

Authorization for the Release of Student Information

The Family Educational Rights and Privacy Act (FERPA) as amended is a federal law that protects the privacy of a student's educational records. Though FERPA gives parents/legal guardians certain rights with respect to their children's education record, these rights transfer to the student when he/she reaches the age of 18 or attends a postsecondary institution.

Under FERPA regulations, Directory Information, such as address/telephone number, is information that may be released without a student's consent. Disclosure of non-directory information, however, requires written permission to release to those beyond Ohio Christian University. For example, students often want to have academic and/or financial information released to their parents or spouses. This form allows you to give the required written permission.

Print Legal Name: _____

Academic Information: By placing names on the lines below, you are giving Ohio Christian University permission to release your confidential academic information to the people listed. If you do not want this information released to anyone, leave this section blanks

Printed Name

Relationship to Student

Financial Information: By placing names on the lines below, you are giving Ohio Christian University permission to release your confidential financial information to the people listed. If you do not want this information released to anyone, leave this section blanks

Printed Name

Relationship to Student

I understand that this form may be changed or updated at any time by completing and signing a new form. Each new form must contain all permissions that I wish to give even if some information has not changed.

Student Signature: _____ **Date:** _____