Manatee Cove Elementary School

2021-2022
Student Handbook



"Home of the Gentle Giants"

M. Sojka, Principal
Dr. Grant, Assist. Principal

734 W. Ohio Avenue
Orange City, FL 32763
(386) 968-0004

http://myvolusiaschools.org/school/ManateeCove

***PLEASE RETURN THE FOLLOWING FORMS FROM THIS PACKET TO YOUR CHILDS TEACHER:**

***Art Release Authorization**
***Physical Education Letter**
*** Title 1 Compact**

A Note from the Principal

Dear Parents and Students:

The following information is provided as a guide to answer many of the questions you may have about Manatee Cove Elementary. The faculty, staff and administration welcome you to Manatee Cove. We look forward to an exciting and productive school year.

Manatee Cove Elementary School Mission Statement

Each one of us in the Manatee Cove family will work together to create a safe haven for learning where all can reach their personal best.

Manatee Cove Elementary Belief Statements

We believe:

- in committing to high expectations which embrace progress and change while providing the opportunities for continuous physical, emotional, social, and intellectual development.
- it is the responsibility of the school community to create a safe haven physically and emotionally for all.
- developing a love for learning and the discovery of new concepts will set the stage for all future educational endeavors.
- that a school community should embrace cultural diversity, a spirit of learning, mutual caring and respect.
- that all success and achievement should be recognized and celebrated.
- open communication and the involvement of student's staff, families and community are vital to the school.

LIFESKILLS

CARING: To feel concern for others

COMMON SENSE: To use good judgment.

COOPERATION: To work together toward a common goal or purpose.

CURIOSITY: A desire to learn or know about one's world.

EFFORT: To try your hardest.

FLEXIBILITY: The ability to alter plans when necessary.

FRIENDSHIP: To make and keep a friend through mutual trust and caring.

INITIATIVE: To do something because it needs to be done.

INTEGRITY: To conduct oneself according to a sense of what is right and wrong.

ORGANIZATION: To plan, arrange and implement in an orderly way; to keep things in an orderly, readily usable way.

PATIENCE: To wait calmly for someone or something.

PERSEVERANCE: To continue in spite of difficulties.

PROBLEM-SOLVING: To see solutions in difficult situations and everyday problems.

RESPONSIBILITY: To respond when appropriate, to be accountable for your actions.

SENSE OF HUMOR: To laugh and be playful without hurting others

LIFELONG GUIDELINES

- I will be responsible - Do your personal best
- I will cooperate with and support others: Use active listening
- I will treat everyone with respect and kindness – avoid put downs.
- I will practice self-control: - Be trustworthy
- be truthful

Academic Integrity Policy

In a world of ever-changing priorities one constant is the need for ethical academic standards. The guidelines presented in the policy below show student expectations regarding cheating, plagiarism and academic dishonesty. These guidelines and expectations cover all school related projects, reports, tests, quizzes and assignments whether in or outside of class.

Arrival/Dismissal

Entry Bell	7:45 a.m.
Bell to Start Class	7:50 a.m.
School TV News	7:55 a.m.
School Bus Dismissal Only	2:25 p.m.
All Other Dismissal	2:30 p.m.
Early Release Day Bus Dismissal	1:25 p.m.
Early Release Day Dismissal	1:30 p.m.

Arrival: While we recognize that mornings do not always go as planned, it is the parents' responsibility to ensure their students arrive promptly to their scheduled classroom. Please note the tardy bell rings at 7:50 am. If your child is not in his or classroom by 7:50 am, then he or she must be escorted into the office by a parent or guardian to be signed in. Late arriving students not only miss valuable instruction, but they disrupt the learning of all students when entering the classroom late. We ask that parents and students make every effort to ensure students arrive to class on time in order to maximize the learning for all.

Early Checkouts: Please refrain from early checkouts except in an extreme emergency. If an emergency arises, we will request that you sign your child (ren) out in the front office. In addition, an early checkout will be marked as an absence for part of the day on your child's attendance record.

Important – Dismissal Changes: We realize that emergencies arise during the day, but most dismissal changes can be arranged prior to the start of school. If you will be changing how your child comes home for the day you must send a *signed and dated note stating the change.* All dismissal changes must be verified to ensure your child's safe return home.

