motor Carrier Safety passed new rules, the Entry Level Driving Training (ELDT), stating any person that wants to acquire a CDL license must complete a classroom course in the Theory of Driving and what it involves to have a CDL.
- The head bus drives along with the dispatcher are researching options to have the course done online. The district will continue to train potential drivers in-house.

Athletic Director Reports-Tony Ferrara

Mr. Ferrara, Athletic Director, reported on the following:

- Spring Coaches: All spring coaches successfully completed the season with evaluations on all rated proficient. (Copies of all evaluations are available upon request of the superintendent).
- Coaches not returning – Rachel Olson (JV girls' lacrosse). My thanks to Rachel for her service to the girls' lacrosse program that she has held for 6 years.
Scott Porter (Track assistant) –. My sincere thanks to Scott for all of his efforts in both winter and outside track and field.
- Dual Participation: We had four (4) students approved for dual participation this spring. 2 – Baseball and track. 1- Girls Track & Girls Lacrosse. 1-JV Baseball and & Varsity Tennis.
Spring Program Uniform Status:
Varsity boy's lacrosse – white game jerseys are up for replacement for 22-23
Modified track/cross country – due for replacement for 22-23
- Spring Sports Participation
Varsity boys' Baseball (17) JV boys' Baseball (18) Modified boys' Baseball (20)
Varsity girls' Softball (12) JV girls' Softball (19) Modified girls Softball (20)
Varsity Outdoor Track boys (19), girls (9) Modified Track (16)
Varsity Girls' Lacrosse (19) JV Girls' Lacrosse (15) Varsity boys' Lacrosse (20)
Modified A Boys' Lacrosse (22) Boys Tennis (8).
We did not have numbers to field the following:
JV boys' lacrosse Modified Girls Lacrosse JV boys' tennis Modified boys' tennis.
- Future Project Requests
Re-surface track (This could be done outside a project)
Build a permanent fence for Baseball Field
Cut out a second infield behind Frank Knight School for practice
Re-do the padding around Bracht Field – requested also for Fall Sports
- Spring Sports Accomplishments
- Varsity Boys Lacrosse – Joe Caraher Coach
Overall Record: 5-11 League Record: 5-8 Section V Results: Lost in Quarter finals
Finger Lakes East All League
First team short stick defensive Midfield: Carson Montoney 3rd team Midfield: Dylan Tandle
Third team defense: Joey Andrews HM attack Luke Stevers HM defense: Isaac Pundt.
- Varsity Girls Lacrosse – Corey Foster Coach
Overall Record: 7-8 Section V Results: Lost in first Round of Sectionals to PennYan
Finger Lakes East All League
First team: Kelly Kohberger 2nd Team Sydney Haust 3rd Team Myah Herron & Haley Mosh
Honorable Mention: Bridget Mapstone Amelia Reese Chelsea Korzeniewski
- Varsity Baseball –Charlie Foster Coach
Overall Record: 7-10 League Record: 6-8 Section V Results: Lost in Quarter finals
Finger Lakes All League
First Team: DJ Bruni 3rd Team: Jaydan Ryrko, Morgen Major
Honorable Mention: Will Korzeniewski, Eric Guevara and Jake Prayne
Exceptional Senior Selection: Will Korzeniewski, Morgen Major, Eric Guevara and DJ Bruni
- Varsity Softball – Ron Johnson Coach
Overall Record: 10-7 League Record: 9-4 Section V Results: Lost in Semi Finals
Finger Lakes East All League
First Team: Lauren McDermott, Kirsten Lajewski 2nd Team: Bridget Miller, Faith Rhinehart
Honorable Mention: Morgan O'Brien, Julia Trickler, Stephanie Mirras
- Varsity Outdoor Track Boys – Ron Fleury Coach
Overall Record: no scoring done League Status Section V Results:
No one qualified for Post-season honors Individuals qualified for State Qualifiers
- Varsity Outdoor Track Girls – Sharon Esposito
Overall Record: no scoring done League Status Section V Results:
No one qualified for Post-season honors Individuals qualified for State Qualifiers

- Varsity Boys Tennis – Scott Redding Coach
Overall Record: 5-9 League Status: 3-8
Section V Results: Lost in quarterfinals No one qualified for Post-season honors

Mynderse Academy 2021-22 JV Sports Information

- JV Boys Baseball: Overall Record: 9-5-2
- JV Girls Softball: Overall Record: 8-4
- JV Girls Lacrosse: Overall Record: 1-7-1

Mynderse Academy 2021-22 Spring Modified Sports Information

Modified A (Grades 7-9) Boys Lacrosse Overall record: 0-10-0

- Modified Boys & Girls Track: No scores kept had 5 meets
- Modified Boys Baseball: 5-5-1
- Modified Girls Softball: 13-0
- Modified Girls Lacrosse – did not field a team (6 MS students that signed up qualified for JV)
- Modified Boys Tennis – did not field a team

Superintendent Report

Mr. Clingerman reported the following:

- Reminded the members that graduation was the following night at 7:00 pm.
- Informed the members that there were 481 total cases of COVID for the 2021-2022 school year with 370 of them being since the holiday break in December.
- There were a number of instructional positions to fill still (3 science teachers, a TESOL teacher, School Psychologist, multiple teacher aides and bus drivers.

Next week would be Mr. Clingerman's last week in the district. He thanked the Board members and wished Dr. Reed and the district great success.

BOE President Report

Mrs. Lajewski recognized Mr. Clingerman for his strong advocacy for the district, his work on the steering committee, his commitment to the community, his understanding of the needs of students and families outside of school and his dedication to getting grants for the district. Mr. Clingerman had a strong desire to bring UPK to the district his first year. He was a direct line to families for everything. Mr. Clingerman worked through the pandemic with ever-changing guidelines (both state and local) even serving as a food prep fill in when needed.

Mrs. Lajewski stated that Mr. Clingerman had a positive impact with the district and served with integrity. Mrs. Lajewski thanked him and wished him well.

BOE Member Comments

Mr. McNamara stated that he worked with an amazing group on the policy committee. The three-year project to switch over to the NYSSBA policy service was supposed to be 18 months.

Mr. McNamara also thanked Mr. Reigel and Mr. Hartwell for the good discussion they have had over the years.

Mr. Reigel said it was a pleasure working with everyone.

Mrs. Jones thanked the other Board members and stated it was an honor and a privilege to serve. Mrs. Jones stated that it really is a service. Mrs. Jones was proud to have worked with each of the Board members.

Consent Agenda

Resignation/Retirement

SFEA

Name: Peter Carrier

Position: Science Teacher (7th Grade)

Effective date: at the end of the day on June 30, 2022

SFSSA

Upon the recommendation of the Superintendent, the Board of Education accepts with regret, the Following resignation and grants them all applicable benefits per the current Seneca Falls Support Staff Association Agreement.

Name: Alissa Barnes

Civil Service Position: Teacher Aide

Effective date: at the end of the day on June 23, 2022

Name: Tracy Bennett

Civil Service Position: Cashier/FSH

Effective date: at the end of the day on August 21, 2022

Name: Kimberly Pupillo

Civil Service Position: School Bus Driver

Effective date: at the end of the day on June 22, 2022

Name: Claire Brotherton
Civil Service Position: Teacher Aide
Effective date: at the end of the day on June 30, 2022

Appointments

Professional Appointments

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Jeramy Clingerman, Superintendent of Schools, hereby appoints (*Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.*)

Name: Jennifer Cook
Position: Teaching Assistant
NYS Certification: Teaching Assistant Level I
Tenure: Teaching Assistant
Effective Date: 08/01/2022
Probation: 08/01/2022 through 07/31/2026
Base Salary: \$21,500

Name: Carolyn Wood
Position: Long Term Substitute Social Studies 2022-2023
NYS Certification: Social Studies 7-12 Initial Certification Pending
Effective Date: 07/01/2022
Base Salary: \$43,000

Name: Mary Porretta
Position: Teaching Assistant
NYS Certification: Teaching Assistant Level I Pending certification by Aug. 31, 2022
Tenure: Teaching Assistant
Effective Date: 08/01/2022
Probation: 08/01/2022 through 07/31/2026
Base Salary: \$21,500

Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*).

