

**Internet and Electronic Mail Permission Form**

## Parent/Guardian Permission Letter

We are pleased to offer students of the McCreary County School District access to the District computer network for electronic mail and the Internet. To gain access to e-mail and the Internet, all students under the age of 18 must obtain parental permission and must sign and return this form to your student's Principal.

Students 18 and over may sign their own forms.

Access to e-mail and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Although we make every effort to filter unacceptable/offensive sites, families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the McCreary County School District supports and respects each family's right to decide whether or not to apply for access.

**DISTRICT INTERNET AND EMAIL RULES**

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communication apply.

The network is provided for students to conduct research and to communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parental permission is required. Access is a privilege, not a right. Access entails responsibility.

Individual users of the District computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with District standards and will honor the agreements they have signed. Beyond the clarifications of such standards, the District is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network.

Network storage areas may be treated similar to school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on District servers will always be private.

**Internet and Electronic Mail Permission Form****DISTRICT INTERNET AND EMAIL RULES (CONTINUED)**

Within reason, freedom of speech and access to information will be honored. During school, teachers will guide younger students toward appropriate materials. Outside of school, families bear the same responsibility for such guidance as they also exercise with information sources such as television, telephones, movies, radio and other potentially offensive media.

As outlined in Board policy and procedures, copies of which are available in school offices, the following are not permitted:

1. Violating State and Federal legal requirements addressing student and employee rights to privacy, including unauthorized disclosure, use and dissemination of personal information.
2. Sending or displaying offensive messages or pictures, including those that involve:
  - Profanity or obscenity; or
  - Harassing or intimidating communications.
3. Organizing political campaigns.
4. Engaging in practices that threaten the network (e.g. loading files that may introduce a virus)
5. Violating copyright laws, including illegal copying of commercial software and/or other protected material.
6. Using other's password.
7. Trespassing in other's folders, documents, or files.
8. Intentionally wasting limited resources, including downloading of freeware or shareware programs.
9. Employing the network for commercial purposes.
10. Violating regulations prescribed by the network provider.
11. Conducting union business.
12. Preparing or assembling materials for religious institutions.

Violations may result in a loss of access as well as other disciplinary or legal action.

**User Agreement and Parent Permission Form**

School Year \_\_\_\_\_

As a user of the McCreary County School District computer network, I hereby agree to comply with the above stated rules – communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

As the parent or legal guardian of the minor student signing above, I grant permission for my child to access networked computer services such as electronic mail and the Internet. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use – setting and conveying standards for my child to follow when selecting, sharing, or exploring information and media.

**CONSENT FOR USE-**

By signing this form, you hereby accept and agree that your child's rights to use the electronic resources provided by the District and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Please also be advised that data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your child can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and the service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent

Name of Student \_\_\_\_\_

School \_\_\_\_\_ Grade \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Street Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Telephone \_\_\_\_\_

**Staff Agreement Form**

School Year \_\_\_\_\_

Assigned School \_\_\_\_\_

As a user of the McCreary County School District computer network, I hereby agree to comply with the District's Acceptable Use Policy – communicating over the voice, video, and data network in a reliable fashion while honoring all relevant laws and restrictions. I realize that within reason, freedom of speech and access to information will be honored. During school, teachers will guide younger students toward appropriate materials. As outlined in Board policy and procedures, copies of which are available in school offices, the following are not permitted:

1. Violating State and Federal legal requirements addressing student and employee rights to privacy, including unauthorized disclosure, use and dissemination of personal information.
2. Sending or displaying offensive messages or pictures, including those that involve:
  - Profanity or obscenity; or
  - Harassing or intimidating communications.
3. Organizing political campaigns.
4. Engaging in practices that threaten the network. (e.g. loading files that may introduce a virus)
5. Violating copyright laws, including illegal copying of commercial software and/or other protected material.
6. Using other's password.
7. Trespassing in other's folders, documents, or files.
8. Intentionally wasting limited resources, including downloading of freeware or shareware programs.
9. Employing the network for commercial purposes.
10. Violating regulations prescribed by the network provider.
11. Conducting union business.
12. Preparing or assembling materials for religious institutions.

Violations may result in a loss of access as well as other disciplinary or legal action.

Staff Signature \_\_\_\_\_ Date \_\_\_\_\_

This form must be signed and returned to your Principal for Internet and email services to be established and maintained in your classroom.

**Parent Permission Form for World Wide Web  
Publishing of Student Work**

Name of Student \_\_\_\_\_

School \_\_\_\_\_

Name of Parent(s)/Guardian(s) \_\_\_\_\_

I understand that my child's artwork or writing is under consideration for publication on the World Wide Web, a part of the Internet. I further understand that the work will appear with a copyright notice prohibiting the copying of such work without express written permission. In the event anyone requests such permission, those requests will be forwarded to me as parent/guardian. No home address or telephone number will appear with such work.

I grant permission for the World Wide Web publishing as described above until \_\_\_\_\_. A copy of all such publishing will be printed out and brought home for me to see.

Parent(s)/Guardian(s) Signature(s)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I, the student, also give my permission for such publishing.

Signature \_\_\_\_\_ Date \_\_\_\_\_