

2022-2023
SENECA FALLS CENTRAL SCHOOL DISTRICT

REVISED

July 7, 2022

Public Meeting #1

**Board of Education Re-Organization Meeting
6:00 PM**

Robert McKeveny Board/Training Room
2 Butler Avenue

MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner
Anthony Ferrara
Matthew Lando
Denise Lorenzetti
Joell Murney-Karsten
Cara Lajewski
Joseph McNamara
Michael Mirras
Heather Zellers

Dr. Michelle Reed, Superintendent
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT

July 7, 2022 Re-Organization Meeting

Robert McKeveny Board/Training Room

6:00 PM

I. Meeting called to order

II. Quorum Check

III. Pledge of Allegiance

IV. Oath of Office:

The District Clerk will administer the Oath of Office to the following new Board of Education members: Anthony Ferrara, Matthew Lando, Denise Lorenzetti and Dr. Michelle Reed, Superintendent.

V. Nominations/Election of President and Vice-President

- A. Board of Education President nomination(s) and election- Oath of Office administered by District Clerk
- B. Board of Education Vice President nomination(s) and election-Oath of Office administered by District Clerk
- C. Superintendent-Oath of Office administered by District Clerk

VI. Approval of Agenda

MOTION: to approve the agenda with the following revisions and/or addendums as listed:

Revisions under XII. Consent Agenda:

B. Appointments

1. 2022-2023 Annual Appointments

Position	Employee	Stipend
Fleet Coordinator	Chad Burnham	Not to exceed \$5,000

Replace Meghan Barbay with Lindsay Willson as Wellness Co-Coordinator

Wellness Co-Coordinator (Excellus)	Lindsey Willson	Paid by Excellus BC/BS Fund
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13. Probationary to Permanent

Employee	Position	Permanent Effective Date
Amanda Ashley	Senior Typist	07/12/2022

D. Authorizations

3. 2022-2023 Substitute Instructional Daily and Hourly Rates and Civil Service Daily and Hourly Rates

Substitute Position	Daily Rate	Hourly Rate for Special Employment (i.e. Tutoring)
Instructional Substitute Rates		
Contracted Per-Diem Substitute (Certified)	\$120	\$17.00
Contracted Per-Diem Substitute (Uncertified)	\$112.50	\$15.50
Certified Teacher	\$117	\$16.25
Certified Teacher Assistant I,II, III	\$112.50	\$15.50
Uncertified Teacher or Teacher Assistant	\$110	\$15.00
Substitute Teaching Assistant Rates		
Certified Teacher or Teacher Assistant	\$112.50	\$15.50
Uncertified Teacher Assistant	\$110	\$15.00

ADD under 4. 2022-2023 Bus Usage Rates

Extra-Duty Rates	Hourly rate
Option A Bus Driver	\$20.00
Option B Bus Driver	\$17.75

8. Association Memberships

Four County School Board Association	Not to Exceed \$10,000
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ADD under XIV. New Business

E. Revised Corrective Action Plan for the OSC Audit

VII. Approve or Amend-None at this time

VIII. Recognitions, Celebrations and Presentations-None at this time

IX. Public Comment

X. Committee Reports-Board President will assign committees at the first meeting in August.

XI. Information

- A. Four County SBA-Board of Directors Delegate /Alternate and a Legislative Committee Delegate/Alternate.
- B. Business Administrator
- C. Superintendent Report
- D. BOE President Report
- E. BOE Member Comments

XII. Consent Agenda

- A. Retirements/Resignations-None at this time
- B. Appointments

1. 2022-2023 Annual Appointments

Be it resolved upon the recommendation of the Superintendent, the Board of Education does hereby make the following appointments for the 2022-2023 school year.