Name: Holly Stackus
Civil Service Position: Teacher Aide
Effective Date: 08/31/2022
Probationary Period: 08/31/2022 through 08/30/2023
Hours: 6 hours (10 month)
Hourly Rate: \$14.89

Name: Robert Wood
Civil Service Position: Audio-Visual Technician
Effective Date: 07/01/2022
Probationary Period: 07/01/2022 through 06/30/2023
Hours: 3 hours/day (12 month)
Hourly Rate: \$19.92

Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (*All appointments are conditional until paperwork is completed and fingerprints are cleared*):

Name: Lois Dugo
Position: Substitute Teacher
NYSED Certification: Reading, Nursery, Kind. Gr 1-6 and Special Education
Effective: 07/05/2022

Name: Michael Miller
Position: Substitute Teacher
NYSED Certification: Physical Education
Effective: 07/05/2022

2022 Summer School Bus Driver and Bus Monitor Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following 2022 summer School Bus Drivers and Bus Monitors as listed:

School Bus Route	BUS DRIVER	Total Hours/day
Newark/Red Jacket	Linda Bush	4.5 hours
Marcus Whitman	Shawn Burns	5.5 hours
Midlakes	Aimee Bennett	5.25 hours
In District	Pete Soscia	3 hours
Rochester	Molly Norsen	6 hours
	MONITORS	
Midlakes	Sonya Jesmer	4.25 hours
Newark/Red Jacket	Heather Stevens	4 hours
Marcus Whitman	Kathy Arsenault	3 hours

2022 Summer Laborer Positions

Upon the recommendation of the Superintendent, the Board of Education approves the following Summer Laborers as listed for 8 hours a day, July 1 through August 31, 2022:

Employee-Summer Laborer	Hours	Rate
Christopher Lyon	8	\$14.54
Joy Branford	8	\$14.54
Joe Andrews	8	\$14.54
Breanna Impastato	8	\$14.54
Gail McMillian-Thompson	4	\$14.54
Kathy Arsenault	4	\$14.54

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

05/24/2022, 05/25/2022, 05/26/2022, 05/31/2022, 06/01/2022, 06/02/2022 (1), 06/02/2022 (2), 06/03/2022, 06/09/2022 (1), 06/09/2022 (2)

Gifts & Donations

Upon the recommendation of the Superintendent, the Board of Education accepts the following gifts and donations:

Donor or Gift	Amount/Item	Fund	To be used for:
Cathleen Troisi	\$19.00	A2855-400-00-0000	Sports Award

Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
William Pullen	Senior. Custodian	01/01/2022

Transportation Request-None at this time.

Mrs. Lajewski asked for a motion to approve the consent agenda as listed.

Mrs. Murney-Karsten made the motion, seconded by Mr. McNamara.

Yes 9 No 0 Abstain 0 Motion carried

There was no old business.

New Business

2021-2022 Reserve Fund Balance Transfers

Capital Bus Reserve

Mrs. Lajewski asked for a motion to approve Upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the funding of the Capital Bus Reserve Fund, as authorized by General Municipal Law, up to a maximum of \$800,000.00 from un-appropriated fund balance as of June 30, 2022.

Mr. Reigel made the motion, seconded by Mr. Hartwell.

Yes 9 No 0 Abstain 0 Motion carried

Employee Retirement System Reserve

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the funding of the Employee Retirement System Reserve Fund, as authorized by General Municipal Law, up to a maximum of \$700,000.00 from un-appropriated fund balance as of June 30, 2022.

Mrs. Murney-Karsten made the motion, seconded by Mr. McNamara.

Yes 9 No 0 Abstain 0 Motion carried

Teacher Retirement System Reserve

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the funding of the Teacher Retirement System Reserve Fund, as authorized by General Municipal Law, up to a maximum of \$175,000.00 from un-appropriated fund balance as of June 30, 2022.

Mrs. Jones made the motion, seconded by Mr. Mirras.
Yes 9 No 0 Abstain 0 Motion carried

Workers Compensation Reserve

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the funding of the Workers Compensation Reserve Fund, as authorized by General Municipal Law, up to a maximum of \$200,000.00 from un-appropriated fund balance as of June 30, 2022. Mr. Hartwell made the motion, seconded by Mr. Reigel.

Yes 9 No 0 Abstain 0 Motion carried

Capital Building Reserve

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the funding of the Capital Building Reserve Fund, as authorized by General Municipal Law, up to a maximum of \$2,000,000.00 from un-appropriated fund balance as of June 30, 2022. Mrs. Jones made the motion, seconded by Mr. Hartwell.

Yes 9 No 0 Abstain 0 Motion carried

Seneca Falls Central School District 2022-2024 Strategic Plan

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools the Seneca Falls Central School District board of Education approves the 2022-2024 Strategic Plan as presented.

Mrs. Jones made the motion, seconded by Ms. Corsner.

Yes 9 No 0 Abstain 0 Motion carried

Foundation Aid Proposal

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Seneca Falls Central School District board of Education approves the 2022-2023 Foundation Aid Spending Plan as presented

Mrs. Murney-Karsten made the motion, seconded by Mr. Mirras.

Yes 9 No 0 Abstain 0 Motion carried

Increase in Hours-Messenger Position

Mrs. Lajewski asked for a motion to increase the hours of the Messenger position from 4 hours a day to 8 hours a day from July 1, 2022 through August 31, 2022.

Mrs. Zellers made the motion, seconded by Mr. McNamara.

Yes 9 No 0 Abstain 0 Motion carried

Health Services

Health Services for Students Attending Schools within Seneca Falls CSD

2021-2022

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2021-2022 health service contracts between the Seneca Falls Central School District and the following school districts/private schools:

Auburn Enlarged City School District	Clyde-Savannah Central School District
Geneva City School District	Lyons Central School District
North Rose-Wolcott Central School District	Phelps-Clifton Springs Central School District
Port Byron Central School District	Romulus Central School District
Trumansburg Central School District	Union Springs Central School District
Victor Central School District	Waterloo Central School District
Weedsport Central School District	

Mr. Reigel made the motion, seconded by Mr. Mirras.

Yes 9 No 0 Abstain 0 Motion carried

2022-2023

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2022-2023 health service contracts between the Seneca Falls Central School District and the following school districts/private schools:

Auburn Enlarged City School District	Clyde-Savannah Central School District
Geneva City School District	Lyons Central School District
North Rose-Wolcott Central School District	Phelps-Clifton Springs Central School District
Port Byron Central School District	Romulus Central School District
Trumansburg Central School District	Union Springs Central School District
Victor Central School District	Waterloo Central School District
Weedsport Central School District	

Mrs. Jones made the motion, seconded by Mr. Mirras.

Yes 9 No 0 Abstain 0 Motion carried

Health Services for Students Attending Schools Outside of Seneca Falls CSD 2021-2022 Geneva City School District

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2021-2022 health service contract between the Seneca Falls Central School District and Geneva City School District.

Mr. Mirras made the motion, seconded by Mrs. Zellers.

Yes 9 No 0 Abstain 0 Motion carried

2022-2023 Hillside

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2022-2023 health service contract between the Seneca Falls Central School District and Hillside

Mr. McNamara made the motion, seconded by Mrs. Murney-Karsten.

Yes 9 No 0 Abstain 0 Motion carried

DCMO (Delaware-Chenango-Madison-Otsego) BOCES Cooperative Bid
2022-2023 Cooperative Purchasing Resolution

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2022-2023 DCMO BOCES Cooperative Purchasing resolution as written:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Seneca Falls Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District wishes to appoint the Delaware-Chenango-Madison-Otsego BOCES to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the Seneca Falls Central School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District authorizes the Delaware- Chenango-Madison-Otsego BOCES to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the BOCES Board; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Mr. Reigel made the motion, seconded by Mr. Mirras.

Yes 9 No 0 Abstain 0 Motion carried

2022-2023 Generic Resolution

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2022-2023 Generic Resolution as written:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS, The Seneca Falls Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and providing the information to their Board of Education who will make the awards; therefore

BE IT RESOLVED, that the Board of Education of the Seneca Falls Central School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned items, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District agrees to (1) abide by majority decisions of the participating districts on quality standards; (2) that it will award contracts based on information provided from the bid; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Mrs. Jones made the motion, seconded by Mr. Mirras.

Yes 9 No 0 Abstain 0 Motion carried

2022-2023 Cafeteria Supplies and Food Bid Resolution

Mrs. Lajewski asked that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2022-2023 DCMO BOCES Cafeteria Supplies and Food Bid resolution as written:

WHEREAS, It is a plan of a number of public school districts in the Delaware-Chenango-Madison-Otsego BOCES Area in New York, to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, The Seneca Falls Central School District is desirous of participating with other districts in the Delaware-Chenango-Madison-Otsego BOCES Area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Seneca Falls Central School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, that the Board of Education of the Seneca Falls Central School District hereby appoints the Delaware-Chenango-Madison-Otsego BOCES to represent it in all matters relating above, and designates the Evening Sun Newspaper as the legal publication for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Seneca Falls Central School District agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) that it will award contracts according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

Mr. McNamara made the motion, seconded by Mrs. Jones.

Yes 9 No 0 Abstain 0 Motion carried

Memorandum of Agreements

SFEA

Mrs. Lajewski asked that upon the recommendation of the Superintendent, the Board of Education approves the following SFEA Memorandum of Agreements as presented:

SFEA MOA - REVISED TOSA Curriculum and Technology Support Specialist Johnson 2022-2023
SFEA MOA – Vincent Porretta-Summer Work 2022-2023

Mrs. Jones made the motion, seconded by Mr. McNamara.

Yes 9 No 0 Abstain 0 Motion carried

SFSSA

Mrs. Lajewski asked that upon the recommendation of the Superintendent, the Board of Education approves the following SFSSA Memorandum of Agreement as presented:

SFSSA MOA-Dispatcher Coordination Stipend

Ms. Corsner made the motion, seconded by Mrs. Jones.

Yes 9 No 0 Abstain 0 Motion carried

2022-2023 Glove House Agreement

Mrs. Lajewski asked that upon the recommendation of the Superintendent, the Board of Education approves the agreement between the Seneca Falls Central School District and Glove House for 2022-2023 as presented.

Mr. McNamara made the motion, seconded by Mrs. Murney-Karsten.