Attendance

Anytime that your child is absent from school, you must either explain in writing the reason why your child is absent or call the school at (386) 968-0004 and select "attendance" from the automated answering system. You will be directed to leave your child's name, teacher's name, and a brief reason for being absent.

Please remember district policy causes 5 tardies/lates and/or early checkouts to count as an absence. State law requires parent/guardian to receive written notification of attendance law after 10 days. A doctor's note is required for each additional absence once there are 15 excused or unexcused absences.

If your child has been absent for several days and you would like missed work, please contact the office, and give *at least 24 hours advance notice.*

Behavior Expectations

Our goal is to help every child become a responsible person. The students at Manatee Cove Elementary will always behave in a respectful manner. In order to instill responsibility in our students and to promote a positive learning experience for all, we have implemented a school wide behavior management plan. Learning to treat others with respect and courtesy and to stop bullying are school social goals.

We believe that children who behave in a responsible manner should be recognized. Faculty and staff members recognize students' school wide, by various reinforcement programs in the classroom, special area classes, guidance, and by administration.

Refer to the Student Code of Conduct book for specific details of appropriate behavior and possible consequences for misbehavior.

Behavioral Consequences

Students who choose to violate the code of conduct will subject themselves to progressive discipline. The sanctions will include, but not be limited to, counseling, classroom consequences, alternative education (in-school suspension), and out-of-school suspension.

Buses

Your child is entitled to ride the school bus provided you live two miles or more from the school. Students who are not eligible to ride a school bus may **not** ride a bus. Students must ride only their assigned buses to and from school. Students may not ride an alternate bus without prior approval from the district transportation supervisor. Permission is only granted in extreme emergencies. In the best interest of safety, your child must obey all safety rules and regulations as stated in the Student Code of Conduct book.

Bus Expectations:

- Follow the bus operator and bus attendant's instructions promptly.
- Get on and off the bus only at assigned bus stop.
- Remain seated in assigned seats until instructed to stand or exit the bus.
- Fasten seat belts.
- Talk quietly with students seated directly near you.
- Keep hands, feet and objects to self.
- Keep hands, feet and objects inside the bus
- Finish eating/drinking before entering the bus.
- Remain silent at railroad crossings.
- All cell phones and pagers must be turned off.
- Report inappropriate actions to bus driver.

Bus Stop Expectations:

- Students should be at the bus stop ten minutes prior to the scheduled pick-up time.
- Students are to wait safely off the road.
- Students are to keep hands, feet and objects to self.
- Students are not to touch objects seen around stop.
- Students are to stay off private property.
- Students should never speak to strangers.
- Students should report any inappropriate actions to bus driver.

Cafeteria Expectations

Following school behavior expectations will result in good manners in the lunchroom. Students must sit in their assigned area. There should be no movement from table to table once seated. Inappropriate behaviors, which include throwing food or objects, will not be tolerated. Sharing food is strongly discouraged for health reasons. Carbonated drinks are also strongly discouraged. **Glass containers are not permitted**. While in the cafeteria students are expected to:

1. Sit on their bottom with feet and legs under the table.
2. Use whisper voices.
3. Be silent in line.
4. Do not play with or share food.
5. Clean up after self when leaving.

Change of Address or Telephone Number

Please be advised that addresses cannot be changed in our system without two proofs of residency.

If a change in telephone number, or emergency number occurs, please notify the office immediately. The office must always have an emergency contact number in case of an emergency.

Classroom Change Requests

Once the school year has begun, classroom changes are strongly discouraged. It is our hope that parents, teachers, and students will work together to resolve issues. If a serious situation arises, parents should contact administration to request a parent teacher conference.

In order for a class change to be considered, parents and students must follow these steps:

1. Parent requests a **teacher conference** by contacting the principal (968-0004, ext. 45416). The student must be present during this conference. The conference must be scheduled before 4 weeks are remaining in the semester. This will provide time for step 2 of the process.
2. A success plan must be formulated between student, parent, teacher, and counselor**.** The **success plan** is implemented until the end of the semester **and** must be in effect for a minimum of 4 weeks...

Students must make a good-faith effort to implement the success plan before any change will be considered. Any change is contingent upon the availability and space in another classroom.