Position	Employee	Stipend
District Clerk	Monica Kuney	\$5,801
District Treasurer	Mark Socola	No additional compensation
Deputy District Treasurer	Phyllis Moore	No additional compensation
Deputy District Treasurer	Julianna Fisher	No additional compensation
Claims Auditor	Cathy Ross	Not to exceed \$4,000
Asbestos Designee	Jack Rowles	No additional compensation
Attendance Officer	Dr. Michelle Reed	No additional compensation
Audit Committee Secretary	Amy Jacuzzo	\$1,251
BOE Designee to Appoint Impartial Hearing Officer	Dr. Michelle Reed	No additional compensation
Certification of Payroll	James Bruni	No additional compensation
Civil Service Rights Compliance Officer	Dr. Michelle Reed	No additional compensation
CSE & CPSE Chair	Karissa Blamble	No additional compensation
CSE & CPSE Chair	James Reagan	\$4,000
Data Protection Officer	Dr. Michelle Reed	No additional compensation
Data Warehouse Admin. Assist	Diane Neal	\$5,597
Director of Phys. Ed. & Health Education	Kevin Korzeniewski	\$3,000
External Auditor	Mengel, Metzger Barr & Co.	Per Contract
Extra-Curricular Treasurer	Amanda Ashley	\$1,974
Fleet Coordinator	Chad Burnham	Not to exceed \$5,000
Liability Insurance	Utica National Insurance	Not to exceed \$85,000.00
Liaison for Homeless Children	Sheri Doell	No additional compensation
Medicaid Compliance Officer	Karissa Blamble	No additional compensation
Nurse Supervisor	Vicki Burm	\$2,163
Public Law 874 (Impact Aid)	Dr. Michelle Reed	No additional compensation

Purchasing Agent	James Bruni	No additional compensation
Records Management Officer	James Bruni	No additional compensation
Record Access Officer	James Bruni	No additional compensation
Safety Officer	Jack Rowles	No additional compensation
School Pesticide Officer	Jack Rowles	No additional compensation
Sexual Harassment Officer	Dr. Michelle Reed	No additional compensation
Tax Collector	Linda Wadhams	Not to exceed \$700
Teacher Mentor Coordinator	Jodie Verkey	No additional compensation
Title I Compliance Officer	Dr. Michelle Reed	No additional compensation
Title I Coordinator	Carleen Mull	\$2,885
Title II/ Sect. 504/ADA Compliance Officer	Karissa Blamble	No additional compensation
Title IX Co- Complaint Officers	Jodie Verkey	No additional compensation
Title IX Co- Complaint Officers	Kevin Rhinehart	No additional compensation
Title VII Office	Dr. Michelle Reed	No additional compensation
Wellness Co-Coordinator (Excellus)	Lindsey Willson	Paid by Excellus BC/BS Fund
Wellness Co-Coordinator (Excellus)	Amanda Lowden Fleig	Paid by Excellus BC/BS Fund
Wellness Rally Coordinator	Amanda Lowden Fleig	Paid by Excellus BC/BS Fund

2. 2022-2023 Safety Committee Members

Superintendent	Lunch Program Manager
Administrator of Business & Operations	Administrative Assistant/District Clerk
Director of Curriculum, Instruction and PD	Seneca Falls Chief of Police
Director of Special Programs	School Resource Officer
Athletic Director	SFAA Representative
Building Principals	SFEA Representative
Assistant Principals	SFSSA Representative
Nurse Supervisors	BOE President
Director of Facilities	BOE Member
Director of Transportation	Parent Representative
Safety Committee Secretary	

3. 2022-2023 CSE Committee and CPSE Committee Members

2022-2023 CSE Committee	2022-2023 CSE Pre-School Committee
Director of Special Programs	Director of Special Programs
Parent(s) of the student	Parent(s) of the student
One General Education teacher of the student	One General Education teacher of the student
Special education teacher of the student or a special education instructor	Special education teacher of the student or a special education instructor
Individual(s) who has instructional knowledge or special expertise regarding the student, as determined by the district or at the discretion of the parent(s)	Individual(s) who has instructional knowledge or special expertise regarding the student, as determined by the district or at the discretion of the parent(s)
School Psychologist(s)	An individual who can interpret the instructional implications of evaluation results, who may already be on the Committee; and
Additional parent representative upon request (not employed by the school)	Additional parent representative upon request (not employed by the school)
	Whenever appropriate, the student with a disability

4. 2022-2023 Frank Knight Elementary School

Position	Employee	Stipend
UPK Co-Team Leader	Jennifer Morrell	\$1,245
UPK Co-Team Leader	Darla Shumway	\$1,245
Kindergarten Team Leader	Debbie Mead	\$2,885
1st Grade Team Leader	Jennifer Brown	\$2,490
2nd Grade Team Leader	Lisa Furletti	\$2,885
Writing Coordinator	Lisa Furletti	\$401
Special Education (K-2)	Amy Beaudin	\$940