Yes 9 No 0 Abstain 0 Motion carried

Policy

1st Reading

Mrs. Lajewski asked that upon the recommendation of the Policy Committee, the Board of Education approves the first reading of the following policies:

Policy 5450.1 –NOTIFICATION OF SEX OFFENDERS

Mr. Hartwell made the motion, seconded by Mrs. Jones.

Yes 9 No 0 Abstain 0 Motion carried

2nd Reading

Mrs. Lajewski asked that upon the recommendation of the Policy Committee, the Board of Education approves the second and final reading of the following policies:

POLICY 1400 – Public Complaints
POLICY 4772- Graduation Ceremonies
POLICY 4810- Teaching about Controversial Issues
POLICY 5300.30-Prohibited Student Conduct
POLICY 5300.33-Breathalyzer Testing

Mr. Hartwell made the motion, seconded by Ms. Corsner.

Yes 9 No 0 Abstain 0 Motion carried

Amend Policy 2350-Board Meeting Procedures

Mrs. Lajewski asked that upon the recommendation of the Policy Committee, and per Policy 2410, the Board of Education amends Policy 2350-Board Meeting Procedures to read as the following: Recognitions, Celebrations and Presentations.

Mrs. Jones made the motion, seconded by Mr. Hartwell.

Yes 9 No 0 Abstain 0 Motion carried

Create Positions

Mrs. Lajewski asked for a motion to create the following positions:

2-Cleaners (12 month positions; 8 hours/day)

1-Auto-Mechanic Helper (12 month; 3 hours/day)

Mrs. Murney-Karsten made the motion, seconded by Ms. Corsner.

Yes 9 No 0 Abstain 0 Motion carried

Seneca Falls CSD Board of Education Handbook

Mrs. Lajewski asked for a motion to approve the Seneca Falls Central School District Board of Education Handbook.

Mr. Hartwell made the motion, seconded by Mrs. Zellers.

Yes 9 No 0 Abstain 0 Motion carried

Executive Session

Mrs. Lajewski asked for a motion to enter into Executive Session at 6:52 pm to discuss an employee agreement.

Mr. Hartwell made the motion, seconded by Mr. Reigel.

Yes 9 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

The regular meeting resumed at 7:08 pm

Adjourn

Mrs. Lajewski asked for a motion to adjourn the meeting at 7:09 pm.

Mrs. Zellers made the motion, seconded by Mr. Reigel.

Yes 9 No 0 Abstain 0 Motion carried

Cara Lajewski, Board President

SENECA FALLS CENTRAL SCHOOL DISTRICT
July 7, 2022 Re-Organization Meeting
Robert McKeveny Board/Training Room
6:00 PM

BOE Members Present

Deborah Corsner, Anthony Ferrara, Cara Lajewski, Matthew Lando, Denise Lorenzetti, Joseph McNamara, Michael Mirras, Joell Murney-Karsten, William Reigel, Heather Zellers

BOE Members Absent: None

Others Present: Dr. Michelle Reed, James Bruni, Bill Reigel, Jeff Hartwell and Ted Novak

The District Clerk called the meeting to order at 6:00 pm. A quorum of the Board of Education was present; the Pledge of Allegiance was said.

Oath of Office

The District Clerk administered the Oath of Office to the following new Board of Education members: Anthony Ferrara, Matthew Lando, Denise Lorenzetti. Dr. Michelle Reed, Superintendent, was also administered the oath.

Nominations/Election of President and Vice-President

The District Clerk opened the floor for nominations for the Board of Education President.

Anthony Ferrara nominated Joseph McNamara.

Heather Zellers nominated Cara Lajewski.

There were no additional nominations. Mr. Mirras made a motion that the nominations for President be closed. Joell Murney-Karsten seconded the motion. As per the Board of Education handbook, when there are more than one nomination, a roll call would be called and each Board member would state the name of the person they were voting for.

Deborah Corsner voted for Cara Lajewski

Anthony Ferrara voted for Joseph McNamara

Matthew Lando voted for Joseph McNamara

Denise Lorenzetti voted for Joseph McNamara

Joell Murney-Karsten voted for Joseph McNamara

Cara Lajewski voted for Cara Lajewski

Joseph McNamara voted for Joseph McNamara

Michael Mirras voted for Cara Lajewski

Heather Zellers voted for Cara Lajewski

Joseph McNamara is the 2022-2023 President of the Board of Education with five (5) votes; Cara Lajewski had four (4) votes.

The District Clerk administered the oath of office to Joseph MaNamara, President.

Board of Education Vice President nomination(s) and election

The District Clerk opened the floor for nominations for the Board of Education Vice-President.

Heather Zellers nominated Cara Lajewski.

Joell Murney-Karsten nominated Anthony Ferrara.

There were no additional nominations. Mr. Mirras made a motion that the nominations for President be closed. Joell Murney-Karsten seconded the motion. As per the Board of Education handbook, when there are more than one nomination, a roll call would be called and each Board member would state the name of the person they were voting for.

Deborah Corsner voted for Anthony Ferrara

Anthony Ferrara voted for Anthony Ferrara

Matthew Lando voted for Cara Lajewski

Denise Lorenzetti voted for Anthony Ferrara

Joell Murney-Karsten voted for Anthony Ferrara

Cara Lajewski voted for Cara Lajewski

Joseph McNamara voted for Anthony Ferrara

Michael Mirras voted for Anthony Ferrara

Heather Zellers voted for Cara Lajewski

Anthony is the 2022-2023 Vice-President of the Board of Education with six (6) votes; Cara Lajewski had three (3) votes.

Approval of Agenda

Joseph McNamara asked for a motion to approve the agenda with the following revisions and/or addendums as listed:

Revisions under XII. Consent Agenda:

B. Appointments

1. 2022-2023 Annual Appointments

Position	Employee	Stipend
Fleet Coordinator	Chad Burnham	Not to exceed \$5,000

13. Probationary to Permanent

Employee	Position	Permanent Effective Date
Amanda Ashley	Senior Typist	06/01/2021 (retro)

D. Authorizations

3. 2022-2023 Substitute Instructional Daily and Hourly Rates and Civil Service Daily and Hourly Rates

Substitute Position	Daily Rate	Hourly Rate for Special Employment (i.e. Tutoring)
Instructional Substitute Rates		
Contracted Per-Diem Substitute (Certified)	\$120	\$17.00
Contracted Per-Diem Substitute (Uncertified)	\$112.50	\$15.50
Certified Teacher	\$117	\$16.25
Certified Teacher Assistant I,II, III	\$112.50	\$15.50
Uncertified Teacher or Teacher Assistant	\$110	\$15.00
Substitute Teaching Assistant Rates		
Certified Teacher or Teacher Assistant	\$112.50	\$15.50
Uncertified Teacher Assistant	\$110	\$15.00

ADD under 4. 2022-2023 Bus Usage Rates

Extra-Duty Rates	Hourly rate
Option A Bus Driver	\$20.00
Option B Bus Driver	\$17.75

ADD under XIV. New Business

E. Revised Corrective Action Plan for the OSC Audit

There was no public comment.

Committee Reports

The Board President will assign committees at the next meeting or first meeting in August. The President asked that Board members email him to let him know which committees they may be interested in serving on.

Information

If any Board member is interested in serving in the as a Four County SBA-Board of Directors Delegate or Alternate and a Legislative Committee Delegate or Alternate, please let the Board President know. Legislative meetings are held on Saturdays by zoom.

Business Administrator

James Bruni reported on the following:

- The substitute hourly rates were updated on the agenda to reflect the regional coverage.
- Board members must complete the Conflict of Interest form and return to the business office before the next board meeting on July 21, 2022.
- The resolution to approve the revised Corrective Action Plan (CAP) was requested by the state auditors. The original plan stated that the corrections would be made immediately. The state requested a date for #14 (State contract price lists) and #6 (Invoices itemized per agreements). Both items received the corrective action date of July 1, 2022.
- Cafeteria meal price adjustments will be provided at the next board meeting.

Superintendent Report

Dr. Reed reported on the following:

- Has met with the Kiwanis and Rotary Clubs.
- The alarm system for the Operations Center is being set up. Employees of the building will have access.
- There are 151 students enrolled summer school being held in the district. Fifty-eight (58) are Seneca Falls CSD students.
- Elementary summer camp will be starting soon.
- Dr. Reed and James Bruni, Business Administrator, met with Creative Choices Daycare regarding their service contract for the use of the Frank Knight building before and after school during the school year. The Business Administrator is working on the pricing.
- Has had an athletic request for an eight (8) man football team due to lack of participation. Currently the district is under the Federation League; there is no longer a WFL Football League. The district currently does not know what is available for games or how the field will work out for an eight man team. The field would be shorter and narrower. The markings on the field would need to change and it is unknown how that would be done because of the turf's existing lines.

BOE President Report

The Board President welcomed the new members.

BOE Member Comments

Cara Lajewski gave a quick run-down of the SuperEval process to the new board members. She also informed them of the "Seneca Fill the Bus Campaign" on August 9, 2022 being held at the Canoga Fire Hall.