Common Area Behavior Expectations

Sidewalk Procedures:

1. Walk quietly
2. Yield to the right of way on sidewalk
3. Walk in straight line
4. Be respectful to your surroundings

Restroom Procedures:

1. Do not loiter
2. Do not horseplay
3. Flush toilet
4. Wash hands thoroughly

Errands:

1. Stay with “travel buddy”
2. Walk quietly
3. Return promptly

Playground Procedures:

1. Use equipment properly
2. Be considerate of others
3. Keep hands and feet to yourself
4. Walk at all times
5. Use appropriate language
6. No contact sports

Parent Pick-up Procedures:

1. Stand quietly against wall
2. Hands, feet and objects to yourself
3. Listen for your name or number to be called

Bus Procedures:

1. Walk quietly to the bus
2. Keep hands, feet and objects to yourself
3. Board bus immediately
4. Respect all adults and other students
5. Remain seated quietly until own stop

Morning Supervision Procedures:

1. Sit quietly with your class
2. Do not horseplay
3. Respect all adults and other students

Dress Code

Wearing appropriate clothing and shoes promotes a safe and positive learning atmosphere. Teachers and administrators will work together to enforce these guidelines.

- Bare midriffs, spaghetti straps, half-shirts, muscle shirts, low cut and mesh see-through shirts are not allowed in school per district uniform dress code.
- Flip-flops, high heels, heeley skate shoes and platform shoes are not permitted for safety reasons.
- No bandanas may be brought to school or worn during the day. Hats and sunglasses are permitted during outside physical activity which lasts longer than 15 minutes.
- Shoes - elementary footwear must be closed toe and closed heel.
- Hoods and hats are not permitted to be worn inside buildings
- It is the responsibility of the principal to see that the dress appearance of any student shall not be extreme to the point of creating a disturbance, or to be hazardous to the student and or others. The principal or principal's designee has the final authority for interpreting whether a student's apparel/appearance conforms to the dress code.

Other Important Things to Know:

- Clothing must be of a length and fit that are suitable to the build and stature of the student.
- Shirts must be long enough to clearly overlap the beltline or stay tucked in.
- Lower garments with visible belt loops must be worn with a belt, exceptions will be allowed for students in K-5. The waistband must be worn and secured between the hips and waist.
- Jumpers, skirts and shorts must be at least mid-thigh or below in length.
- Clothing must not be see-through or have tears.
- Hats and sunglasses may not be worn inside an enclosed school building.
- All clothing and accessories can be purchased from any store.

Students may be sent to the clinic to call a parent for a change of clothes or shoes. If you have any questions or concerns, please don't hesitate to contact our office.

Note: Find more information at www.myvolusiaschools.org; click on the parent icon and then dress code.

Emergency Cards

Your child's emergency card will be sent home with each student at the beginning of each school year. Please complete and update the card with current information, sign the back and return them to the school immediately. **Please notify the office of any changes.**

Grading Guidelines

The grading policies and procedures here at Manatee Cove are governed by the District Grading Guidelines for Elementary Schools which is available on our district web site. All grades are based upon three types of assessments: Diagnostic, Formative, and Summative unless otherwise specified by the Teacher. These three distinct categories are weighted as follows: Diagnostic 0%, Formative 40%, and Summative 60%. The final grades for all students should accurately reflect their mastery of the content. We encourage all parents and students to monitor both grades and attendance by accessing Gradebook on the Volusia County Web site.

Homework

Homework is an integral part of the learning process and should be done primarily for practice that reinforces lessons presented in school. Reading with or to your child for 20 minutes nightly is considered homework for each student. Additional homework may be assigned at the teacher's discretion. Homework provides and encourages parental involvement in the child's education. Parental involvement is one of the most important keys to success in school. **Requests for homework/classwork for missed work during a child's absences requires a 24 hour notification. Contact the front office to leave a message for assignments.**

Honor Roll

According to School Board Policy #307, Student Progression Plan, students will be identified for Honor Roll in grades 4 and 5 only using the following criteria: 1) An average of 3.0 or above quality points; 2) No more than one C; 3) No letter grade of D, F, or I; 4) Subject area effort grades of 1; except that one grade may be a 2; and 5) All personal development grades of S – except writing legibly is excluded.

Interim Reports

Interim reports will be sent to parents/guardians of all students at the mid-point of each nine-week grading period. The interim reports received need to be signed by parent and returned to the teacher. The teacher or parent may request a conference to discuss ways to help the student meet academic success.