5. 2022-2023 Elizabeth Cady Stanton Elementary School

Position	Employee	Stipend
3rd Grade Team Leader	Jessica Passalacqua	\$2,490
4th Grade Team Co-Leader	Ahran Panek	\$1,245
4th Grade Team Co-Leader	Scott Sciera	\$1,245
5th Grade Team Leader	Stacey Anderson	\$2,761
Special Education (Gr. 3-5)	Barbara Robinson	\$1,034

6. 2022-2023 Seneca Falls Middle School

Position	Employee	Stipend
6th Grade Team Leader	Nicole Spitzer	\$2,490
7th Grade Team Leader	Mel Morrin	\$2,490
8th Grade Team Leader	Amylyn Marley	\$2,761
Student Council Co-Advisor	Mel Morrin	\$1,402
Student Council Co- Advisor	Libby Tanner	\$1,221
Writing Coordinator	Amylyn Marley	\$433
Yearbook Advisor	Nicole Spitzer	\$351
Yearbook Advisor	Meghan Barbay	\$306
Intramurals	Adam Jones	\$1,720

7. 2022-2023 DASA Coordinators

Position	School building	
Breana Mullen	Mynderse Academy	No additional compensation
Kevin Korzeniewski	SF Middle School	No additional compensation
Susan Moulton	Elizabeth Cady Stanton	No additional compensation
Christine Tompkins	Frank Knight School	No additional compensation

8. 2022-2023 Mentors

Employee	Stipend
Kaitlyn Lutz	\$350
Bethany Boyes	\$350
Jessica Lambert	\$350
Peter Perine	\$350
Barbara Robinson	\$350
Jessica Passalacqua	\$350
Heather Schantz	\$350
Carleen Mull	\$350
Jennifer Brown	\$350
Kathryn Smithler	\$350

Sara Deatherage	\$350
Philippa Lehman	\$350
Elizabeth Jones	\$350
Scott Sciera	\$350
Sean Mullen	\$350

9. MTSS (Multi-Tiered Support System)

a. Frank Knight Elementary School

Position	Employee	Stipend
MTSS Coordinator	Carleen Mull	\$1,578
MTSS Case Manager	Christine Tompkins	\$705
MTSS Case Manager	Jennifer Brown	\$920
MTSS Case Manager	Gwyneth Breeze-Hrycko	\$920

b. Elizabeth Cady Stanton Elementary School

Position	Employee	Stipend
MTSS Coordinator	Kathryn Smithler	\$1,450
MTSS Case Manager	Melissa Woodard	\$920
MTSS Case Manager	Emily Porretta	\$598
MTSS Case Manager	Elizabeth Jones	\$705

c. Seneca Falls Middle School

Position	Employee	Stipend
MTSS Case Manager	Melissa Morrin	\$813
MTSS Case Manager	Mary Lee	\$813
MTSS Case Manager	Libby Kuney	\$813
MTSS Case Manager	Kristen Poole	\$813

10. Professional Appointments-None at this time

11. Civil Service Appointments-None at this time

12. Substitute Appointments-None at this time

13. Probationary to Permanent

Be it resolved that upon the recommendation of the Superintendent that the Board of Education hereby approves the following probationary to permanent appointment.

Employee	Position	Permanent Effective Date
Amanda Ashley	Senior Typist	07/12/2022

C. Designations

Be it resolved that upon the recommendation of the Superintendent, that the Board of Education hereby approves the following designations for the 2022-2023 school year:

1. Faithful Performance Blanket Bonds

The Eastern Shores Insurance Company will provide a commercial crime insurance endorsement of \$1,000,000 for the positions of Superintendent, Business Official, District Clerk, Treasurer and Deputy Treasurers; and an endorsement of \$100,000 each for all other employees.

2. Official Bank Depositories

The official bank depositories for the Seneca Falls Central School District are Chase Bank, Five Star Bank, Lyons National Bank, JP Morgan Chase Bank and NY CLASS

3. Official Newspapers

The official newspapers for the Seneca Falls Central School District are the Finger Lakes Times and the Auburn Citizen

4. Medicaid Services

Medicaid Cost Reporting for the Seneca Falls Central School District will be done by Wayne Finger Lakes BOCES

D. Authorizations

Be it resolved that upon the recommendation of the Superintendent, that the Board of Education hereby approves the following authorizations for the 2022-2023 school year:

1. Signatories Check and Bank Accounts

The checks and bank accounts for the School District shall bear the signature of the District Treasurer by hand or facsimile. Only in the event that the Treasurer is unavailable, the Deputy Treasurer is authorized to affix the required signature.

