

Welcome!

PARENT PICK UP AND DROP OFF PROCEDURES @ MANATEE COVE ELEMENTARY

Changing Climate

- Safety and Security – nationwide priority
- Armed School Guardians employed at all elementary schools
- Single Point of Entry is being implemented at all VCS schools
- Changing arrival and dismissal procedures
- Limiting campus access except during designated lunch times and special events such as Open House, Meet the Teacher, celebrations, and parent conferences



Pedestrian Traffic

We believe.....

limiting pedestrian traffic in the parent loop will ensure quicker and more efficient parent drop off and pick up time.

- Most vulnerable time
- Increase ability to assist students while addressing safety
- Students recognize the staff when they need assistance



Overview of new safety and security procedures

- Armed Guardian (school hours)
- **Two** entry/exit points (a.m. & p.m.)
- Adults will no longer escort students
- Arrival & dismissal times – adults **remain** in their vehicles and **display family tag**
- Late children will be escorted by staff
- Visitation will be limited to school events or having lunch with students
- Deliveries to the classroom will be restricted



Morning Drop Off Procedures

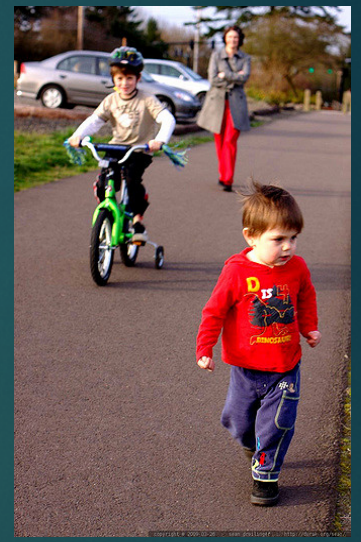
Drivers

- Parents will enter through the parent pick up/drop off lot
- Drivers will pull up to space #1 and remain in their vehicles
- Students will enter the campus through the breezeway near the Music room
- Our School Guardian will be there to greet them
- Students will report to the Music room for morning care



Walkers/Bikers

- Two *points of entry for walkers*
  - *1) Gate near parent pick up lot*
  - *2) Gate near the bus loop*
- *Bike riders should enter through the parent pick up lot near bike rack*
- *Students will enter through the closest breezeway*



Afternoon Pick Up Procedures



Drivers

- Parents will place hang tag on their rear view mirror and enter through the parent pick up lot
- Drivers will pull up to space #1 and remain in their vehicles
- Students will be waiting on the curb to load
- 3rd, 4th, and 5th grade single riders will be ready for pickup outside the Music room
- Staff members will be directing the flow of traffic
- Please be patient as we adjust

Walkers/Bikers

- *Bike riders should exit through the parent pick up lot near bike rack*
- Two *points of exit for walkers*
  - *1) Gate near parent pick up lot*
  - *2) Gate near the bus loop*
- *Parents are welcome to wait for their students at these gates.*



Upon entering the Campus, students will….

- Report to the cafeteria for breakfast, or
- Report to their designated area

  Kindergarten – Report to their classrooms

  1st Grade – Line up outside their classrooms

  2nd Grade – Report to the P.E. court

  3rd – 5th Grades – Line up outside of their classrooms

Manatee Cove Aerial Map



Parent Pick Up Lot



Bus Loop and Faculty Lot



We appreciate your patience and cooperation as we continue to make our students' safety and security top priority.

THANK YOU FOR COMING! HAVE A GREAT NIGHT!

