

Date: July 6, 2022

Place: Havemeyer Building, Board Room

Present: Christina Downey (chair)

Joe Kelly

Laura Kostin

Cody Kittle (via telephone)

Dr. Toni Jones, Superintendent

Mr. Sean O'Keefe

Dan Watson

Pat Maranan

The meeting was called to order at 1:05 PM

Ms. Kostin moved the approval of the minutes from the May 17, 2022 committee meeting and Mr. Kelly seconded. Motion passed 4-0.

Discussion Items:

Capital Budgeting Process

The committee began by discussing the 2023-2024 Capital Budget Calendar outline prepared by the administration. Dr. Jones emphasized the importance of having time for reviews for herself, the staff and the board before CIP sheets are due to the First Selectman's Office on Oct 21, 2022. It was discussed that it is a very aggressive schedule but that Dr. Jones will have several reviews before the September 15 Capital Summit meeting of the full Board in addition to Mr. Watson's work on the process. In the discussions mention was made of an upcoming meetings with food services to go over the full year budget. Mr. O'Keefe also highlighted the likely costs for security and IT.

Ms. Downey brought up the concerns of moving forward given the absence of a COO at present. Dr. Jones said that she was continuing to interview candidates and explained the difficulty of finding someone with administrative/proper certification, while also competing with job offers from Westchester County and the rest of Fairfield County school districts, given the payscale in Greenwich vs. other towns and private employers

in the area.

The board turned their attention to the capital planning process, particularly focusing on planned construction projects such as Old Greenwich Elementary School and Central Middle School. In particular, the committee discussed the challenge in addressing those items in the budgeting process given the point those projects will be in October when the Board needs to vote (not enough information to give solid cost estimates at that time). The board took input from Mr. Ozizmir and Ms. Tarkington (BET members who were guests at the meeting). There was a discussion about the use of a construction estimator which the BET is considering hiring for its budgeting purposes but no decision on the issue. Mr. Ozizmir informed the committee that the BET budget guidelines will be issues in late September.

Mr. Kelly moved to adjourn the meeting and Ms. Kostin seconded. Motion passed 4-0.

Meeting adjourned at 1:49 PM.