

POLICY

BOARD OF EDUCATION MOUNT OLIVE TOWNSHIP

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Educational Specifications

7101 EDUCATIONAL SPECIFICATIONS

The Board shall develop comprehensive educational specifications for new or renovated facilities to be considered by the Board and a licensed architect before plans are drawn. Educational specifications shall include but not be limited to:

A. Identification of Facilities Needed

1. Statement of Need.
2. Enrollment Projection by Cohort or Percent of Population Method when construction is to accommodate increasing enrollments. Projections must be at least a five year projection.

B. Identification of Solution

1. Statement of proposed new construction.
2. Statement of proposed additions.
3. Statement of proposed renovations.

C. Description of Activities, Physical and Environmental Features and Spatial Relationships

1. Physical Aspects - General
 - a. General Recommendations
 - b. Special Features
 - (1) Educational Environment
 - (2) Athletic Environment
 - (3) Structural Environment
 - (4) Electronic and Mechanical Environment
 - (5) Thermal Environment
 - (6) Visual Environment



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(7) Sonic Environment

(8) Safety and Health Environment

2. Physical Aspects - Specific

For each administrative, educational and auxiliary space there shall be a specification which includes but is not limited to the:

- a. Number of students housed.
- b. Number of teachers, aides or other staff housed.
- c. Approximate square feet.
- d. Number of similar spaces.
- e. Spatial relationship to other spaces.
- f. Description of Instructional Activities.
- g. Special Features
 - (1) Architectural
 - (2) Electronic/Electrical
 - (3) Mechanical
 - (4) Specialized Equipment

There shall also be a summary chart listing all spaces showing net square feet and a total showing gross square feet.

D. Capacity Worksheets

N.J.A.C. 6:22-1.2; 6:22-5.4

Adopted: 29 June 1998