Consent Agenda
Retirements/Resignations

Appointments
2022-2023 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
District Clerk	Monica Kunej	\$5,801
District Treasurer	Mark Socola	No additional compensation
Deputy District Treasurer	Phyllis Moore	No additional compensation
Deputy District Treasurer	Julianna Fisher	No additional compensation
Claims Auditor	Cathy Ross	Not to exceed \$4,000
Asbestos Designee	Jack Rowles	No additional compensation
Attendance Officer	Dr. Michelle Reed	No additional compensation
Audit Committee Secretary	Amy Jacuzzi	\$1,251
BOE Designee to Appoint Impartial Hearing Officer	Dr. Michelle Reed	No additional compensation
Certification of Payroll	James Bruni	No additional compensation
Civil Service Rights Compliance Officer	Dr. Michelle Reed	No additional compensation
CSE & CPSE Chair	Karissa Blamble	No additional compensation
CSE & CPSE Chair	James Reagan	\$4,000
Data Protection Officer	Dr. Michelle Reed	No additional compensation
Data Warehouse Admin. Assist	Diane Neal	\$5,597
Director of Phys. Ed. & Health Education	Kevin Korzeniewski	\$3,000
External Auditor	Mengel, Metzger Barr & Co.	Per Contract
Extra-Curricular Treasurer	Amanda Ashley	\$1,974
Fleet Coordinator	Chad Burnham	Not to exceed \$5,000
Liability Insurance	Utica National Insurance	Not to exceed \$85,000.00
Liaison for Homeless Children	Sheri Doell	No additional compensation
Medicaid Compliance Officer	Karissa Blamble	No additional compensation
Nurse Supervisor	Vicki Burm	\$2,163
Public Law 874 (Impact Aid)	Dr. Michelle Reed	No additional compensation
Purchasing Agent	James Bruni	No additional compensation
Records Management Officer	James Bruni	No additional compensation
Record Access Officer	James Bruni	No additional compensation
Safety Officer	Jack Rowles	No additional compensation
School Pesticide Officer	Jack Rowles	No additional compensation
Sexual Harassment Officer	Dr. Michelle Reed	No additional compensation
Tax Collector	Linda Wadhams	Not to exceed \$700
Teacher Mentor Coordinator	Jodie Verkey	No additional compensation
Title I Compliance Officer	Dr. Michelle Reed	No additional compensation
Title I Coordinator	Carleen Mull	\$2,885
Title II/Sect. 504/ADA Compliance Officer	Karissa Blamble	No additional compensation
Title IX Co- Complaint Officers	Jodie Verkey	No additional compensation
Title IX Co- Complaint Officers	Kevin Rhinehart	No additional compensation
Title VII Office	Dr. Michelle Reed	No additional compensation
Wellness Co-Coordinator (Excellus)	Megan Barbay	Paid by Excellus BC/BS Fund
Wellness Co-Coordinator (Excellus)	Amanda Lowden Fleig	Paid by Excellus BC/BS Fund
Wellness Rally Coordinator	Amanda Lowden Fleig	Paid by Excellus BC/BS Fund

2022-2023 Safety Committee

Superintendent	Lunch Program Manager
Administrator of Business & Operations	Administrative Assistant/District Clerk
Director of Curriculum, Instruction and PD	Seneca Falls Chief of Police
Director of Special Programs	School Resource Officer
Athletic Director	SFAA Representative
Building Principals	SFEA Representative
Assistant Principals	SFSSA Representative
Nurse Supervisors	BOE President
Director of Facilities	BOE Member
Director of Transportation	Parent Representative

Safety Committee Secretary	
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2022-2023 CSE Committee and CPSE Committee

2022-2023 CSE Committee	2022-2023 CSE Pre-School Committee
Director of Special Programs	Director of Special Programs
Parent(s) of the student	Parent(s) of the student
One General Education teacher of the student	One General Education teacher of the student
Special education teacher of the student or a special education instructor	Special education teacher of the student or a special education instructor
Individual(s) who has instructional knowledge or special expertise regarding the student, as determined by the district or at the discretion of the parent(s)	Individual(s) who has instructional knowledge or special expertise regarding the student, as determined by the district or at the discretion of the parent(s)
School Psychologist(s)	An individual who can interpret the instructional implications of evaluation results, who may already be on the Committee; and
Additional parent representative upon request (not employed by the school)	Additional parent representative upon request (not employed by the school)
	Whenever appropriate, the student with a disability

2022-2023 Frank Knight Elementary School

Position	Employee	Stipend
UPK Co-Team Leader	Jennifer Morrell	\$1,245
UPK Co-Team Leader	Darla Shumway	\$1,245
Kindergarten Team Leader	Debbie Mead	\$2,885
1st Grade Team Leader	Jennifer Brown	\$2,490
2nd Grade Team Leader	Lisa Furletti	\$2,885
Writing Coordinator	Lisa Furletti	\$401
Special Education (K-2)	Amy Beaudin	\$940

2022-2023 Elizabeth Cady Stanton Elementary School

Position	Employee	Stipend
3rd Grade Team Leader	Jessica Passalacqua	\$2,490
4th Grade Team Co-Leader	Ahran Panek	\$1,245
4th Grade Team Co-Leader	Scott Sciera	\$1,245
5th Grade Team Leader	Stacey Anderson	\$2,761
Special Education (Gr. 3-5)	Barbara Robinson	\$1,034

2022-2023 Seneca Falls Middle School

Position	Employee	Stipend
6th Grade Team Leader	Nicole Spitzer	\$2,490
7th Grade Team Leader	Mel Morrin	\$2,490
8th Grade Team Leader	Amylyn Marley	\$2,761
Student Council Co-Advisor	Mel Morrin	\$1,402
Student Council Co- Advisor	Libby Tanner	\$1,221
Writing Coordinator	Amylyn Marley	\$433
Yearbook Advisor	Nicole Spitzer	\$351
Yearbook Advisor	Meghan Barbay	\$306
Intramurals	Adam Jones	\$1,720

2022-2023 DASA Coordinators

Position	School building	
Breana Mullen	Mynderse Academy	No additional compensation
Kevin Korzeniewski	SF Middle School	No additional compensation
Susan Moulton	Elizabeth Cady Stanton	No additional compensation
Christine Tompkins	Frank Knight School	No additional compensation

2022-2023 Mentors

Employee	Stipend
Kaitlyn Lutz	\$350
Bethany Boyes	\$350
Jessica Lambert	\$350

Peter Perine	\$350
Barbara Robinson	\$350
Jessica Passalacqua	\$350
Heather Schantz	\$350
Carleen Mull	\$350
Jennifer Brown	\$350
Kathryn Smithler	\$350
Sara Deatherage	\$350
Philippa Lehman	\$350
Elizabeth Jones	\$350
Scott Sciera	\$350
Sean Mullen	\$350

MTSS (Multi-Tiered Support System)
Frank Knight Elementary School

Position	Employee	Stipend
MTSS Coordinator	Carleen Mull	\$1,578
MTSS Case Manager	Christine Tompkins	\$705
MTSS Case Manager	Jennifer Brown	\$920
MTSS Case Manager	Gwyneth Breeze-Hrycko	\$920

Elizabeth Cady Stanton Elementary School

Position	Employee	Stipend
MTSS Coordinator	Kathryn Smithler	\$1,450
MTSS Case Manager	Melissa Woodard	\$920
MTSS Case Manager	Emily Porretta	\$598
MTSS Case Manager	Elizabeth Jones	\$705

Seneca Falls Middle School

Position	Employee	Stipend
MTSS Case Manager	Melissa Morrin	\$813
MTSS Case Manager	Mary Lee	\$813
MTSS Case Manager	Libby Kuney	\$813
MTSS Case Manager	Kristen Poole	\$813

Professional Appointments-None at this time
Civil Service Appointments-None at this time
Substitute Appointments-None at this time

Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
Amanda Ashley	Senior Typist	06/01/2021 (retro)

Designations

Be it resolved that upon the recommendation of the Superintendent, that the Board of Education hereby approves the following designations for the 2020-2021 school year:

Faithful Performance Blanket Bonds

The Eastern Shores Insurance Company will provide a commercial crime insurance endorsement of \$1,000,000 for the positions of Superintendent, Business Official, District Clerk, Treasurer and Deputy Treasurers; and an endorsement of \$100,000 each for all other employees.

Official Bank Depositories

The official bank depositories for the Seneca Falls Central School District are Chase Bank, Five Star Bank, Lyons National Bank, JP Morgan Chase Bank and NY CLASS

Official Newspapers

The official newspapers for the Seneca Falls Central School District are the Finger Lakes Times and the Auburn Citizen

Medicaid Services

Medicaid Cost Reporting for the Seneca Falls Central School District will be done by Wayne Finger Lakes BOCES

Authorizations

Be it resolved that upon the recommendation of the Superintendent, that the Board of Education hereby approves the following authorizations for the 2022-2023 school year:

Signatories Check and Bank Accounts

The checks and bank accounts for the School District shall bear the signature of the District Treasurer by hand or facsimile. Only in the event that the Treasurer is unavailable, the Deputy Treasurer is authorized to affix the required signature.