Lost and Found

All articles found at the school should be turned in immediately to the office. Lost items will be kept for a short length of time. Students should check lost and found in the cafeteria as soon as they realize something is missing. Periodically, the lost and found clothes will be on display in the cafeteria/multi-purpose room. Unclaimed items will be donated to local charity organizations.

Medication

At the request of a parent/guardian and doctor, prescription medication may be given to a student at school. The "Authorization to Administer Prescription Medication to Students by School Personnel" form must be completed by the parent and doctor prior to administering any medication. The original prescription issued container must be labeled with the child's name, name of drug, directions concerning dosage and time to be given, and doctor's name and date of prescription. **The medication must be delivered to the school by the parent. Students are not allowed to bring in any medication at any time.** This includes any over the counter medications and medicated chap stick. In order to help speed this process please let your doctor know that medication permission forms may be faxed to our office at (386) 968-0017.

At the end of the school year, your child's medication needs to be picked up from the clinic by the end of the last school day. This includes prescription and non-prescription medication as well as atomizers and any equipment you may have brought in for medical procedures. **An adult must pick up these items, as we cannot send them home with the students.**

If the medication is not picked up, it will be disposed of according to Volusia County School Board Guidelines.

If you have any questions, please call the clinic at (386) 968-0004 x45498.

Parent-Teacher Conferences

Parent-teacher conferences are encouraged. The teacher will be happy to reserve a time for the conference, simply send a note to the teacher or call the office. Teachers need at least 24-hour notice to set up a parent-teacher conference.

Party Invitations

It is our school policy that parents do not send party invitations to the class. It is very difficult and confusing to children when they are not invited.

Personal Items

Toys, trading cards, fidget spinners, electronic games, radios, etc. need to remain at home for their safe keeping. Unless your child's teacher has given permission for your child to bring a toy for "Show and Tell", toys and games are not permitted. **Please be aware that any toy/game, trading cards or electronic devices brought to school is at your own risk and may be confiscated until parent/guardian collects item from school office.**

It is school policy that parents must pick up any toys etc. from administration. **Please check backpacks daily**. Although cell phones are permitted, **they must be kept out of sight and turned off during school hours and on the bus.**

Report Cards

Report cards will be sent home to the parents/guardians approximately every nine weeks. Grade sheets are kept by the parent. The report card envelope must be signed and returned.

School Contacts

School Phone Number	968-0004
Address/phone changes	press 0
Administration	press 1
Attendance	press 2
Bookkeeper	extension 45410
Cafeteria Manager	press 4
Clinic	press 3
Extended Day (EDEP)	press 8
General Information	press 9
Guidance	press 6
Media	press 5
Receptionists	press 0
Registration	press 7

Teachers are not available for phone calls during instructional hours. Messages can be taken and put in the teacher's mailbox, so they may return your call within 24 hours. Parents' can also contact the teacher through email and/or Class Dojo.

School Insurance

Low cost school insurance is available to all students. A packet of information will be sent home at the beginning of each school year. Purchase of the insurance is optional.

Free/Reduced Lunch Program

Applications for the free/reduced lunch program are available online with a much quicker turn around time. The forms will also be sent home at the beginning of the year and are available in the school office. A parent letter accompanies the application with simple instructions for completing it. Approval may take up to a week**. A new form must be completed each year for each child who participates in the program.** Remember that you have the opportunity to update your application if your family's status changes.

Breakfast

Social distancing will be practiced at tables, while in line, and when entering/exiting the café. After proceeding through the serving line, students will take the first available table spot farthest to the front of the cafeteria by the stage. The number of students assigned to each bench will be limited with all tables facing the stage. Tables will be seated front (stage side) to back (cafeteria line side) to ensure students are not passing each other. Students who have finished eating will secure their masks, throw their trash away in the receptacle at the end of their table and exit the cafeteria using one of the walkways. Students will not be seated in table seats closest to the walkways

Lunch

Lunch times will be staggered to limit the number of students in the cafeteria at any given time.
All cafeteria tables will be seated on one side only, facing the front (stage side).
Students will be loaded in rows from front to back. The number of students seated at each bench will be limited to ensure adequate spacing

School Way Café (Cafeteria)

Breakfast and Lunch are complimentary (subject to change) by School Way Café will be served each morning from 7:25 to 7:45 a.m. Nutritionally balanced breakfast and lunch are prepared by the lunchroom staff daily. It is the responsibility of the student/parent to be sure lunch has been paid for each day. Meals and/or a la carte items should be paid for before school starts each day and parents are encouraged to pay for the whole week each Monday. Prepaying lunches avoids the unnecessary hassle of finding lunch money each and every day.