2. Petty Cash Funds

Building	Employee	Amount
Athletic Director	Kevin Korzeniewski	\$100
CSE Office	Karissa Blamble	\$100
Mynderse Academy	Faith Lewis	\$100
Seneca Falls Middle School	Kevin Rhinehart	\$100
Elizabeth Cady Stanton School	Amy Hibbard	\$100
Frank Knight School	Janet Clendenen	\$100
District Office	Monica Kuney	\$100
Business Office	Amy Jacuzzo	\$100
Cafeteria	Stephanie Lyon Lawrence	\$200
Transportation	Michelle Dyson	\$100

3. 2022-2023 Substitute Instructional Daily and Hourly Rates and Civil Service Daily and Hourly Rates
(All substitute workdays are based on 7.25 hours)

Substitute Position	Daily Rate	Hourly Rate for Special Employment (i.e. Tutoring)
Administrator	n/a	\$45.00

Instructional Substitute Rates		
Retired Teacher (Seneca Falls or Seneca County)	\$130	\$18.00
Contracted Per-Diem Substitute (Certified)	\$120	\$17.00
Contracted Per-Diem Substitute (Uncertified)	\$112.50	\$15.50
Certified Teacher	\$117	\$16.25
Certified Teacher Assistant I,II, III	\$112.50	\$15.50
Uncertified Teacher or Teacher Assistant	\$110	\$15.00

Substitute Teaching Assistant Rates		
Certified Teacher or Teacher Assistant	\$112.50	\$15.50
Uncertified Teacher Assistant	\$110	\$15.00

Non-Instructional Substitute Rates		
Registered Nurse	\$130	\$18.00
LPN (Certified Licensed Practical Nurse)	n/a	\$16.50
Technology Support	n/a	\$18.00
Substitute Support Staff	n/a	\$14.50
Substitute Bus Driver	n/a	\$17.68

4. 2022-2023 Bus Usage Rates

Extra-Duty Rates	Hourly rate
Option A Bus Driver	\$20.00
Option B Bus Driver	\$17.75

Outside Groups	Hourly rate
Mileage	\$1.98
School Bus Driver	\$39.13
Bus Monitor	\$34.79
Additional expenses	Plus miscellaneous expenses (tolls, meals, lodging, etc.)

SFSCD School Groups	Hourly rate
Mileage	\$1.50
School Bus Driver	\$18.88
Bus Monitor	\$14.54
Additional expenses	Plus miscellaneous expenses (tolls, meals, lodging, etc.)

5. 2022-2023 Use of Facilities:

Service	Hourly Rate
Maintenance/Custodial Services or building usage beyond the normal scheduled hours	\$40.00
Maintenance/Custodial Services or building usage for holidays	\$60.00

8. Association Memberships

The Board of Education approves the following association memberships for the 2022-2023 school year.

Association	Dues
New York State School Boards Association Membership	Not to Exceed \$10,000
Four County School Board Association	Not to Exceed \$10,000
Rural School Association	Not to Exceed \$1,000
Seneca County Chamber of Commerce	Not to Exceed \$500

9. Conferences

a. Overnight Conferences

The Board of Education approves the 2022-2023 overnight conferences, with expenses (registration, lodging, meals, tolls), for Board of Education members, the Superintendent, the Business Administrator, District Administrators, Building Principals and the District Clerk.

b. Conferences and Workshops

The Board of Education authorizes the Superintendent to approve the attendance of faculty and staff to conferences and /or workshops.

c. Mileage Rate

The Board of Education authorizes the current IRS rate (Ed. Law 2118) as reimbursement for mileage related to employment with the district

d. Re-adopt all District Policies

The Board of Education approves the re-adoption of all District Policies and Code of Ethics for 2022-2023 school year (Ed. Law 1709, 2503).