Petty Cash Funds

Building	Employee	Amount
Athletic Director	Kevin Korzeniewski	\$100
CSE Office	Karissa Blamble	\$100
Mynderse Academy	Faith Lewis	\$100
Seneca Falls Middle School	Kevin Rhinehart	\$100
Elizabeth Cady Stanton School	Amy Hibbard	\$100
Frank Knight School	Janet Clendenen	\$100
District Office	Monica Kuney	\$100
Business Office	Amy Jacuzzo	\$100
Cafeteria	Stephanie Lyon Lawrence	\$200
Transportation	Michelle Dyson	\$100

2022-2023 Substitute Instructional Daily and Hourly Rates and Civil Service Daily and Hourly Rates
(All substitute workdays are based on 7.25 hours)

Substitute Position	Daily Rate	Hourly Rate for Special Employment (i.e. Tutoring)
Administrator	n/a	\$45.00

Instructional Substitute Rates		
Retired Teacher (Seneca Falls or Seneca County)	\$130	\$18.00
Contracted Per-Diem Substitute (Certified)	\$120	\$17.00
Contracted Per-Diem Substitute (Uncertified)	\$112.50	\$15.50
Certified Teacher	\$117	\$16.25
Certified Teacher Assistant I,II, III	\$112.50	\$15.50
Uncertified Teacher or Teacher Assistant	\$110	\$15.00

Substitute Teaching Assistant Rates		
Certified Teacher or Teacher Assistant	\$112.50	\$15.50
Uncertified Teacher Assistant	\$110	\$15.00
Non-Instructional Substitute Rates		
Registered Nurse	\$130	\$18.00
LPN (Certified Licensed Practical Nurse)	n/a	\$16.50
Technology Support	n/a	\$18.00
Substitute Support Staff	n/a	\$14.50
Substitute Bus Driver	n/a	\$17.68

2022-2023 Bus Usage Rates

Extra-Duty Rates	Hourly rate
Option A Bus Driver	\$20.00
Option B Bus Driver	\$17.75

Outside Groups	Hourly rate
Mileage	\$1.98
School Bus Driver	\$39.13
Bus Monitor	\$34.79
Additional expenses	Plus miscellaneous expenses (tolls, meals, lodging, etc.)

SFSCD School Groups	Hourly rate
Mileage	\$1.50
School Bus Driver	\$18.88
Bus Monitor	\$14.54
Additional expenses	Plus miscellaneous expenses (tolls, meals, lodging, etc.)

2022-2023 Use of Facilities

Service	Hourly Rate
Maintenance/Custodial Services or building usage beyond the normal scheduled hours	\$40.00
Maintenance/Custodial Services or building usage for holidays	\$60.00

Association Memberships

The Board of Education approves the following association memberships for the 2022-2023 school year.

Association	Dues
New York State School Boards Association Membership	Not to Exceed \$10,000
Four County School Board Association	Not to Exceed \$10,000
Rural School Association	Not to Exceed \$1,000
Seneca County Chamber of Commerce	Not to Exceed \$500

Conferences

Overnight Conferences

The Board of Education approves the 2022-2023 overnight conferences, with expenses (registration, lodging, meals, tolls), for Board of Education members, the Superintendent, the Business Administrator, District Administrators, Building Principals and the District Clerk.

Conferences and Workshops

The Board of Education authorizes the Superintendent to approve the attendance of faculty and staff to conferences and /or workshops.

Mileage Rate

The Board of Education authorizes the current IRS rate (Ed. Law 2118) as reimbursement for mileage related to employment with the district

Re-adopt all District Policies

The Board of Education approves the re-adoption of all District Policies and Code of Ethics for 2022-2023 school year (Ed. Law 1709, 2503).

- Section 0000-Philosophy, Goals & Objectives
- Section 1000-Community Relations
- Section 2000-School Board Governance & Operations
- Section 3000-Administration
- Section 4000-Instruction
- Section 5000-Student Policies
- Section 6000-Fiscal Management
- Section 7000-Facilities Development
- Section 8000-Support Services
- Section 9000-Personnel Policies

CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes: 06/06/2022 (1), 06/06/2022 (2), 06/07/2022, 06/08/2022, 06/09/2022, 06/13/2022, 06/14/2022, 06/15/2022 (1), 06/15/2022 (2), 06/20/2022, 06/23/2022

Gifts and Donations

None at this time

Resolution to Require Medical Examinations(s)

The Board of Education, being fully aware that it is empowered under Section 913 of the Education Law to require the examination of employees, does hereby delegate such authority to require a medical examination to the Superintendent. It is further understood that the Superintendent will consult with the Board of Education, if practicable, but certainly, after they require an employee to undergo such examination.

Absence of the President of the Board of Education

The Board of Education authorizes that the Vice President of the Board sign documents in the absence or disability of the President of the Board of Education for the 2022-2023 school year.

SFCS D Budget Transfers

The Board of Education authorizes the Superintendent and Business Administrator to approve the transfer of funds up to \$10,000.00 for the 2022-2023 school year.

Free and Reduced Meal Plan Program

The Board of Education approves the Seneca Falls Central School District's participation in the 2022-2023 federally sponsored Free and Reduced Meal Program.

Applying for Federal and State Grants

The Board of Education authorizes the Superintendent to apply for Grants in Aid, both Federal and State (Educ. Law 1711, 2508).

Joseph McNamara asked for a motion to approve the consent agenda as listed.

Cara Lajewski made the motion, seconded by Joell Murney-Karsten.

Yes 9 No 0 Abstain 0 Motion carried

Old Business

Correction to Resignation Date on June 23, 2022 Agenda

Joseph McNamara asked for a motion to correct the date of resignation for Peter Carrier as follows per his resignation letter:

IX. Consent Agenda

A. Resignation/Retirement

1. SFEA

a. Name: Peter Carrier

Position: Science Teacher (7th Grade)

Effective date: at the end of the day on ~~June 30, 2022~~ Aug. 31, 2022

Deborah Corsner made the motion, seconded by Cara Lajewski.
Yes 9 No 0 Abstain 0 Motion carried

New Business
2021-2022 Budget Transfers

Joseph McNamara asked for a motion that upon the recommendation of the Administrator of Business and Operations, the Board of Education approves the 2021-2022 budget transfers as listed:

From	To	Amount	Reason
A 2110.120-01-0003	A 1910.400-00-0000	\$40,000	Transfer to cover Building Insurance Coverage
A 2820.150-02-0000	A 5510.400-00-4400	\$32,000	Transfer to cover Transportation Insurance Coverage
A 2250.490-00-0000	A 2630.490-00-0000	\$33,000	Transfer to cover the purchase of a network server
A 2250.490-00-0000	A 1680.490-00-0000	\$43,500	Transfer to cover the cost of OCM BOCES Services
A 2820.150-04-0000	A 1981.490-00-4930	\$23,000	Transfer to cover the cost of BOCES Capital Project Debt
A 2820.150-01-0000	A 2630.490-00-0000	\$65,000	Transfer to cover the cost of Computer Hardware purchases
A 2850.150-04-0000	A 2815.160-01-0000	\$23,000	Transfer to cover the cost of the health aide salary

Joell Murney-Karsten made the motion, seconded by Cara Lajewski.
Yes 9 No 0 Abstain 0 Motion carried

Surplus

Joseph McNamara asked for a motion to dispose of the following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900

Transportation-School Bus

Bus #53, a 2012- 59 Passenger. VIN- 4DRBUAAN3CB627860, with approximately 102,000 miles on it. It has been taken out of service due to age, mileage, or mechanical issues.

Textbook Surplus
See attached list

Cara Lajewski made the motion, seconded by Heather Zellers.
Yes 9 No 0 Abstain 0 Motion carried

Transportation Contract

Joseph McNamara asked for a motion that upon the recommendation of the superintendent, the Board of Education approves the transportation contract between Seneca Falls central School District and Monroe 1 BOCES as required for all ESY students.

Heather Zellers made the motion, seconded by Cara Lajewski.
Yes 9 No 0 Abstain 0 Motion carried

Health Services for District Students Attending Schools Outside of Seneca Falls CSD
2021-2022 Auburn City School District

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2021-2022 health service contract between the Seneca Falls Central School District and Auburn City School District.

Joell Murney-Karsten made the motion, seconded by Deborah Corsner.
Yes 9 No 0 Abstain 0 Motion carried

Revised Corrective Action Plan for the OSC Audit

Joseph McNamara asked for a motion that upon the recommendation of the Superintendent and the Administrator of Business and Operations, the Board of Education approves the revised Corrective Action Plan as presented for the Office of the State Comptroller (OSC) Audit.

Cara Lajewski made the motion, seconded by Heather Zellers.
Yes 9 No 0 Abstain 0 Motion carried

Executive Session
Personnel Matter

Joell Murney-Karsten made a motion to enter into Executive Session, at 6:30 pm, to discuss a personnel matter. Michael Mirras seconded the motion.

Yes 9 No 0 Abstain 0 Motion carried

Monica Kuney, District Clerk

The regular meeting resumed at 6:41 pm.

Adjourn

Joseph McNamara asked for a motion to adjourn the meeting at 6:43 pm.