Parents may now pre-pay by credit or debit card for student meals and a la carte. Please visitmyschoolbucks.com or call 855-832-5226 to participate. In order for parents to create an account on myLunchMoney.com, they must know their student's ten-digit customer ID number. Parents can retrieve the ID number from a tab on their Parent Portal accounts, labeled *SW Café.*

Students should have lunch money or checks in a sealed envelope with the child's name, lunch number, teacher's name and the amount on the envelope to prevent loss or unknown submitted lunch money. If you do not want your child to be able to buy extras such as snacks or more drinks, please note that on the check or envelope.

As always, financial lunch assistance is based on need. Applications for free and reduced-price meals are sent home at the beginning of each school year and are available in the school office. These must be completed and approved prior to receiving assistance. Applications are reviewed on the day they are received. Should your family's financial status change you may call and request a new form to update your application.

Monthly menus will be sent home for your reference or you can check them out on the web site. If you have questions regarding the School way Cafe, please call (386) 968-0004 and press 3.

Student Code of Conduct

Please refer to the Student and Family Policy Guide and Code of Conduct and Discipline handbook for specific information on other important policies such as cell phone, head lice and banned items. **This is online on our school web page.**

Textbooks/Technology

The textbooks loaned to students are very expensive and are expected to last for many years. It is the responsibility of each student to take good care of these books. Parents are expected to pay for lost or damaged books. As with all Volusia County Schools, Manatee Cove will be a 1 to 1 technology school for the 2021-2022 school year. 1 to 1 means technology means every student will have a technology device. Research shows that 1 to 1 as K-2 students will be assigned iPads and 3-5 grades will be assigned laptops. We are excited about the new technology and hope that all students will be just as excited. We do ask that students be responsible and respectful when they use the new technology.

Visitors

Visiting parents or other individuals on the school grounds for school-related business are welcome. In reference to (Volusia County Standard) VCS032, **all visitors to the school campus must sign in at the front office.** After you have signed in, you will be required to show your driver's license or photo ID. You will then be given an ID badge. The badge must be worn in a visible place. For safety and security, you may **only** go to designated area on your badge. Any visitor not in the designated area will be redirected to the front office. When you have concluded your visit, we ask that you return to the front office to sign out and turn in your badge.

However, if you are on campus for any other reason such as a scheduled conference or meeting, you must go to the front office to sign in before going to the conference even if it is between 7:30 and 7:45 am or between 2:30 and 3:30 pm. **If you are on campus after the 7:50 tardy bell you must leave the campus or go to the office to sign in as a visitor and have a scheduled reason for remaining on campus.** We all must work together to maintain a safe haven for learning.

Volunteers

We invite all family members to get actively involved by volunteering here at Manatee Cove, and we appreciate their efforts. Anyone wishing to volunteer at Manatee Cove Elementary School must fill out a volunteer application.

Volunteer Applications are now on-line
To be a chaperone on a field trip or participate in field days or other school events you must have a cleared volunteer application.

Please fill one out now.
The Volunteer/Partnership Programs Department replaced the paper Volunteer Application with an *online application* through the Raptor System.

The application in electronic form can be accessed from the Raptor Kiosk or by using any type of computer. The link to the new *online application* is available below in both English and Spanish versions.

Online Application Instructions

- First Step: Visit the Volunteer & Partnership Program Department and/or school or district site of your choice and request that your identification, with photo, be scanned under the Visitor Module - an ID needs to be found in the Raptor Visitor Module before the *online application* can be submitted and the volunteer approval process can be completed.
- Second Step: Visit a Raptor Kiosk at any district site, click on the Application icon, complete the information, and submit the application. VIPS staff will review the application and the volunteer will receive an email when the application has been approved (1-2-day process).

NOTE: If accessing the application from a computer, proceed to complete the application online and submit it. Remember that the volunteer should have already visited the VIPS Department or school site of choice and scanned an ID. If not, the application will not be processed until the ID can be found on the Visitor Module. Once the volunteer has submitted the required ID, VIPS will then review the information submitted online and will be able to complete the application process.