Section 0000-Philosophy, Goals & Objectives

Section 1000-Community Relations

Section 2000-School Board Governance & Operations

Section 3000-Administration

Section 4000-Instruction

Section 5000-Student Policies

Section 6000-Fiscal Management

Section 7000-Facilities Development

Section 8000-Support Services

Section 9000-Personnel Policies

E. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE Minutes:

06/06/2022 (1), 06/06/2022 (2), 06/07/2022, 06/08/2022, 06/09/2022, 06/13/2022, 06/14/2022, 06/15/2022 (1), 06/15/2022 (2), 06/20/2022, 06/23/2022

F. Gifts and Donations-None at this time

G. Resolution to Require Medical Examinations(s)

The Board of Education, being fully aware that it is empowered under Section 913 of the Education Law to require the examination of employees, does hereby delegate such authority to require a medical examination to the Superintendent. It is further understood that the Superintendent will consult with the Board of Education, if practicable, but certainly, after they require an employee to undergo such examination.

H. Absence of the President of the Board of Education

The Board of Education authorizes that the Vice President of the Board sign documents in the absence or disability of the President of the Board of Education for the 2022-2023 school year.

I. SFCSD Budget Transfers

The Board of Education authorizes the Superintendent and Business Administrator to approve the transfer of funds up to \$10,000.00 for the 2022-2023 school year.

J. Free and Reduced Meal Plan Program

The Board of Education approves the Seneca Falls Central School District's participation in the 2022-2023 federally sponsored Free and Reduced Meal Program.

K. Applying for Federal and State Grants.

The Board of Education authorizes the Superintendent to apply for Grants in Aid, both Federal and State (Educ. Law 1711, 2508).

MOTION: To approve the consent agenda as listed.

XIII. Old Business

A. Correction to Resignation Date on June 23, 2022 Agenda

MOTION: to correct the date of resignation for Peter Carrier as follows per his resignation letter:

IX. Consent Agenda

A. Resignation/Retirement

1. SFEA

a. Name: Peter Carrier

Position: Science Teacher (7th Grade)

Effective date: at the end of the day on ~~June 30, 2022~~ **Aug. 31, 2022**

XIV. New Business

A. 2021-2022 Budget Transfers

MOTION: Upon the recommendation of the Administrator of Business and Operations, the Board of Education approves the 2021-2022 budget transfers as listed:

From	To	Amount	Reason
A 2110.120-01-0003	A 1910.400-00-0000	\$40,000	Transfer to cover Building Insurance Coverage
A 2820.150-02-0000	A 5510.400-00-4400	\$32,000	Transfer to cover Transportation Insurance Coverage
A 2250.490-00-0000	A 2630.490-00-0000	\$33,000	Transfer to cover the purchase of a network server
A 2250.490-00-0000	A 1680.490-00-0000	\$43,500	Transfer to cover the cost of OCM BOCES Services
A 2820.150-04-0000	A 1981.490-00-4930	\$23,000	Transfer to cover the cost of BOCES Capital Project Debt
A 2820.150-01-0000	A 2630.490-00-0000	\$65,000	Transfer to cover the cost of Computer Hardware purchases
A 2850.150-04-0000	A 2815.160-01-0000	\$23,000	Transfer to cover the cost of the health aide salary

B. Surplus

MOTION: to dispose of the following surplus items as listed through sale, donation, disposal or auction according to Board Policy #6900

1. Transportation-School Bus

Bus #53, a 2012- 59 Passenger. VIN- 4DRBUAAN3CB627860, with approximately 102,000 miles on it. It has been taken out of service due to age, mileage, or mechanical issues.

2. Textbook Surplus-See attached list.

C. Transportation Contract

MOTION: Upon the recommendation of the superintendent, the Board of Education approves the transportation contract between Seneca Falls central School District and Monroe 1 BOCES as required for all ESY students.

D. Health Services for District Students Attending Schools Outside of Seneca Falls CSD

1. 2021-2022 Auburn City School District

MOTION: Upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2021-2022 health service contract between the Seneca Falls Central School District and Auburn City School District.

E. Revised Corrective Action Plan for the OSC Audit

MOTION: Upon the recommendation of the Superintendent and the Administrator of Business and Operations, the Board of Education approves the revised Corrective Action Plan as presented for the Office of the State Comptroller (OSC) Audit.

XV. **Executive Session** (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

XVI. Adjourn

MOTION: to adjourn the meeting.