Michael Mirras made the motion, seconded by Joell Murney-Karsten.
Yes 9 No 0 Abstain 0 Motion carried

Joseph McNamara, President

HARRIS BEACH 
ATTORNEYS AT LAW

July 8, 2022

99 GARNSEY ROAD
PITTSFORD, NEW YORK 14534
585.419.8800

Dr. Michelle Reed
Superintendent of Schools
Seneca Falls CSD
2 Butler Avenue
Seneca Falls, NY 13148

LAURA M. PURCELL
MEMBER
DIRECT: 585.419.8730
FAX: 585.419.8801
LPURCELL@HARRISBEACH.COM

RE: Engagement Letter for Legal Services Between Harris Beach PLLC and Seneca Falls CSD

Dear Michelle:

This letter summarizes the proposed terms of Harris Beach PLLC's (the "Firm") representation of the Seneca Falls Central School District ("Client"), including the scope of services the Firm will provide Client pursuant to this engagement and the agreed-upon fee and billing arrangements. Unless otherwise set forth herein, the Firm's representation will be limited to Client only, and does not extend to any separate or differing interests of Client's officers, directors, owners, subsidiaries, affiliates, agents, employees, or family members, or to any other potentially interested or related parties (individually "Affiliate," and collectively, "Affiliates).

Scope of Engagement. The Firm agrees to provide legal counsel to Client with regard to the following (the "Matter"): We will provide the following services: advice, consultation and representation for the Board of Education and District on legal issues arising in the day to day operation of the District including, but not limited, to labor relations, general operations, and special education. The Firm will represent Client to the best of its ability but does not guarantee any particular result.

This engagement letter constitutes the entire agreement between the Firm and Client regarding the Matter described herein and supersedes any prior written or oral statements or agreements made by the Firm or Client. If Client desires legal counsel on an issue outside the scope of the Matter, or to change any other terms of this letter, the Firm may agree to provide such counsel or different terms, but only after executing a separate agreement with Client (which may be communicated by e-mail). Unless expressly included in the foregoing description of the Matter, the Matter does not include any appeals that may arise from the Matter. Please also note that the Firm does not engage in lobbying activities on behalf of any client.

Client agrees that the Firm may disclose the fact of its representation of Client, including in materials that the Firm uses to describe its practices and expertise.

Firm Personnel; Principal Contact. I will be responsible for the supervision of the Matter, but Client is engaging the Firm as a whole and not any individual attorney. I can be reached at 585-419-8730 or lpurcell@harrisbeach.com. As necessary or appropriate, the Firm will draw upon the talents and experience of other Firm attorneys, professionals, and staff in providing services relating to the Matter, and from time-to-time may also utilize the services of contract lawyers or

third-party consultants. These individuals will be billed at their standard hourly rates unless otherwise stated below.

Fee Arrangement. The Firm's fee is based on the time spent by the attorneys and legal assistants who work on the Matter. Our rates for the 2022-23 school year for services, other than highly specialized services, are \$289 for partners and senior counsel, \$269 for associates and \$145 for paralegals. (These rates are significantly reduced from our regular rates which currently range from \$415-\$560 for members and senior counsel, \$235-\$400 for associates). For some work or attorneys, the rate may be higher if highly specialized matters such as complex litigation are involved. We will notify you in advance if this is the case. Client is responsible for payment of all legal fees, expenses, and disbursements, regardless of the ultimate outcome of the Matter.

We will charge for all time spent representing Client's interests, including, by way of example, telephone and office conferences with Client or Client's representatives, co-counsel, opposing counsel, fact witnesses, consultants (if any), and others; conferences among our legal and paralegal personnel; participation in discovery; factual investigation; legal research; responding to Client requests for additional information; preparation of letters, pleadings, and other documents; and attendance at depositions, hearings, mediations, closings, trials, or other proceedings; and travel (both local and out of town). Hourly charges are applied to total time devoted to client representation, including travel time (when necessary) and reasonable time spent waiting for in-person and virtual court appearances to begin.

We will, at Client's request, provide fee estimates. However, such estimates are provided only for Client's information; they are not guarantees and are not binding on the Firm. Actual costs might be higher or lower than the estimated amount depending on a host of factors, including, for example, number and types of motions filed; whether proceedings such as trials, hearings, or closings are delayed or postponed; scope and extent of discovery; and the amount of assistance Client is able to provide the Firm in areas such as collection of information, documents, and electronically stored information, the location of witnesses, etc. In the event a dispute arises between Client and the Firm regarding fees, Client may have the right to arbitrate that dispute pursuant to Part 137 of the Rules of the Chief Administrator of the Courts, a copy of which will be provided to Client upon request.

Other Charges. In addition to the Firm's fees for rendering professional services, Client shall be responsible for, and Firm invoices will include, separate charges for performing services such as delivery charges, specialized computer applications, travel, preparing responses to Client's auditors, and other expenses and services incurred incidentally to the performance of the Firm's legal services. Client shall also be responsible for payment of any expenses and disbursements incurred by the Firm on Client's behalf (*i.e.*, transcription fees, filing fees, expert witness fees, etc.), which will be billed to Client with the Firm's invoice. Based on the nature of the expense, the Firm may also request that Client pay or advance the fee directly to the person/entity requesting/charging the same. The Firm shall promptly notify Client of any significant expense that is incurred in connection with the Matter. Client shall be responsible for the cost of any

vendors or third parties the Firm hires to carry out its services in the Matter, regardless of whether the Firm or Client executes the agreement for the vendor's or third party's services.

Should Client ever issue a litigation hold to the Firm for a matter unrelated to the Firm (e.g., due to a subpoena or litigation/threatened litigation in which the Firm is not a party or potential party), Client shall reimburse the Firm for its reasonable costs expended in complying with such litigation hold.

Billing Cycle and Retainer. The Firm generally requires its clients to deposit a retainer for legal services against which the Firm bills and collects fees and disbursements. The Firm has waived the requirement for an initial retainer with respect to this Matter but reserves the right to require one if deemed appropriate in the future. Fees for legal services and other charges are billed monthly and are payable within 30 days of Client's receipt of the Firm's invoice, which will be sent to Client at the address set forth above unless Client requests it be sent to a different address.

Should Client's account remain unpaid after 30 days, a late-payment fee of 0.75% per month, or 9.00% per annum, will be added to the amount due. If Client's account becomes delinquent by more than 90 days, the Firm will contact Client about making arrangements to bring the account current. It is our hope that, by addressing payment issues promptly, we can avoid any misunderstanding. However, as a condition to the Firm's continued representation of Client, Client must remain current in Client's payments to the Firm for services and expenses. Should a delinquency continue and satisfactory payment terms not be arranged, Client agrees that the Firm may withdraw from its representation of Client and pursue collection of the amount owed. In such an event, Client shall be responsible for the cost of collecting the debt, including court costs, filing fees, and reasonable attorneys' fees incurred by the Firm for the collection.

If Client ever overpays an invoice, Client agrees that the Firm may apply such overpayment to any outstanding fees and expenses or to Client's next bill, with notice to Client as to how the Firm applied the overpayment. If there are no outstanding fees or expenses and no work in progress, the Firm shall refund the overpayment to Client.

If Client has any questions relating to the Firm's services or the charges, we will be pleased to discuss them with Client at the earliest possible time after receipt of the billing statement, since the matters will be freshest in our memory at that time. Accordingly, Client agrees to notify us in writing or email within 30 days of receiving our billing statement if Client disputes any entry for legal services or charges on any billing statement. In the absence of any written objections thereto within 30 days of Client's receipt of a billing statement, Client will be deemed to have accepted and acknowledged the billing statement as correct through the period covered by the billing statement.

Termination of Engagement. Either party may terminate the engagement described herein at any time for any reason by providing the other party written notice, subject, on the Firm's part, to the rules of professional conduct. No such termination, however, will relieve Client of the obligation to pay the legal fees owed to the Firm for services performed and other charges owed to the Firm through the date of termination. After the Firm's completion of legal services to

Client, changes may occur in applicable laws or regulations that could have an impact upon Client's future rights and liabilities. Unless Client engages the Firm after completion of the Matter to provide additional advice on issues relating specifically to the Matter, the Firm has no continuing obligation to advise Client with respect to future legal developments, whether relating to the Matter or otherwise.

Conclusion of Representation; Disposition of Client Documents. Unless previously terminated, the Firm's representation of Client with respect to the Matter will conclude when the Firm sends Client the last invoice for services rendered in the Matter. Following such conclusion, any otherwise nonpublic information Client has supplied to the Firm that is retained by the Firm will be kept confidential in accordance with applicable rules of professional conduct. At Client's request, the Firm will return Client's papers and property promptly after receipt of payment for any outstanding fees and costs. If Client does not make such a request within 90 days following the conclusion of the engagement set forth herein, Client agrees and understands that any materials left with the Firm after the engagement ends may be retained or destroyed at the Firm's discretion.

Please note that "materials" include paper files and information in other storage media, including, but not limited to, voicemail, e-mail, and other electronic files, printer files, copier files, video files, and other formats. The Firm reserves the right to make, at its expense, copies of all documents generated or received by the Firm in the course of its representation. The Firm will retain its files pertaining to the Matter. These Firm files include, for example, Firm administrative records; internal lawyers' work product, such as drafts, notes, and internal memoranda; and legal and factual research, including memos and investigative reports prepared by or for the internal use of lawyers. The Firm will retain all remaining documents for a certain period of time, but reserves the right for various reasons, including the minimization of unnecessary storage expenses, to destroy or otherwise dispose of them within a reasonable time after the conclusion of the engagement set forth herein. This paragraph also applies to any client materials being held or stored by a third-party vendor.