Please do not fax your ID or any other information to Raptor or the VIPS Office.

Volunteer Application:

https://apps.raptorware.com/vsoft/kiosk/volunteerregistration?clientId=c556628d-1b14-4ef1-99a0-6fc318d172b1

Volunteer Application (Spanish)
https://apps.raptorware.com/vsoft/kiosk/volunteerregistration?clientId=c556628d-1b14-4ef1-99a0-6fc318d172b1&lang=esp

Volunteers cannot volunteer in their own child's classroom, collect or deliver any monetary funds or walk students to or from the cafeteria or the office. Please do not bring younger children with you to the classrooms as they could be a distraction to the learning process. Please remember we are setting an example for our students, remember to lead by example with your conversations, comments and dress.

Withdrawals

When a student is withdrawing from school, parents should notify the office in advance with the name of the school or at least the town and state where the school is located. The student's records will be sent to the new school after we have received a request for records from the school.

Morning Drop Off Procedures

Arrival:

Arrival Zones in parent drop-off:
Before 8:00 am:
Students will wear masks in designated Holding Areas below:
K: seated at tables inside the Cafeteria
1st, 2nd, and 4th: seated along the wall outside their classroom doors
3rd: seated by class in the PE Pavilion
5th: seated in Bldg. 7

*__Locations are subject to change based on numbers.__

- **Zone 1 – Bus riders and walkers from Sparkman Av** will enter through the breezeway in building 4 and report to their designated locations.
- Students with a car tag of 600 or higher, including Pre-K, will park in the faculty lot in designated spaces and walk their students to the designated area to meet a paraprofessional. The para will escort the student directly to class.
- **Zone 2 – Parent Loop entering in front of main office**

Upon entering the Campus, students will….

Report to the cafeteria for breakfast, or Report to their designated area

Drivers
Parents will enter through the parent pick up/drop off lot
Drivers will pull up to space #1 and remain in their vehicles
Students will enter the campus through the breezeway near the Music room
Our School Guardian will be there to greet them
Students will report to the Music room for morning care

Walkers/Bike Riders
Two points of entry for walkers: Gate near parent pick up lot and Gate near the bus loop

Grade levels utilize specific gates:

Bus riders will exit the breezeway on the Bus loop

Walkers walking down Scholars Path and Bike Riders:
Exit the gate between the Main Office and Building 4 Use Walk up gate by the Main Entrance/Parent Loop

Walkers walking down Sparkman:
Exit the gate between the playground and Building 4. Use Walk up gate by the Bus loop/ Faculty lot

Afternoon Pick Up Procedure

Car riders:
Grades K, 1, 3 will exit the gate in front of the main office and line up along the wall in the PPU loop.
Grades 2, 4 & 5 will exit the breezeway Parent loop.
Single riders, Grades 3 – 5, will report to the Music room

Drivers

- Parents will place hang tag on their rear-view mirror and enter through the parent pick up lot
- Drivers will pull up to space #1 and remain in their vehicles
- Students will be waiting on the curb to load
- 3rd, 4th, and 5th grade single riders will be ready for pickup outside the Music room
- Staff members will be directing the flow of traffic
- Please be patient as we adjust

Walkers/Bikers

Bike riders should exit through the parent pick up lot near bike rack

Two points of exit for walkers

1) Gate near parent pick up lot

2) Gate near the bus loop

Parents are welcome to wait for their students at these gates.

Parent Pick Up Lot



Aerial View



Volusia County Schools

Visual Arts: Artwork Release Authorization

Owner: Visual Arts Department Print Method 1

To Student and Parent/Guardian*: Please also complete the information in this shaded box and return this*

page to the art and/or sponsoring teacher at the child's school. Thank you.

I certify that I am over 18 years of age *or* have the consent/permission of parent or guardian.

_____ _____

Participant (Art Student) Signature Student ID

_____

Parent or Guardian Signature

_____

Parent or Guardian - Please PRINT Name

_____

Date

I, _____, hereby assign all rights to the photographs, digital images,
video and/or sound recording made of me, my artwork, or artist statement to the SCHOOL BOARD
OF VOLUSIA COUNTY, FLORIDA, during the current school year 2021-2022 at Manatee Cove Elementary School.