Client Cooperation. Client agrees to cooperate fully with the Firm and to provide promptly all information known or available to Client relevant to the Firm's representation of Client, as well as any updates or changes to Client's contact information. Such cooperation is essential, as the Firm will, of necessity, be relying on the completeness and accuracy of the information Client provides to the Firm when performing services on Client's behalf. Should Client not fully cooperate with the Firm, both the efficiency and economy of the Firm's representation of Client may suffer.

Communication with Client and Confidentiality. Unless Client directs otherwise, the Firm will use unencrypted e-mail as the primary means of communication with Client, and Client shall inform the Firm of which e-mail address(es) the Firm should use for such communication. The Firm may also use cellular telephones (including smart phones) and facsimile machines to communicate with Client. Texting is not a preferred method of communication but may be used on a limited basis to communicate non-sensitive information to Client. The Firm will take reasonable steps to protect the confidentiality of Firm-Client communications, but, unless

applicable law provides otherwise, the Firm will not be responsible for disclosures of Client's confidential information occurring from the use of such communication technologies. Client agrees to notify the Firm if Client has any requests or requirements regarding the Firm's methods of communication with Client that differ from the foregoing.

Consistent with applicable rules of professional conduct, the Firm will employ reasonable physical, technical, and administrative safeguards to protect the confidentiality of all information related to the Matter. The Firm utilizes a document management system that stores electronic information in the cloud and that employs industry standard safeguards to protect that information. By agreeing to the terms of this engagement letter, Client consents to the Firm storing Client's files in the cloud and acknowledges that, as with any technology, such storage creates some risk of inadvertent or unauthorized disclosure of confidential information (e.g., bad acts perpetrated by cyber criminals).

Should any information related to the Matter be subject to protection under the European General Data Protection Regulation ("GDPR"), the Firm shall abide by the terms of Standard Contractual Clauses ("SCCs") that have been approved by the European Commission, as may be updated by the Commission from time-to-time. The Firm and Client shall complete the applicable Annexes to the SCCs after Client signs this letter. Any processing of Client's data by the Firm is for the purpose of providing legal services to Client or furthering the legitimate interests of the Firm related to such services.

Possible Conflicts. Conflicts of interest will be handled as required by applicable rules of professional conduct. Unless otherwise agreed, for the purpose of determining whether a conflict of interest exists, it is only Client that the Firm represents, and not any of its Affiliates. Client agrees not to give the Firm any confidential information regarding any Affiliate unless: (a) that Affiliate has separately engaged the Firm to perform services on that Affiliate's behalf; or (b) such information is essential to the engagement set forth herein. There are no intended third-party beneficiaries to this engagement letter.

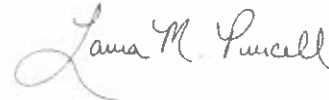
Choice of Law and Venue. Both the terms of this engagement letter and the attorney-client relationship it creates between Client and Harris Beach shall be governed by the laws of the State of New York (including the New York Rules of Professional Conduct), without giving effect to the conflicts of law principles thereof. Any claim, suit, action, dispute, or proceeding arising out of, or with respect to, this engagement letter or the legal services provided hereunder (collectively, for purposes of this paragraph only, "claim") shall be brought in a New York State court situated in Monroe County, New York, or in the United States District Court for the Western District of New York, and no other. Client hereby consents to personal jurisdiction and venue in those courts for the purpose of any claim and waives Client's rights to bring any claim in any other court or jurisdiction. However, this Paragraph shall not interfere with Client's right to pursue fee arbitration as permitted by Part 137 of the Rules of the Chief Administrator of the Courts.

Please contact me directly with any questions regarding this engagement letter. Otherwise, if this proposal is acceptable, please so indicate by returning a countersigned copy of

this engagement letter. Consistent with its policy, the Firm reserves the right to delay commencement of work on this Matter until Client has signed and returned this engagement letter to us. However, any services rendered by the Firm in connection with the Matter prior to Client signing below shall be governed by the terms of this letter.

We appreciate the opportunity to represent you and look forward to working with the Seneca Falls Central School District.

Sincerely,



Laura M. Purcell

Agreed and Accepted
this 11 day of July, 2022

Seneca Falls Central School District

By:



Dr. Michelle Reed
Superintendent of Schools

SUBCONTRACT AGREEMENT

BETWEEN

Seneca County Public Health (SCPH)

AND

Seneca Falls Central School District (Seneca Falls CSD)

This Agreement is made possible due to New York State Department of Health (“NYSDOH”) funding a Creating Healthy Schools and Communities Master Contract with Seneca County Public Health (SCPH) in effect from June 1, 2021 through May 31, 2026, with annual approval and successful completion of work plan goals and submission of related documents in a timely manner, as required by NYSDOH. All work performed by Seneca Falls Central School District (“Seneca Falls CSD”) must be in accordance with the terms of the approved Work Plan, which is attached hereto as Exhibit “A.” Nothing in this subcontract agreement shall be understood to impair the rights of the State of New York under the Master Contract. No contractual relationship shall be deemed to exist between the subcontractor (Seneca Falls CSD) and the State. This agreement is made and entered into between the SCPH at 2465 Bonadent Drive, Suite 3, Waterloo, New York 13165 and Seneca Falls CSD, at 98 Clinton Street, Seneca Falls, New York 13148.

If requested by the State, upon the execution of this subcontract, the SCPH shall provide detailed subcontract information to the State within fifteen (15) calendar days after execution. The State may request from SCPH copies of subcontracts between a contractor and its subcontractor.

NYS or NYSDOH requires any and all subcontractors (Seneca Falls CSD) to submit to the Contractor (SCPH) all financial claims for Services or work so as to allow the Contractor (SCPH) to submit same to the NYSDOH, as necessary. Therefore, subcontractor warrants that it will render and supply Contractor with any supporting documentation and reports requested by SCPH, which would permit Contractor to meet claim deadlines and documentation requirements. Seneca Falls CSD shall be paid by SCPH on a timely basis after submitting the required reports and vouchers for reimbursement of services or work, as applicable. NYS or NYSDOH requires SCPH to notify Seneca Falls CSD of the possibility of non-payment or rejection by NYS or NYSDOH of claims that do not contain the required information, and/or are not received by the NYS or SCPH by said due date.

SCPH and Seneca Falls CSD do hereby agree as follows:

I. TERMS

The Term of this Agreement is from June 1, 2021 through May 31, 2026, dependent upon contract continuation and funding from NYSDOH and compliance by Seneca Falls CSD with all subcontract terms and requirements. Further, should NYSDOH elect to discontinue or defund the Master Contract for any reason, this subcontract will be deemed to be terminated. The contract must be renewed annually prior to June 1 of each subsequent year. Either party may terminate this Agreement at any time upon thirty (30) days written notice unless the State terminates the Master Contract which will be immediately upon the date that written notice of such termination by NYSDOH to SCPH is delivered to Seneca Falls CSD.

If for any reason the State or the Federal government terminates or reduces its appropriation to the NYSDOH in connection with the Master Contract or fails to pay the full amount of the allocation for the operation of one or more programs funded under this Master Contract, the Master Contract may be

terminated or reduced at the NYSDOH's discretion. However, no such reduction or termination shall apply to allowable costs already incurred by SCPH or Seneca Falls CSD where funds are available to the NYSDOH for payment of such costs. Upon termination or reduction of the Master Contract, all remaining funds paid to SCPH that are not subject to allowable costs already incurred by SCPH and/or Seneca Falls CSD shall be returned to the NYSDOH, including subcontractor costs.

II. SENECA FALLS CENTRAL SCHOOL DISTRICT EXTENSION DUTIES AND OBLIGATIONS

Seneca Falls Central School District shall provide the following:

- Seneca Falls CSD will identify a staff member as the district's CHSC Liaison(s) for the project. This liaison will be the point of contact for the CHSC Project Director and partners and will provide reporting information to the Project Director.
- The liaison will work with their respective Superintendent to communicate the needs of districts; facilitate interventions; and coordinate activities.
- The Liaison will be part of the Seneca Health Solutions committee to help integrate School and Community activities.
- Seneca Falls CSD will participate in CHSC meetings established by SCPH.
- Seneca Falls CSD will identify ways to improve policies, practices, and environments for physical activity and nutrition in their school buildings and will work with the Project Director to identify up to \$15,500 in sub-grants for activities related to the work plan and goals. The criteria of the sub-grants will be related to the objective of increasing the number of schools that improve policies, practices, and environments for physical activity and nutrition and must be allowable expenses according to the NYSDOH guidance for the CHSC grant.
- Committed participation and engagement by Seneca Falls CSD staff (liaison) to provide support, coordination and guidance related to the implementation of CHSC, along with regular phone calls and email correspondence with SCPH staff.
- Fiscal Reporting Requirements. Seneca Falls CSD shall submit fiscal reports to SCPH in accordance with State requirements and as requested by SCPH.
- Program Reporting Requirements. Seneca Falls CSD shall submit a report, in narrative form, summarizing the services rendered during the quarter. This report shall detail how Seneca Falls CSD has progressed toward attaining the Work Plan objectives included in this subcontract (attach approved Work Plan). This report should address all objectives, related tasks and performance measures and include a discussion of problems encountered and steps taken to solve them. Seneca Falls CSD's quarterly narrative report will provide SCPH with content for SCPH's fulfillment of NYSDOH's required Catalyst reporting. As needed and/or requested by NYSDOH and/or SCPH, Seneca Falls CSD will provide additional information regarding the subcontracted CHSC work. In addition, Seneca Falls CSD shall submit to NYSDOH required program reports in the NYSDOH Catalyst electronic reporting system. *Final Report*: Seneca Falls CSD shall submit a final subcontractor's report that shall include programmatic and fiscal detailed reporting on all aspects of the program and detail how the use of funds were utilized in achieving the goals set forth in the subcontractor's Work Plan

III. SCPH DUTIES AND OBLIGATIONS

SCPH shall provide the following:

- Support, coordination and guidance to support the achievement of the Seneca Falls CSD objectives and deliverables listed above through the establishment and convening of no less than 2 meetings annually, along with regular phone calls and email correspondence.
- Clear and timely guidance and feedback regarding all fiscal requirements and expectations, changes and needs to ensure all reporting requirements are met and invoices for service can be approved, processed and paid in a timely manner.
- Clear and timely guidance and regular review and feedback on quarterly program reports.
- Serve as a liaison between the NYSDOH and the subcontractor Seneca Falls CSD, sharing related updates, direction, programmatic and fiscal information, and professional development opportunities in a timely manner, including access and information on how to use the NYSDOH online reporting system.
- A collaborative relationship with timely communication and feedback to help resolve any matters of concern related to the fulfillment of the subcontract and related NYSDOH work plan deliverables.
- Provide funds as determined in the approved CHSC budget for Seneca Falls CSD to fulfill the work outlined in this subcontract and CHSC approved Work Plan. \$2,500 stipend for liaison(s) and \$15,500 for program/implementation support, for a total of \$18,000.

IV. SUBCONTRACT BUDGET

Year Two: June 1, 2022 through May 31, 2023

\$18,000.00

The work outlined in this subcontract is funded by the SCPH as part of our Creating Healthy Schools and Communities Master Contract with the NYS Department of Health. This amount for Seneca Falls CSD was approved in the budget and work plan to fulfill the goals of the grant

V. RELATIONSHIP OF PARTIES

No agent or employee of either Party shall be deemed an agent or employee of the other Party. Each Party will be solely and entirely responsible for the acts of its agents, subcontractors, or employees.

VI. INDEPENDENT CONTRACTOR

Seneca Falls CSD for the purposes of carrying out its respective duties and responsibilities under this Agreement shall be and perform at all times as an independent contractor. Nothing herein shall be construed to create an employer/employee relationship between the Parties or between either Party and the employees, agents or contractors of the other Party. Neither Party nor its employees, agents or contractors shall be eligible for any employee benefits programs of the other Party nor shall they have any claim under this Agreement or otherwise against the other Party for vacation pay, sick leave, retirement benefits, Social Security, Workers' Compensation, disability or unemployment benefits, or any other employee benefits of any kind.

VII. NO OTHER OBLIGATIONS CREATED

By entering into this Agreement, the Parties do not create any obligations, expressed or implied, other than those set forth herein, and this Agreement shall not create any rights in parties not signatories hereto.

VIII. LIABILITY AND INDEMNIFICATION

Seneca County Public Health shall defend, indemnify and hold harmless Seneca Falls CSD, its trustees, officers and employees at SCPH expense from and against any and all liabilities, claims, losses, lawsuits, judgments, charges, penalties and expenses of any nature arising out of the negligence or other unlawful malfeasance or nonfeasance of SCPH, its trustees, officers, and employees and/or its students or faculty. Seneca Falls CSD shall defend, indemnify, and hold harmless SCPH, its trustees, officers and employees, at Seneca Falls CSD expense, from and against any and all liabilities, claims, losses, lawsuits, judgments, charges, penalties and expenses of any nature, arising out of the negligence, malfeasance or nonfeasance of Seneca Falls CSD or its, directors, employees, subcontractors or agents with respect to the performance of Seneca Falls CSD’s duties and responsibilities in this Agreement.

IX. PROHIBITION OF ASSIGNMENT

The Parties are prohibited from assigning, transferring, conveying property rights or otherwise disposing of this Agreement or any of its contents, or of any right, title or interest herein, or of the power to execute or perform any of the duties and responsibilities required by this Agreement, to any other person or corporation without the previous consent, in writing, of all the other Parties.

X. DISPUTE RESOLUTION

- A. This Agreement will be governed by the laws of the State of New York without regard for conflict of law principles.
- B. Without limiting the foregoing, the Parties agree to attempt to resolve any disputes through discussion and negotiation prior to commencing any legal action, including at least one session with an independent professional Mediator agreed to by the Parties and no liability will attach and any action commenced prior to completion of such Mediation session shall be considered to be a breach of this subdivision of the contract and such action shall be subject to dismissal for failure to comply with this subdivision.

XI. AUTHORITY TO CONTRACT

The SCPH represents and warrants that it has the authority and power to enter into this Agreement with the Seneca Falls CSD. Seneca Falls CSD represents and warrants that it has the authority and power to enter into this Agreement with the SCPH.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year noted below.

SENECA COUNTY PUBLIC HEALTH

By: _____

Print name: _____

Title: _____

Dated: _____

SENECA FALLS CENTRAL SCHOOL DISTRICT

By: _____

Print name: _____

Title: _____

Dated: _____



Seneca Falls Central School District
Business Office
PO Box 268
Seneca Falls, NY 13148

CHILD DEVELOPMENT & PARENT RESOURCE CENTER, INC.
"CREATIVE CHOICES CHILDCARE" LEASE AGREEMENT

This agreement made this 13th day of July, 2022 for the 2022-2023 School Year (July 1, 2022 through June 30, 2023), by and between Seneca Falls Central School District existing under and by virtue of the State of New York with the office and place of business at 98 Clinton St., Seneca Falls, New York, herein called "Lessor";

AND

"Creative Choices Childcare" hereinafter referred to as "Lessee".

The Lessee shall provide the Lessor with a copy of their official IRS status documentation ⁵⁰¹(401)-(c) 3).

The Lessee will be provided with space to conduct their childcare activities from the effective date of this agreement on a monthly basis, for the sum of \$100.00 per month, to be paid in monthly installments, commencing immediately. Cost per month includes the reimbursement for custodial supplies (paper towels, toilet paper and bathroom soap).

The Lessee will provide reasonable notice to the district prior to such time when the space will no longer be needed.

The Lessor shall provide the common utilities such as gas, electric, water, sewer, etc. The Lessor shall also provide for monthly contractual maintenance services such as disposal services, snow plowing, fire alarm services, elevator service, clock, etc. The Lessor shall also provide a daily custodial /maintenance service only when school is in session. Additional services will be provided at the Lessee's expense.

The Lessee shall provide proof of insurance satisfactory to the Lessor, naming Lessor as additionally insured as requested.

This agreement shall constitute the only legal arrangement between the two parties.

In witness whereof, the parties have hereunto set their hands:

SENECA FALLS CENTRAL SCHOOL DISTRICT

CREATIVE CHOICES CHILD CARE


James H. Brunf, Administrator of Business & Operations


, Director

JOB DESCRIPTION	2022 COMPUTER NETWORK SPECIALIST
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TITLE: Computer Network Specialist

Qualifications:

- Graduation from a regionally accredited or New York State registered college or university with an Associate’s Degree in computer science, information resources management, computer technology or related field and two (2) years of experience in the operation and maintenance of micro and mini computer equipment, which shall have involved local area network administration including the installation, maintenance and use of operation, word processing, data base management, financial and utility software; OR
- Graduation from High School or possession of a High School Equivalency Diploma, and four (4) years of experience as described in “A” above, OR
- An equivalent combination of training and experience as defined by the limits of (A) and (B) above.

(Civil service competitive position)

Reports to: Administrator of Business & Operations

Job Goal: An individual in this position is responsible for assisting the WFL EduTech Network Administrator in planning, coordinating and implementing network programs and services. An incumbent trains staff in the use of micro-computer systems and software. The work is performed under the direct supervision of a higher-ranking employee. The incumbent does related work as required.

Evaluated By: Administrator of Business & Operations

Work Schedule: 12 months - 8 hours/day

Responsibilities include:

1. Troubleshoot network related issues (user permissions, routing, data storage and hardware);
2. Will report to established administrative structure on a timely and regular basis;
3. Collaborate with network supervisor (WFL EduTech BOCES) on filter related issues;
4. Assist WFL BOCES Purchasing Agent on hardware device acquisition;
5. Collaborate with the Administrator of Business and Operations on technology purchases and complete purchase orders;
6. Attend regional meetings involving Director of Technology information;
7. Develop and coordinate a multi-year refresh plan of device hardware
8. Repairs computers using troubleshooting techniques and research;
9. Coordinate the District Technology HelpDesk account to ensure end-user satisfaction;
10. Collaborate with the Technology Integration Coach and Director of Curriculum, Instruction, PD and Assessment with implementing new hardware devices and software applications;
11. Responds to the needs and questions of network users concerning their access to resources on the network and the operation of various software programs;
12. Set up, assign, and troubleshoot network printers and printing;

13. Assists in establishing network users, user environment, directories, and security for existing and new networks being installed.
14. Complete semi-annual audits on user permissions on administrative applications;
15. Assists with data integration through the District Student Management System (SMS) and ancillary programs (i.e. Clever, etc).
16. To perform other job related duties as assigned by the Administrator of Business & Operations.