I hereby authorize the use of my artwork and commentary in performance, display and/or
reproduction of images, photographs, and/or sound/video recording obtained from an art event,
without limitation as an educational resource. I hereby waive any right to inspect or approve the
finished photographs, writing, digital images and/or soundtrack, presentation, advertising copy or
printed matter that may be used in conjunction therewith or to the eventual use that might be applied.
I agree that the producers, the SCHOOL BOARD OF VOLUSIA COUNTY, representatives, and
assigns are released from any liability for claims arising out of the use of artwork, photographs,
writing and/or sound/video recording obtained from an art event.

_____ _____

School Grade Level or Course Art/Sponsoring Teacher _____

Print Name of Participant

_____

2021-2022
Manatee Cove Elementary

PHYSICAL EDUCATION NEWSLETTER



Dear Parent/Guardian,

During this school year your child will have the opportunity to be exposed to many different activities in P.E. class. It is very important for your child to always be properly dressed. Please write down the days your child has P.E. and post it on the refrigerator. This will also help your child remember their P.E. days. Proper dress includes shorts, skorts or pants and sneakers that fully cover their feet. (Sandals and boots are not proper attire for P.E. Not wearing proper shoes will have a negative effect on their grade.

Below is a list of activities that may be used during the school year in P.E. If the activity is followed by a (K-2) or (3-5) this designates the specific grade levels involved: Station Work (K-5) – a variety of stations designed to work on hand-eye coordination, arm strength and cooperation. Volleyball (3-5), Parachute (K-2), Ball Handling Activities (K-2), Fitness Testing (K-5), Movement Exploration and Motor Skills (K-2), Throwing and Catching Skills (K-5), Frisbee Activities (3-5), Flag Tag (K-2), Aerobics (K-5), Kickball and Kicking Activities (K-5), Softball – T-Ball (K-5), Basketball Games and Skills (K-5), Archery (3-5), Recreational Games (K-5), Track and field (K-5) and Tennis (K-5).

The Track and Field unit is designed to give the students an opportunity to be exposed to a variety of track and field events. These are not tests. The 4th and 5th graders have the opportunity to earn a spot on the Junior Olympic team. All students are involved with the Shot Put in Track and Field. K-1 students will be using a 2-pound practice shot put while the 2-5 students will be using the traditional shot used in elementary schools.

If you have any concerns with any of these units for the year or if your child has any medical issues we need to be informed of, please sign the bottom of this form, list the concerns and/or medical problem and we will contact you if you request it. If you send a note for your child to sit out in PE for any reason, please know they will sit out for the entire class. They may not sit out for running, but then play one of the activities offered. If you have no concerns – do not send the paper back. We look forward to meeting your children and a wonderful year at Manatee Cove Elementary.

Thank You,

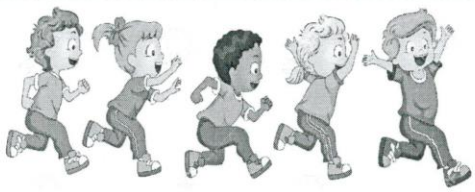
PE Department

Student Name _____

Parent/Guardian Signature _____

Phone Number _____Teacher's Name _____Grade_____

Concern/Medical Issue _____



Manatee Cove Elementary
Title I
Parent/Family/Student Compact

As a school, we promise to:

- Provide parents opportunities to volunteer.
- Provide rigorous and engaging lessons daily.
- Provide a safe and orderly learning environment.
- Provide every student with multiple opportunities to learn.
- Maintain ongoing communication with parents, teachers, and students.
- Schedule parent conferences to discuss student achievements.
- Make learning FUN!

As a parent/guardian I promise to:

- Read with my child.
- Take an active interest in my child's schoolwork, homework, and activities.
- Communicate with teachers and support the educational process.
- Ensure that my child attends school regularly and arrives on time.
- Provide materials and quiet study space needed to ensure a successful learning process.
- Review documents that come home and take appropriate action.

As a student I promise to:

- Complete assignments carefully and completely.
- Arrive to class on time prepared with materials.
- Follow the rules of student conduct.
- Maintain a positive attitude.
- Ask for assistance when needed.
- Read daily.

Manatee Cove Elem. _____ _____

School Signature Parent Signature Student Signature